



Wayne County Area Agency on Aging
323 Tenth Street
Honesdale, Pennsylvania 18431
PHONE: (570) 253-4262
FAX: (570) 253-9115

June 2020

Hello! We hope that you are doing well and want everyone to know that we have missed you and can't wait until we can be together again.

We know that this has been a difficult time and have been happy to be able to stay connected with some of you through phone calls, drive-thru and Facebook exercise classes!

We are in the process of preparing a plan to resume activities at our Centers with a target date of 6/29/2020. At that time, meals and activities will resume on a limited basis and reservations will be required by 1pm on the prior business day. This will be strictly enforced.

We will not be able offer all of our previous activities at this time. A schedule will be released at a later date.

Until further notice, we will continue to offer take-out meals at all 3 centers (11am-12pm with reservation by 1pm on the prior business day), Facebook Live Chair Exercise (Mondays, 9am), and check-in calls (weekly or biweekly) for those who would prefer this method of participation.

As we move into the next phase – we want you to be aware of the new protocols in place to keep our participants, volunteers, and staff safe. Please review our new guidelines, sign the acknowledgement and complete a brief survey prior to returning to the center.

These guidelines will be closely adhered to and if you are unable to comply, you will be asked to leave. It is our goal that our Centers are safe and comfortable for all of our participants.

Sincerely,

**Mary Ursich, MSW
Administrator**

**Pat Perkins
Senior Center Director**

SENIOR CENTER GUIDELINES EFFECTIVE 6/29/2020

Honesdale Center
Earl J. Simons Center
323 10th Street
Honesdale, PA 18431
570-253-4262
570-253-9115 FAX

Hawley Center
Robert J. Drake Senior
Community Center
337 Park Place
Hawley, PA 18428
570-226-4209
570-226-3422 FAX

Hamlin Center
Salem Township Building
15 Township Building Rd., PO Box 278
Hamlin, PA 18427
570-689-3766
570-689-5002 FAX

- While at the center, masks must be worn at all times, except when you are seated at your table.
- Plexiglass shields will be installed in the reception areas and staff areas for additional protection. We ask that you not enter the staff cubicles and offices, unless invited by the staff member.
- Signs will be posted throughout the Center in regards to hygiene and social distancing. Please review these and follow all recommendations.
- Tables and chairs will be arranged according to social distancing guidelines. Please do not move any tables and chairs.
- Please do not enter the kitchen/dietary area.
- Everyone must remain on the first floor or the basement for specific activities. Only 2 people on the elevator at a time.
- Only one person in each restroom at a time.
- Coffee, tea, and ala carte will not be available at this time.
- Certain activities will not be available at this time.
- Reservations are required for congregate meals and all activities (by 1pm on the prior business day) with 24-hour cancellation notice. Honesdale: 570-253-5540, Hamlin: 570-689-3766, Hawley: 570-226-4209
- Participants must sanitize shared equipment in between each use.
- Sanitizing Wipes and hand sanitizing stations will be available throughout each center.
- Our maintenance staff will continue to thoroughly clean and sanitize all areas throughout the day.
- The card room/library at the Honesdale Senior Center will not be available until further notice.
- Each room has a capacity limit that will be posted. This capacity limit includes staff, participants, and volunteers.
- Any staff, volunteer or participant who is exhibiting symptoms of COVID-19 (fever 100+, shortness of breath/difficulty breathing, diarrhea, chills/shaking, muscle pain, headache, sore throat, new loss of taste/smell), has been in recent contact with someone who has tested positive for COVID-19, or traveled outside of the country within the past 14 days are asked not to enter the Center.
- If you need to meet with a member of our staff to discuss services or assistance with applications, etc., please make an appointment.

I _____ (print name) acknowledge that I have reviewed these guidelines and agree to follow them while I am in any of the Wayne County Area Agency on Aging Senior Community Centers.

Signature _____

Date _____

SURVEY

- _____ I will return to the senior center for Congregate Meals.
- _____ I prefer to continue drive-thru/take-out meals or delivery (circle one).
- _____ I will return to the senior center for activities.
- _____ I would like Facebook Live Chair Exercise Classes to continue.
- _____ I would like someone to continue to call me weekly or biweekly (circle one).

Comments/Questions/Concerns/Feedback: _____

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