

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held September 9, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Lisa Lopatofsky, Usher Syndrome Coalition Ambassador for Pennsylvania.

Items to be considered: Employee anniversary recognition; Proclamation - Usher Syndrome Day; Agreement - Wayne County CYS & CWIS (Child Welfare Information System); FY2020-21 State Food Purchase Program Expense and Data Report; Letter of support for WEDCO; Salary Board meeting; Payment of bills; Retirement Board meeting; Executive session on personnel.

Correspondence and Communications

Received from Step By Step, Inc. The Vision newsletter for Summer 2021.

Received a notice from Environmental Engineering & Management regarding an NPDES permit renewal for Lake Bryn Mawr Camp in Oregon Township.

Received a notice from the PA Department of Human Services presenting the results of the Title 4-E quality assurance compliance review for the period October 1, 2020 through March 31, 2021.

Received a notice from Gretchen Lintner regarding a PA DEP Chapter 105 Permit Registration on behalf of the Cantono Family Trust for a property at 78A Knollwood Rd, Paupack Township.

The Chief Clerk noted that the hiring of Andi Meginess, for a County Caseworker 1 position in Behavioral Health, Intellectual Disabilities and Early Intervention, should be rescinded after the candidate did not return multiple messages or show up for her drug test. A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to rescind the offer of employment.

Received a letter of resignation from Kelley Stewart, Forest Specialist at the Wayne Conservation District, effective September 24, 2021. A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to accept this letter and include well wishes on her next endeavor.

Received a letter of resignation from Meiji Ehrenhardt, part-time Residential Program Worker in Behavioral and Developmental Programs and Early Intervention, effective September 9, 2021. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to accept this letter.

Received a letter of resignation from Karie Dennis, County Casework Supervisor in Children and Youth Services, effective September 3, 2021. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to accept this letter.

Received a letter of resignation from Cindy Odell, Administrative Assistant in the Commissioners' Office, effective October 1, 2021. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to accept this letter.

September 16, 2021

Received a notice from the Gouldsboro Area Foundation asking the County if there is any funding available to help the non-profit organization. The COVID-19 pandemic has led to a great reduction in revenue.

Received a letter from Lisa Dorn resigning as a member on the Area Agency on Aging Advisory Council, effective September 9, 2021. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to accept this resignation.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition. The following County employees were in attendance:

Caitlin Schmitt	Probation Office	10 years
Keith Shaffer	Probation Office	10 years

Lisa Salak, Senior Probation Officer, was on hand to introduce them and noted they not only worked in Probation for ten years, but interned with the department previous and stalwarts in the office in the past decade. The Commissioners thanked them both for their roles in rehabilitating and keeping people on the right path. Keith Shaffer said the real joy he gets is running into someone who has turned their life around for a few years and thanks him for his help.

Lisa Lopatofsky was present for the Usher Syndrome Day Proclamation. Ms. Lopatofsky is the Usher Syndrome Coalition Ambassador for Pennsylvania and noted her two older daughters Makayla and Alexandria have Usher Syndrome. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adopt the proclamation for Usher Syndrome Day in Wayne County.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to enter into an annual agreement between Wayne County CYIS and CWIS (Child Welfare Information System) to exchange information via CAPS in accordance with federal and state laws.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to accept the FY2020-21 State Food Purchase Program Expense and Data Report showing \$68,845 expended and no remaining funds and 1,105 households served helping 2,400 total people.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to sign a letter of support for WEDCO’s LSA request for Sterling Business Park Lot 2.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to promote Jamie Minor to the position of Mental Health Program Specialist 1 in Wayne County Human Services BH/ID/EI/A, effective September 20, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

September 16, 2021

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to hire John D. Jaggars, as a part-time Van Driver in the Wayne County Transportation Department, effective September 20, 2021.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the transfer of Amy Bidwell, from a County Caseworker 2 at Wayne County Children and Youth Services to Aging Care Manager 2 at Wayne County Area Agency on Aging, effective October 18, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to hire Kerry Rodriguez, to a part-time position with Wayne Tomorrow!, effective September 20, 2021 and ending December 31, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to ratify the judicial action appointing Wayne County Domestic Relations Department Conference Officer Mark Smith to the vacant position of Establishment Officer in the Wayne County Domestic Relations Department, effective October 4, 2021.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to ratify the judicial appointment of Brenda Albright to the position of Conference Officer in the Wayne County Domestic Relations Department, effective October 4, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated September 15, 2021.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the following checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

		<u>FY 21-22</u>	<u>HSA WEEKLY VOUCHER REPORT FOR SEPTEMBER 16, 2021</u>
<u>VOUCH</u>	<u>VENDOR NAME</u>	<u>AMOUNT</u>	<u>DESCRIPTION</u>
379	FFCSP client C.L.	\$136.85	FFCSP client supplies reimb. - Aug 2021
380	FFCSP client M.S.	\$200.00	FFCSP client services & supplies reimb. - Aug 2021
381	GFCSP client E.F.	\$430.69	GFCSP client supplies reimb. - Aug 2021
382	GFCSP client L.V.	\$351.33	GFCSP client supplies reimb. - Aug 2021 w/May adjust
383	Options consumer E.F.	\$270.90	Options consumer services reimb. - Aug 2021
384	Options consumer J.W.	\$258.00	Options consumer services reimb. - Aug 2021
385	ADAMS CABLE SERVICE	\$112.57	Mo cable TV internet & phone bill, Hamlin - Sep 2021
386	HOTEL ANTHRACITE	\$1,753.21	10 night stay, for consumer J.D. via ESG CV2 Ext
387	BEACH LAKE SPRINKLER CORP.	\$998.00	5 Yr internal pipe inspection, wet & dry system - ADC
388	BIMBO FOODS, INC.	\$730.48	Monthly food bill - Aug 2021
389	CDW-G	\$204.15	Viewsonic monitor, Keybd/mouse set & 6' HDMI cable
390	CDW-G	\$36.53	MS Lifecam HD-3000 for Business web camera - MURsich
391	CDW-G	\$257.39	Viewsonic 24 LED monitor - MKern"
392	DAVE'S SUPER DUPER - 6758 A/C	\$393.18	Food bill for groceries for Housing consumers - Aug 2021
393	FIRMSTONE SERVICE STATION	\$17,325.71	Gasoline bills - Aug 2021

September 16, 2021

394	FSS SOLUTIONS	\$42.11	Random & post accident drug/alcohol screenings, Trans
395	GATEHOUSE MEDIA NEPA - LEGALS	\$150.50	Publishing fees for legal ads acct - Aug 2021
396	HAWLEY AREA AUTHORITY	\$196.00	Monthly sewer bill for Hawley center - Aug 2021
397	GRAVITY INN, INC.	\$600.00	12 night stay 8/27 - 9/7, for consumer L.H. via ESG Ext.
398	HIGHHOUSE ENERGY COMPANY	\$4,616.26	Monthly gasoline bills - Aug 2021
399	HOTEL WAYNE, INC.	\$524.03	7 night stay, 8/28 - 9/3 for consumer J.D. via ESG Ext
400	HOTEL WAYNE, INC.	\$224.60	3 night stay, 9/4 - 9/6 for consumer J.D. via ESG CV2
401	HOTEL WAYNE, INC.	\$495.12	5 night stay, 9/2 - 9/6, for consumer S.W. via ESG Ext
402	HOTEL WAYNE, INC.	\$287.72	3 night stay, 9/1 - 9/3, for consumer D.M. via ESG Ext
403	LAKESIDE YOUTH SERVICE	\$6,000.00	Neurologic classes, Susquehanna & Wallenpaupack
404	MONROE CO MILK PRODUCERS COOP	\$2,482.57	Meal prep supplies - Aug 2021
405	THOMAS V. MURRAY	\$450.00	Vehicle cleaning services - Sep 4 & 11
406	NORTHEAST MED-EQUIP	\$2,960.00	PERS units for consumers - Jul 2021
407	NORTHEAST TOWING SERVICE, INC	\$1,919.79	Towing svc & repairs #45, #97, #73 & #50
408	OFFICE DEPOT	\$134.59	Office supplies - Aging restock, HMiszler, GNanarone
409	PENNSYLVANIA STATE POLICE	\$66.00	Employee clearances - Aug 2021
410	PENNA POWER & LIGHT CO. (HNSDL)	\$1,891.00	Electric bill, Honesdale, 8/6/21 - 9/7/21
411	PENNA POWER & LIGHT CO. (HWLY)	\$384.24	Electric bill, Hawley - 8/4/21 - 9/2/21
412	PP&L ELECTRIC (ADULT DAY CARE)	\$270.72	Electric bill, Adult Day Care 8/11/21 - 9/12/21
413	PP&L (TRANS)	\$98.96	Electric bill, Trans 8/6/21 - 9/7/21
414	POCONO PEST	\$103.00	Pest control - Aug, Honesdale & Hawley, & ADC
415	SERVING SENIORS INC.	\$2,798.81	Ombuds, vol ombuds & peer program services - Aug
416	POCONO WATER CENTER	\$75.00	Water total coliform bacteria analytical report, Hamlin
417	SHI INTERNATIONAL CORP	\$25.20	C2G HDMI to VGA Converter Adapter - LGilbert
418	JENNIFER SINCLAIR	\$16,104.40	Personal care & home support - Jul 2021
419	SPENCER PRINTING, INC.	\$39.16	Printing - 50 color flyers for Recovery Night events
420	SYSCO FOOD SVCS OF CENTRAL PA	\$6,234.00	Monthly food service bills - Aug 2021
421	TRADITIONAL HOME CARE, LLC	\$4,465.76	Personal care - Jul 2021
422	WAYNE COUNTY BDPEI	\$19,166.56	Community Care Behavioral Health - Aug 2021
423	WAYNE COUNTY COMMISSIONERS	\$159,097.29	Payroll of 8/27/21
424	AMANDA CRANE	\$75.00	Volunteer travel - stipends for Aug 2021 for SOC
425	JOHN JAGGERS	\$23.85	Reimburse cost of fingerprinting - 9/7/21
426	JACK KLIKUS	\$25.00	Volunteer travel - stipend for Jul 2021 for SOC
427	DEANNA OWENS	\$23.85	Reimburse cost of fingerprinting - 8/13/21
		\$255,510.08	

Children and Youth 06

3039	THE BAIR FOUNDATION OF PA	INV# 117412 AUGUST 2021 P.M.	\$2,402.50
3040	JESSE & LACEY BOANDL	FC AUGUST 2021	\$3,080.68
3041	CAMPBELL LAW OFFICES	GAL SVCS. AUGUST 2021	\$756.50
3042	CARSON VALLEY CHILDREN'S AID	INV#IF0821-053-2 AUGUST 2021 I	\$1,252.72
3043	J.C.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3044	W.C.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3045	THE CHILDREN'S INSTITUTE OF PITTSBURGH	PLACEMENT AUGUST 2021 S.M.	\$2,494.88
3046	LINDSEY COLLINS, ESQUIRE	GAL SVCS. MAY 2021	\$4,199.00
3047	COMMUNITY SOLUTIONS INC	INV# 2108 611031 CYS AUGUST 20	\$935.00
3048	JENNIFER & SCOTT DAVIS	FC AUGUST 2021	\$877.00
3049	FLEDERBACH FOODS INC	AUGUST 2021 STATEMENT	\$143.64
3050	DE LAGE LANDEN FIN SERVICES	INV# 73671176 COPIER LEASE MX6	\$217.00
3051	C.D.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3052	THE DEVEREUX FOUNDATION	INV#8961AUG20210840054 AUGUST	\$9,962.16
3053	C.D.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3054	M.D.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3055	M.D.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3056	I.F.	SEPT 2021 PERSONAL ALLOWANCE	\$50.00
3057	K.G.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3058	E.G.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3059	C.H.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3060	HIGHHOUSE OIL OPERATIONS INC	CYS FUEL AUGUST 2021	\$2,165.60
3061	JAY'S BUSINESS SYSTEMS, INC	INV# 71462 STAPLE CARTRIDGES F	\$98.00
3062	J.J.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3063	SHANNON JOYAL	TRAVEL EXPENSE JULY 2021	\$199.99
3064	KIDSPEACE CORPORATION	INV#114010 AUGUST 2021	\$25,865.84
3065	ERNEST J. LASKOSKY	INV#001 SUPPORT OUTREACH SVCS.	\$262.50
3066	PATRICIA & STEVEN LIVSEY	FC AUGUST 2021	\$336.49
3067	MADISON ADOPTION ASSOCIATES, LTD	PLACEMENT AUGUST 2021 D.D.	\$3,551.36
3068	A.M.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3069	MERAKEY PENNSYLVANIA	INV#FCP0821 AUGUST 2021 C.H.	\$2,821.00
3070	N.M.	SEPT 2021 PERSONAL ALLOWANCE	\$50.00
3071	JESSICA MITSCHELE	FC AUGUST 2021	\$1,098.29
3072	ERIC & DANIELLE PIECZYNSKI	FC AUGUST 2021	\$2,098.87
3073	H.R.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3074	H.R.	SEPT 2021 PERSONAL ALLOWANCE	\$50.00
3075	HEATHER SCHARIEST	TRAVEL EXPENSE AUGUST 2021	\$185.81
3076	J.S.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3077	DONNA SWEENEY	FC AUGUST 2021	\$486.00
3078	N.S.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3079	BETHANIE WILLNER & RONALD KURUS	FC AUGUST 2021	\$1,085.91
3080	CATHERINE WINKLER	FC AUGUST 2021	\$952.66
3081	M.W.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
3082	M.W.	OLDER YOUTH PANDEMIC RELIEF	\$1,200.00
	TOTAL		\$86,879.40

September 16, 2021

BDPEI

1815	TRACY L. BAJADEK	SEP SPEECH THERAPY SERVICES	\$ 539.04
1816	CARE FOR PEOPLE PLUS, INC.	AUG-JUN H&C SERVICES	\$ 236.28
1817	CARDMEMBER SERVICES	XXXXXX7530 DUE 10/4	\$ 3,819.20
1818	CDW LLC	3440668 DUE 9/17	\$ 1,269.96
1819	THE DEVEREUX FOUNDATION	CAPACITY BUILDING INSTITUTE JU	\$ 1,509.84
1820	ENTERPRISE FLEET MANAGEMENT INC	559573 DUE 9/20	\$ 5,390.25
1821	HIGHHOUSE OIL OPERATIONS INC	2027 AUGUST SERVICES	\$ 538.25
1822	MERAKEY PENNSYLVANIA	AUG SPECIAL SUPPORT SERVICES	\$ 337.92
1823	WILLIAM D NEHRBASS	ESG CV HP FUNDING SECURITY DEP	\$ 834.00
1824	CHRISTOPHER BARSCHEKI	TONER CARTRIDGES	\$ 269.80
1825	PEDIATRIC & ADULT THERAPY SERVICES, INC.	AUG EVALUATION SERVICES	\$ 950.08
1826	PENN STATE	SUPERVISORY WORKSHOPS	\$ 2,047.00
1827	PENNSYLVANIA STATE POLICE	CLEARANCES BDPEI EMPLOYEES	\$ 44.00
1828	KAREN E RICKERT	SEP SPECIAL INSTRUCTION SERVIC	\$ 593.80
1829	SUPPORT SERVICES FOR INFANTS AND TODDLERS, P.C.	AUG PT SERVICES	\$ 539.04
1830	WAYNE COUNTY COMMISSIONERS	PAYROLL 9/10	\$ 70,120.61
1831	WESTERN PENNSYLVANIA SCHOOL FOR THE DEAF	AUG SPECIAL INSTRUCTION SERVIC	\$ 207.83
Total			<u>\$ 89,246.90</u>

New Other Business

Vicky Botjer, CFO, announced that an Ag Innovation Concept Survey would be going out and posted on the County website and asked the community to participate.

At this time, a motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to recess for a Retirement Board meeting. See Retirement Board minutes.

The Commissioners' meeting resumed.

At this time, a motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to recess for an executive session on personal matters.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to adjourn.

Andrew M. Seder, Chief Clerk