

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held September 3, 2020. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

Agenda

Schedule to meet with the Commissioners: Jeff Zerechak, Wayne County Drug and Alcohol Administrator; Jamie Minor, Casework Supervisor, Wayne County Behavioral Health; Randy Heller, Solid Waste/Recycling Director.

Items to be considered: Employee anniversary recognition; Proclamation – National Recovery Month; 2019-20 Drug and Alcohol Financial Statement; PComp award for Wayne County; Appointment to the Wayne County Planning Commission; Approve the ESG 18 Invoice; Accept the MATP report; Execute the Subgrant Award Notification of Coronavirus Emergency Supplemental Relief; Approve a letter of support for Wayne Tomorrow; Salary Board meeting; Payment of bills; COVID-19/CARES Act update; Election update.

Correspondence and Communications

Received a letter from the Pennsylvania Emergency Management Agency (PEMA), informing that the 9-1-1 Office has completed their review of Wayne County’s Combined Report for the 1/1/2019 - 12/31/2019 funding period

Received a copy of the Mileage and Fees Report from the Wayne County Sheriff’s Department for the month of August 2020.

Received a letter from Pamela McDonald informing that she is retiring from her position in the District Attorney’s office, effective August 29, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to accept this resignation.

Public Comment

There was not public comment.

New Business

The Commissioners held an employee anniversary recognition to recognize the following County employees who were in attendance:

Maureen O’Hara	Prothonotary’s Office	20 years
Matthew Kromko	911 Communications	15 years

The Commissioners spoke about their long term commitment to the County and thanked them for their dedication and ongoing efforts to make their experience with the public they deal with a professional and courteous experience.

Jeff Zerechak, Drug and Alcohol Administrator, and Jamie Minor, Behavioral Health Casework Supervisor, spoke about the County’s efforts to assist residents who have battled drug and alcohol and other issues. Also present were some residents that they invited to attend who spoke about their experience with the County offices and how they have been helped. Jim Simpson, Drug and Alcohol Recovery Counselor, spoke about the important lifesaving role he and others who work for the County play. He also noted that sometimes not all storied are successful.

September 10, 2020

Commissioner Smith made a motion to adopt the proclamation for National Recovery Month, seconded by Commissioner Adams and unanimous to approve.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to accept and certify the 2019-20 Drug and Alcohol Financial Statement in the amount of \$1,024,366.

Randy Heller, Solid Waste/Recycling Director, addressed the letter received by the Commissioners the week prior regarding what the Recycling Center takes and doesn't take. Mr. Heller explained that they presently take No. 1 and No. 2 plastics with some exceptions and that the County does not take all plastics because of the low resale value. The Recycling Center has seen an increase in usage as recycling fees have increased for private companies that provide the service.

Vicky Botjer, Chief Financial Officer, announced that Wayne County received the Risk Management Training Award from PComp through the County Commissioners Association Workers Compensation Pooling Program of which Wayne County is a member. Ms. Botjer also gave some background on the program.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to appoint Kathy Enslin of Lake Township, to fill the unexpired term of Mark Davis to the Wayne County Planning Commission. This term expires December 31, 2020.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to approve the ESG 18 invoice dated May 15, 2020 to September 1, 2020 in the amount of \$49,673.72.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to accept the MATP report for the period of April 1, 2020 to June 30, 2020.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to execute the Subgrant Award Notification of Coronavirus Emergency Supplemental Relief from the Pennsylvania Commission on Crime and Delinquency in the amount of \$61,434.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to approve a letter of support for a \$250,000 USDA Rural Placemaking Innovation Challenge Grant for technical assistance and implementation funding for the Wayne Tomorrow! Community Investment Model.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the promotion of Haley E. Salak, in the County's Behavioral Health/Early Intervention/Autism Department, from a County Caseworker 1 to County Caseworker 2, effective September 21, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the promotion of Erica J. Martzen, in the County's Children and Youth Department, from a County Caseworker 1 to County Caseworker 2, effective September 21, 2020.

September 10, 2020

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the promotion of Jessica M. Peters, in the County's Children and Youth Department, from a County Caseworker 1 to County Caseworker 2, effective September 21, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to hire Dawn DeFeo, per the recommendation of the Register of Wills and Recorder of Deeds, to the position of Clerk 3 in that office, effective September 21, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated September 9, 2020.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 114752 through 114796. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97234 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 100,000.00
97235 EFT	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 9/11	\$ 700,226.87
97236 EFT	EXPERT PAY	CHILD SUPPORT 9/11	\$ 1,087.36
114752	BLUE RIDGE COMMUNICATIONS	0315503-02 DUE 9/16	\$ 191.48
114753	STEVEN BURLEIN	REIMBURSEMENT FRO WEBNAR	\$ 729.00
114754	CDW LLC	3440668 DUE 9/17	\$ 2,826.31
114755	CHARLES W GRIMM CONSTRUCTION, INC	20-119 APPLICATION 1 RECYCLIN	\$ 50,039.00
114756	STEVEN POLIFRONE	WC DA ACCOUNT	\$ 560.91
114757	COMMONWEALTH OF PA	CERTIFIED PA EVALUATOR J REINB	\$ 55.00
114758	DAMASCUS TWP. VOLUNTEER AMBULANCE	8/21/2020 TRAINING	\$ 490.00
114759	FLEDERBACH FOODS INC	WC COMMISSIONERS 1735	\$ 62.00
114760	DELTA DENTAL OF PA	39R10332600000 CLMS 8/22-8/28	\$ 1,937.60
114761	THE OLGA & DORTHEA DESSIN SOCIETY	2020 APPROPRIATION	\$ 8,000.00
114762	DIAMOND MEDICAL SUPPLY	11220 DTD 7/10	\$ 381.96
114763	DYBERRY DAY CAMP	2020 APPROPRIATION	\$ 4,000.00
114764	FIRMSTONE OIL CO INC	995-1 AUGUST SERVICES	\$ 210.37
114765	FOUNDATION RADIOLOGY GROUP PC	LYDIA K 8/3	\$ 32.45
114766	FRITZ BROS, INC.	WAY222	\$ 165.77
114767	GALLS, LLC	4855925 DUE 9/24	\$ 19.23
114768	GREGORY'S AUTO SERVICE INC	WCCOMMI TAX EXEMPT	\$ 86.99
114769	HAWLEY PUBLIC LIBRARY	2020 RACE	\$ 1,000.00
114770	LACKAWANNA COUNTY CORONERS OFFICE	WAYNE COUNTY DUE 9/29	\$ 1,000.00
114771	CAROL LIENERT	JULY & AUGUST MILEAGE	\$ 48.00
114772	JAMES LIVERY, LLC	WC CORONER ACCT	\$ 690.00
114773	CHRISTOPHER McCONNELL	AUGUST MILEAGE	\$ 56.50
114774	MED PLUS SUPPLY CO INC	29465-2 TERRI BIANCHI	\$ 159.25
114775	SAMANTHA J MYERS	AUGUST SERVICES	\$ 270.00
114776	NEP	00064862-6 DUE 9/28	\$ 155.34
114777	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 8/26	\$ 889.63
114778	PPL ELECTRIC UTILITIES	9485166004 DUE 9/21	\$ 6,641.74
114779	PPL ELECTRIC UTILITIES	0873043022 DUE 9/18	\$ 2,279.30
114780	REEVES RENT-A-JOHN INC	WYNECOCOM DUE 9/16	\$ 190.00
114781	STARR UNIFORM CENTER	THACHER, D	\$ 396.83

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114782	LAURA SWINGLE	JULY AND AUGUST MILEAGE	\$	102.85
114783	THYSSENKRUPP ELEVATOR CORP	126236 MAINT 9/1-11/30	\$	2,348.78
114784	VERIZON WIRELESS	242009163-00001 DUE 9/7	\$	578.39
114785	VICTIMS INTERVENTION PROGRAM	2020 APPROPRIATION	\$	15,000.00
114786	WAYMART LOINS CLUB	2020 RACE/WALK	\$	1,000.00
114787	WAYNE MEMORIAL HOSPITAL	WAYNE T 7/30	\$	1,000.65
114788	WAYNE COUNTY EMPLOYEE	2019 ARC	\$	200,000.00
114789	WAYNE COUNTY FIREMANS ASSOC	2020 APPROPRIATION	\$	6,500.00
114790	H.T.MAUS INC	2535970 FORD EDGE	\$	286.95
114791	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 9/2	\$	25.37
114792	WEDCO	2020 ALLOCATION	\$	50,000.00
114793	WEX INC	0 6002531101 DUE 9/22	\$	1,022.11
114794	WAYNE COUNTY YMCA	2020 RUN	\$	1,000.00
114795	ASHLEY ZIMMERMAN	PD JULY	\$	600.00
114796	ZOOM VIDEO COMMUNICATIONS INC	7001741023 DUE 9/28	\$	1,999.00
	Total		\$	1,166,342.99

**VOUCHER REPORT FROM 09/10/20 TO 09/10/20
FISCAL YEAR 2019/2020**

VOUCH	VENDOR NAME	DESCRIPTION	AMOUNT	CHECK#
1271	VICTIMS INTERVENTION PROGRAM WAYNE CO. OFFICE OF HUMAN	FISCAL YEAR 2019-2020 3RD & 4TH QTR	\$9,247.34	16747
1272	SERVICES	QTR 4 REIMBURSEMENT	\$75,884.53	16748
TOTAL			\$85,131.87	

**VOUCHER REPORT FROM 09/10/2020 TO 09/10/2020
FISCAL YEAR 2020/2021**

VOUCH.	VENDOR NAME	DESCRIPTION	AMOUNT	CHECK#
197	HUMAN RESOURCES CENTER, INC.	JUL 2020 BH VOC REHAB SERVICES (TRANSPORTATION)	\$963.90	16976
198	KAREN L. KANE	AUG 2020 EI PT BASE SERVICES	\$654.20	16977
199	ROCHIN INC.	ESG FUNDING - RR 2019 - SEC DEP - CHARISSE C	\$692.00	16980
200	ROCHIN INC.	ESG FUNDING - RR 2019 - SEPT 2020 RENT - CHARISSE C	\$692.00	16980
201	LENORE M. J. MYERS, P.C.	MENTAL HEALTH REVIEW OFFICER HEARING - CODY K	\$150.00	16978
202	QUILL	OFFICE SUPPLIES	\$158.74	16979
203	SHELDON J. SMITH	ESG FUNDING - RR 2019 - SEC DEP - THEODORE M	\$692.00	16982
204	SHELDON J. SMITH	ESG FUNDING - RR 2019 - SEPT 2020 RENT - THEODORE M	\$692.00	16982
205	TARA PERRY	AUG 2020 EI SNI BASE SERVICES	\$2,537.04	16983
206	THERAPY UNLIMITED, LLC	AUG 2020 EI ST & OT BASE SERVICES	\$785.04	16984
207	HOTEL WAYNE, INC.	ESG FUNDING - ESG CV - AUG-SEPT 2020 RENT - ANGELA K	\$797.07	16985
208	HOTEL WAYNE, INC.	ESG FUNDING - ESG CV - AUG-SEPT 2020 RENT - HELEN V	\$1,453.00	16985
209	HOTEL WAYNE, INC.	ESG FUNDING - ESG CV - AUG-SEPT 2020 RENT - GORDON S	\$1,453.00	16985
210	HOTEL WAYNE, INC.	ESG FUNDING - ESG CV - AUG-SEPT 2020 RENT - MELODY R	\$1,143.00	16985
211	HOTEL WAYNE, INC.	ESG FUNDING - ESG CV - AUG-SEPT 202 RENT - TIM M	\$1,452.00	16985
212	HOTEL WAYNE, INC.	ESG FUNDING - ESG CV - AUG-SEPT 2020 RENT - THEODORE M	\$223.50	16985
213	HOTEL WAYNE, INC.	ESG FUNDING - ESG CV - SEPT 2020 RENT - MAUREEN H	\$571.50	16985
214	HOTEL WAYNE, INC.	ESG FUNDING - ESG CV - SEPT 2020 RENT - RICHARD H	\$726.50	16985
215	HOTEL WAYNE, INC.	ESG FUNDING - ESG CV - AUG-SEPT 2020 RENT - KELLY F	\$571.50	16985
216	HOTEL WAYNE, INC.	ESG FUNDING - RR 2018 - AUG 2020 RENT - KELLY F	\$571.50	16985
217	HOTEL WAYNE, INC.	ESG FUNDING - ESG CV - AUG-SEPT 2020 RENT - BRIAN D	\$1,453.00	16985
218	HOTEL WAYNE, INC.	ESG FUNDING - ESG CV - AUG-SEPT 2020 RENT - ELIZABETH B	\$1,217.50	16985
219	HOTEL WAYNE, INC.	ESG FUNDING - RR 2018 - AUG 2020 RENT - JESSE D	\$223.50	16985
220	CARE FOR PEOPLE PLUS, INC.	AUG 2020 ID HOME & COMM HAB BASE SERVICES	\$497.08	16971
221	CAREGIVERS AMERICA, LLC	AUG 2020 ID HOME & COMM HAB BASE SERVICES	\$347.44	16972
222	DAVES SUPER DUPER	ESG FUNDING - RR 2018 - CONSUMER FOOD PURCHASES	\$747.62	16981
223	DAVES SUPER DUPER	ESG FUNDING - RR 2018 - CONSUMER FOOD PURCHASES	\$338.83	16981
225	HEATHER MISZLER	EMPLOYEE TRAVEL EXPENSE - ESG FUNDING - ESG CV GIFT CARD	\$25.00	16975
226	HIGHHOUSE OIL OPERATIONS, INC.	AUGUST 2020 COUNTY VEHICLE FUEL CHARGES	\$153.20	16974
227	FOX LEDGE, INC.	AUGUST 2020 SPRING WATER CHARGES	\$15.00	16973
TOTAL			\$21,997.66	

911

11006	AT & T	0541784593001 DUE 9/22	\$	449.61
11007	MCI COMM SERVICE	2DF81923 DUE 9/9	\$	39.68
11008	PENTELEDATA	1697707 DUE 9/12	\$	1,201.90
11009	PPL ELECTRIC UTILITIES	9342706002 DUE 9/11	\$	109.69

Domestic Relations Incentive

211	WAYNE CO. GENERAL FUND	MONTHL EXPENSES	\$	2,200.00
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Health Account

September 10, 2020

97237 EFT	HIGHMARK BLUE SHIELD		\$	115,981.17
97238 EFT	EXPRESS SCRIPTS, INC	KX5A 8/25-9/7	\$	64,563.53

Children and Youth 06

1604	DOMINIQUE BAYLY	TRAVEL EXPENSE AUGUST 2020	\$17.15
1605	CAMPBELL LAW OFFICES	GAL SVCS. AUGUST 2020	\$297.50
1606	CDW LLC	INV# ZRF6794, ZRJ0669, ZRR6163	\$248.79
1607	DE LAGE LANDEN FIN SERVICES	INV# 69297316 COPIER LEASE 8/1	\$217.00
1608	THE DEVEREUX FOUNDATION	INV# 8961APR20200848052/3 APRI	\$29,607.76
1609	MICHAEL B WALSH	AUGUST 2020 INVOICE	\$27,125.55
1610	JAY'S BUSINESS SYSTEMS, INC	INV.# 65984 COPIER OVRAGE AUG	\$42.66
1611	JESSICA RAMOS	CLEARANCES INTERN	\$23.85
1612	CHRISTINE RECHNER	CONSULTANT FEES AUGUST 2020	<u>\$1,887.00</u>
Total			\$59,467.26

COVID-19 / CARES Act Update

Commissioner Adams gave an update on the CARES Act applications and where it stands.

Commissioner Smith spoke about the USDA Dairy grants available to dairy farmers and encourages any Wayne County farmer to apply as there is \$13.5 million available.

Election Update

Commissioner Cramer gave an update on mail-in ballots and instructions on how to successfully cast one. Commissioner Cramer explained that it is imperative that the security envelope and exterior envelope be part of the submission.

The Chief Clerk and Solicitor Kay gave an update in response to media questions on where the state and federal cases stand.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adjourn.

Andrew M. Seder, Chief Clerk