

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Jocelyn Cramer present. Commissioner Joseph W. Adams was not present.

The Commissioners were presented with a copy of the minutes from the meeting held September 2, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Smith to approve the minutes of the said meeting. Motion carried.

Agenda

Scheduled to meet with the Commissioners: Jeffrey Zerechak, Director of Wayne County Drug and Alcohol Commission, Stephen Bair, Wayne County Drug and Alcohol Commission, Bonnie Smith, Carolyn Smith, Kiley Emerson from Psych Rehab, Jim Simpson from Drug and Alcohol, Kelly Whietry, and Autumn Delong Vanderhoff for National Recovery Month Proclamation; Robbin Morgan, Wayne County Redevelopment Authority.

Items to be considered: Employee Anniversary Recognition; Proclamation – National Recovery Month; Request for a revision to the 2018 Texas Township CDBG and 2019 Berlin Township CDBG projects; 2021 property tax rebate; Certification of the FY 2020-21 4th Quarter/Year-End fiscal report for Drug and Alcohol; Wayne County transportation audit engagement letter; Acceptance of a \$350,000 DCED Keystone Communities Grant; Salary Board meeting; Payment of bills; Executive session on personnel.

Correspondence and Communications

Received a letter from Linda Gearhart regarding concerns in Sterling Township.

Received the 2021 August report of Mileage and Fees from Acting Sheriff Chris Rosler.

Received a notice from the PA Department of Agriculture Bureau of Food Assistance regarding the agency summary report for FY July 1, 2020 through June 30, 2021.

Received notification from Kiley Associates, LLC, informing the Commissioners of their intent to submit an application to the department regarding the breach of the existing dam at Hankins Pond in accordance with a consent order and agreement for the property in Mount Pleasant Township. Commissioner Smith noted as much of the historical dam is being saved but enough is being removed so it is not considered a dam anymore.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition. The following County employees were in attendance:

Nancy Parrino	Human Services Agency Fiscal	10 years
Heather Miszler	County Housing	5 years

Kate Magalski, County Fiscal Officer, said Nancy Parrino gives 100% every day and thanked her for her dedication over the past decade. Ms. Parrino said it has been a pleasure to be a County employee and she loves what she does. Michelle Valinski, Human Services Administrator, praised Heather Miszler for taking on so many projects and keeping a very busy housing department operating. Ms. Valinski noted more and more is asked of them because

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of COVID-19 and millions of dollars of emergency funding has been allocated. The Commissioners thanked both employees for their years of hard work and the ability to deal with increasing workloads.

Jeffrey Zerechak, Director of Wayne County Drug and Alcohol Commission, Stephen Bair, Wayne County Drug and Alcohol Commission, Bonnie Smith, Carolyn Smith, Kiley Emerson from Psych Rehab, Jim Simpson from Drug and Alcohol, Kelly Whietry, and Autumn Delong Vanderhoff were present for the National Recovery Month Proclamation.

Jeff Zerechak gave statistics on recovery and local efforts to offer assistance to those in need. Steve Bair, Drug Case Manager, is now 6 years sober and being able to share his story is important. Kelly Wietry is 3½ years clean and said that recovery is possible and that Drug and Alcohol was her stepping stone to that recovery. Autumn Delong Vanderhoff said she was on the verge of dying in 2017 and was able to turn her life around and get sober. She has new employment and has her children back. She thanked all the agencies locally and for their continued support. Bonnie Smith has had mental health issues, but praises the help she gets from the County Psych Rehab on Church Street, Honesdale. Carolyn Smith shared her story of loss and recovery and said if it was not for Psych Rehab and the Victims Intervention Program she would not likely be here speaking today.

The Commissioners thanked everyone present for sharing their stories and were glad to see the programs in place are working to help people and wished them continued success on their path to recovery. A motion was made by Commissioner Smith, seconded by Commissioner Cramer to adopt the proclamation for National Recovery Month.

Robbin Morgan from the Wayne County Redevelopment Authority was present with a request for a revision to the 2018 Texas Township CDBG and 2019 Berlin Township CDBG projects. A motion was made by Commissioner Smith, seconded by Commissioner Cramer to move the remainder of the grant funds from 2018 CDBG Program Texas Township Emergency Shelter activity to the 2019 CDBG Berlin Township installation for the ADA unisex handicap bathroom activity. The total amount of funds being reallocated is \$24,509.00. Motion carried.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to approve a 2021 property tax rebate in the amount of \$162.35 for John and Kimberly Morgan, Tax Map #14-0-0005-0145, Lehigh Township, because a dwelling on their property was removed. Motion carried.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to approve the certification of the FY 2020-21 4th Quarter/Year-End fiscal report for Drug and Alcohol showing expenditures of \$940,865. Motion carried.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to execute the Wayne County transportation audit engagement letter in the amount of \$5,500 with Bradley T. Murray, CPA LLC. Motion carried.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to ratify the acceptance of a \$350,000 DCED Keystone Communities Grant for the Hankins Pond Park project. Motion carried. Commissioner Smith thanked Senator Baker for her role in the ability to receive these funds.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to hire Ann Marie Siebecker as an Aging Case Aide 1 at the Wayne County Area Agency on Aging, effective September 20, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

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The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated September 8, 2021.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to approve the following bills for payment, as presented, which includes Checks No. 118678 through 118748. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention. Motion carried.

Check	Vendor	Description	Amount
97361 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 100,000.00
97362 EFT	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 9/10	\$ 721,512.34
97363 EFT	EXPERT PAY	CHILD SUPPORT PAY 9/9	\$ 1,208.77
118679	AREA AGENCY ON AGING	SFPP	\$ 17,251.48
118680	BIMBO BAKERIES USA INC	6900806999999 DUE 8/21	\$ 75.44
118681	BLUE RIBBON FARM DAIRY INC	WC PRISON ACCT 8/31	\$ 783.30
118682	CAMPBELL LAW OFFICES	IN RE: AB 23-2021 DP JULY SERV	\$ 1,581.05
118683	CDW LLC	3440668 DUE 9/25	\$ 1,429.61
118684	CENTRAL WAYNE REGIONAL AUTH.	001597.00 DUE 9/30	\$ 1,497.80
118685	JOSEPH P CREMONA	DAVID SANTOS 8/31	\$ 2.50
118686	CORINNE CRUM	CLEARANCES EXPENSE	\$ 35.00
118687	DELTA DENTAL OF PA	39-R10332600000 CLMS 8/28-9/3	\$ 516.50
118688	DEMPSEY UNIFORM & LINEN SUPPLY	WAYN0015 DUE 9/10	\$ 193.89
118689	DIRLAM BROS LUMBER CO INC	WAY280 DTD 8/30	\$ 20.15
118690	METROPOLITAN FOODS, INC	WAYNDV DTD 8/31	\$ 2,111.25
118691	ELECTRONIC BUSINESS PRODUCTS	ACCT 121994 DTD 8/31	\$ 8.29
118692	FIRMSTONE OIL CO INC	995-1 AUGUST SERVICES	\$ 264.65
118693	FOX LEDGE INC	000614 DUE 10/1	\$ 272.50
118694	FIRST HOSPITAL LABORATORIES INC	L32165 DUE 10/2	\$ 518.00
118695	GALLS, LLC	4855925 DUE 9/8	\$ 366.23
118696	GOVCONNECTION INC	7993181 DTD 8/19	\$ 17,141.92
118697	HIGHHOUSE OIL OPERATIONS INC	8006 AUGUST SERVICES	\$ 956.34
118698	HONESDALE AGWAY	700557 DTD 8/30	\$ 4.28
118699	EDWARD HOWELL	JUNE-AUGUST MILEAGE	\$ 107.00
118700	INFOCON CORPORATION	WAY2703 AUGUST SERVICES DTD 8/	\$ 2,327.27
118701	INSIGHT MEDICAL GROUP, P.A.	WC PRISON AUGUST SERVICES	\$ 2,960.00
118702	JAMES LIVERY, LLC	AUGUST SERVICES DTD 8/31	\$ 920.00
118703	JOHN BONHAM ROAD EQ & SUPPLIES, INC	230084 DTD 8/12	\$ 146.50
118704	JUSTIN EUGENE PFAFF	ORION J AUGUST SERVICES	\$ 2,184.50
118705	K-KLEEN INC	WC CORR FACILITY DTD 8/15	\$ 480.00
118706	CARLA KOMAR	AUGUST MILEAGE	\$ 78.00
118707	LACKAWANNA CO. CORONERS OFFICE	WC CORONER DUE 9/30	\$ 2,000.00
118708	CAROL LIENERT	JUNE-AUG MILEAGE	\$ 72.00
118709	LINDSEY LAWN & GARDEN INC	51671 DTD 9/1	\$ 16.78
118710	MEIER SUPPLY CO., INC	110316 DUE 9/30	\$ 810.58
118711	M.M.M. WASTE REMOVAL INC	WAYNE COUNTY DUE 9/3	\$ 252.00
118712	NEP	00064862-6 DUE 9/27	\$ 156.43
118713	NORTHERN TIER RESEARCH INC	WC CORONER DUE 9/26	\$ 4,160.00
118714	OVERHEAD DOOR CO OF SCRANTON INC	WC RECYCLING ACCOUNT DUE 8/7	\$ 495.00
118715	TAMMY PANKO SHAW	CR 212-2021 DTD 8/22	\$ 286.45
118716	PARTS TOWN, LLC	6679644 DTD 8/18	\$ 246.99
118717	PA STATE POLICE	SEAN CAREY CLEARANCE	\$ 22.00
118718	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 8/27	\$ 1,487.55
118719	PPL ELECTRIC UTILITIES	9485166004 DUE 9/24	\$ 5,858.99
118720	PPL ELECTRIC UTILITIES	7373123013 DUE 9/24	\$ 2,338.30
118721	PREMIER BIOTECH, INC	427336 DUE 9/17	\$ 464.28
118722	QUALITY PRINTING & DESIGN	SHERIFF DEPARTMENT DEPOSIT STA	\$ 989.26
118723	QUALIFICATION TARGETS INC	WC PROBATION DTD 8/18	\$ 93.30
118724	REEVES RENT-A-JOHN INC	R12331 AUGUST SERVICES	\$ 230.00
118725	REINHART FOODSERVICE, LLC	25970 DTD 8/30	\$ 3,867.00
118726	RESERVE ACCOUNT	23577901 REPLENISH	\$ 12,000.00
118727	CATHERINE JANE RICKARD	AUGUST MILEAGE	\$ 110.00
118728	RICHARD B HENRY AND ASSOCIATES LLC	DP 5-2017 IN RE: DR	\$ 680.00
118729	SHI INTERNATIONAL CORP	1054819 DTD 8/20	\$ 49.61
118730	JEANNE L SNYDER	AUGUST MILEAGE	\$ 122.50
118731	SPENCER PRINTING INC	MAIL IN BALLOT ENVELOPES DTD 9	\$ 343.90
118732	STANTON OFFICE EQUIPMENT	100117 DTD 8/19	\$ 123.98
118733	STARR UNIFORM CENTER	WC SHERIFF MEZICK	\$ 249.98
118734	STOURBRIDGE SOLAR PROJECT LLC	AUGUST ELECTRICITY	\$ 411.60
118735	LAURA SWINGLE	JUNE-AUGUST MILEAGE	\$ 59.70
118736	THOMSON REUTERS-W. PUBLISHING CORP	1000237917 DTD 8/1	\$ 1,785.85
118737	TOP HAND SAFETY	1W9727 DUE 9/26	\$ 117.29
118738	UGI UTILITIES INC	411004244561 DUE 9/22	\$ 729.60
118739	VIGILNET AMERICA LLC	AUG SERVICES DUE 9/30	\$ 2,566.35
118740	WASTE MANAGEMENT	WC RECYCLING AUGUST SERVICES	\$ 182.16
118741	WAYNE COUNTY ERAP	DEPOSIT TO OPEN W C ERAP ACCOU	\$ 3,073,094.93

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118742	WAYNE COUNTY HUMAN SERVICES	DENNIS FORD CELL PHONE JAN-JUN	\$	284.01
118743	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 9/3	\$	35.29
118744	WEDCO	3RD QUARTER 2021 ALLOCATION/DR	\$	88,000.00
118745	WEX INC	0496002531101 DUE 9/22	\$	906.78
118746	WOODLAND DESIGN ASSOC INC	SCI WAYMART	\$	280.00
118748	THE GUARDIAN LIFE INSURANCE COMPANY	00583206 DUE 8/25 JULY CLAIMS	\$	14,309.30
	Total		\$	<u>4,097,244.32</u>

		<u>FY 21-22</u>		<u>HSA WEEKLY VOUCHER REPORT FOR SEPTEMBER 9, 2021</u>	
VOUCH	VENDOR	AMOUNT	DESCRIPTION		CK#
330	AQUA PENNSYLVANIA	\$43.72	Water bill, D&A, 7/23/21 - 8/24/21		46862
331	BLUE RIDGE COMMUNICATNS - D&A	\$111.47	Cable TV for D&A from 9/7/21 - 10/6/21		46864
332	BOLD GOLD MEDIA	\$280.00	D&A radio ads, DNH & YCY - public aware. of svcs		46865
333	MARCHET TRANSIT, INC.	\$263.76	Vehicle svc & repair - 8/25 bus #77 & 8/27 bus #70		46882
334	PENNSYLVANIA PAPER & SUPPLY	\$1,599.50	Non-food kitchen supplies - Aug 2021, incl COVID		46887
335	THE PENN STATER	\$528.36	Hotel - Alexander & Klepadlo for PASC conf.		46888
336	PA ASSOC. OF SENIOR CTRS.	\$300.00	Fee - Alexander & Klepadlo for PASC conference		46886
337	RUTH PIPITONE	\$225.00	Senior chair yoga - Hamlin Center - Aug 2, 9, 16, 23 & 30		46889
338	L.H. REED & SONS INC	\$140.60	Service call to Livery Bldg for 1st floor restroom, 8/13/21		46890
339	REINHART FOOD SVC-EASTERN DIV	\$10,386.79	Monthly food service bills - Aug 2021		46891
340	SPENCER PRINTING, INC.	\$552.69	Monthly 14 pg newsletter, Sep 2021		46896
341	VERIZON WIRELESS - 1	\$2,020.43	Monthly cell phone bill - 7/24/21 - 8/23/21		46903
342	VERIZON WIRELESS - 2	\$774.89	Monthly tablet line access bill - 7/24/21 - 8/23/21		46904
343	SUTTER MANAGEMENT CO INC	\$9,900.00	Monthly rent, Trans & Pantry - Jul, Aug & Sep 2021		46900
344	DEBORAH GAVITT	\$500.00	GFCS client supplies reimbursement - Aug 2021		46873
345	BRENDA DIEHL	\$62.00	MA client travel - Aug 2021		46870
346	LINDSEY ERK	\$20.00	MA client travel - Aug 2021		46871
347	DAVID HEAD	\$112.00	MA client travel - Aug 2021		46875
348	ALISON KANDROVY	\$187.50	MA client travel - Aug 2021		46879
349	KAREN MEHRTENS	\$56.50	MA client travel - Aug 2021		46883
350	DONNA ROSENBERG	\$11.50	MA client travel - Aug 2021		46892
351	ELISE GUTLEBER-STUPPIELLO	\$217.00	MA client travel - Jul & Aug 2021		46874
352	CENTRAL WAYNE REG AUTH - 000432	\$87.00	Sewer bill, Honesdale, Aug 2021		46867
353	DISA GLOBAL SOLUTIONS INC	\$186.00	DOT phys & screens - Thivierge, Myers, Orlando		46869
354	FOXLEDGE INC.	\$100.00	Water delivery - Aging, Hamlin, Hawley, ADC & D&A - Aug		46872
355	HOTEL WAYNE, INC.	\$1,565.68	16 night stay 8/21 - 9/5 for consumer O.J. via ESG ES Ex2		46876
356	HOTEL WAYNE, INC.	\$887.40	12 night stay 8/16 - 8/27 for consumer J.D. via ESG CV2		46876
357	HOTEL WAYNE, INC.	\$726.75	10 night stay 8/23 - 9/1 for consumer S.W. via ESG CV2		46876
358	HOTEL WAYNE, INC.	\$912.89	12 night stay 8/17 - 8/28 for consumer D.M. via ESG ES Ex2		46876
359	JBS INC.	\$159.50	Mo copier maint, Back Office - Sep 2021 +MFP suppt		46877
360	LITTLE CREEK OUTPATIENT SVCS, LLC	\$838.00	Outpatient services - Jul 2021		46881
361	P4A	\$180.00	Reg fees for Ursich - P4A Hybrid Membership meetings		46885
362	ST. JOSEPH'S CENTER	\$4,112.00	Passenger pick-up & drop-off for Aug 2021, patients		46898
363	STANTON OFFICE EQUIPMENT	\$59.00	Duramat 36 x 48 chair mat - Seagraves, Hawley Center		46897
364	STAPLES ADVANTAGE	\$39.77	Office supplies - AAA restock, MValinski		46899
365	WAYNE COUNTY TRANSPORTATION	\$10,030.75	Aging Transportation Services, Jun 2021		46905
366	THOMAS BATES	\$45.00	Volunteer travel, Hdm - Aug 2021		46863
367	MICHAEL JAGACKI	\$54.50	Volunteer travel, HDM - Aug 2021		46878
368	DENNIS LEAVENS	\$66.50	Volunteer travel, HDM - Aug 2021		46880
369	MARALYN NALESNIK	\$74.50	Volunteer travel, HDM - Aug 2021		46884
370	PEGGY SIEPIELA	\$18.00	Volunteer travel, HDM - Aug 2021		46894
371	GORDON & LINDA WELLS	\$50.00	Volunteer travel, HDM - Aug 2021		46906
372	MARIE ALEXANDER	\$47.50	Staff travel - Aug 2021		46861
373	MICHELLE VALINSKI	\$65.97	Reimbursement for coffee & donuts for HSBG 8/16/21		46902
374	DANIEL TROIANO	\$227.00	MA client travel - Aug 2021		46901
375	LYNNE K. BOROVICKA	\$65.50	MA client travel - Aug 2021		46866
376	CLARISSA WIMMERS - CUSTODIAN	\$274.94	Petty cash - Jul & Aug 2021		46907
377	JENNIFER SINCLAIR	\$138.32	Personal care & home support for cons P.T.		46893
378	DAVE'S SUPER DUPER	\$829.71	Food bill, Hones. Pantry - Aug & Animal Response grant		46868
		\$50,135.89			

Children and Youth 06

3022	AFFINITY FORENSIC SERVICES LLC	INV# 57-083121 AUGUST 2021	\$1,587.82
3023	CIT BANK N.A.	INV#38350545 COPIER MX-M3071 L	\$147.00
3024	COUNTY OF NORTHAMPTON	JUNE 2021 PLACEMENTS	\$24,300.00
3025	COUNTY OF SCHUYLKILL	MHS YLS 2.0 SDK REPORT USAGE Q	\$134.40
3026	MICHAEL B WALSH	COUNSELING AUGUST 2021	\$26,019.74
3027	JAY'S BUSINESS SYSTEMS, INC	INV#71256 CONTRACT OVRAGE JUL	\$413.94
3028	KEVIN & ELYSE KAY	FC AUGUST 2021	\$2,128.34
3029	DOUGLAS & HELEN LANDMESSER	FC AUGUST 2021	\$620.11
3030	MATTHEW & ANNETTE MANDEVILLE	FC AUGUST 2021	\$2,729.51
3031	PENNSYLVANIA STATE POLICE	CLEARANCES-FOSTER FAMILY/R. MI	\$154.00
3032	QUANTUM LABS	INV# 23919 WATER TESTING FOSTE	\$200.00
3033	CHRISTINE RECHNER	SOLICITOR SVCS AUGUST 2021	\$3,009.00
3034	RICHARD B HENRY AND ASSOCIATES LLC	SOLICITOR/GAL SVCS. AUGUST 202	\$1,296.25
3035	JUSTINE RYAN	FC AUGUST 2021	\$266.85
3036	JESSICA SHEATLER	TRAVEL EXPENSE AUGUST 2021	\$126.22
3037	STAPLES ADVANTAGE	INV# 8063293091	\$780.14
3038	VERIZON WIRELESS	INV#9886969048 CELL SVC. 8/24-	\$1,729.88

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TOTAL **\$65,643.20**

BDPEI

1799	TRACY L. BAJADEK	SEP SPEECH THERAPY SERVICES	\$	269.52	
1800	CARE FOR PEOPLE PLUS, INC.	AUG H&C SERVICES	\$	268.60	
1801	HAMLIN HEIGHTS LP	ESG CV HP FUNDING SEP RENTAL A	\$	549.00	
1802	HUMAN RESOURCE CENTER INC	JULY VTC TRANSPORTATION BASE S	\$	257.12	
1803	COMMUNICATION SERVICES INC	ID JOBS 395728 & 395729	\$	150.00	
1804	JAY'S BUSINESS SYSTEMS, INC	INV# 71402 COPIER CONTRACT SEP	\$	143.88	
1805	KAREN L KANE	AUG PT SERVICES	\$	673.80	
1806	NANCY MUCHA	AUG SPEECH THERAPY SERVICES	\$	2,324.61	
1807	SONJA F NAPIER	8/26 MH HEARING - K.C.	\$	185.00	
1808	PPL ELECTRIC UTILITIES	5551114183 DUE 9/17	\$	184.23	
1809	CESAR REYES-MATEO	8/30 INTERPRETING SERVICES J.A	\$	100.00	
1810	KAREN E RICKERT	AUG/SEP SPECIAL INSTRUCTION SE	\$	623.49	
1811	JESS TOFANY	AUG SPECIAL INSTRUCTION SERVIC	\$	237.52	
1812	VERIZON WIRELESS	742010144-00001 DUE 9/15	\$	1,326.66	
1813	WALMART CREDIT CARD	628995 DUE 9/13	\$	30.96	
1814	WAYNE COUNTY COMMISSIONERS	PAYROLL 8/13	\$	145,889.97	
Total				\$	<u>153,214.36</u>

911

11339	FOX LEDGE INC	006235 DUE 10/01	\$	32.50
11340	FRONTIER	71711180111129933 DUE 9/27	\$	80.50
11341	NEP	000556454 DUE 9/27	\$	525.03
11342	PPL ELECTRIC UTILITIES	9342706002 DUE 9/13	\$	104.72
11343	TXI-TELECOMXCHANGE INTERNATIONAL	WAYNE COUNTY ACCOUNT	\$	1,012.00

Health Account

97309 EFT	BROKERAGE CONCEPTS LLC	RX INVOICE 9/1-9/7	\$	70,284.34
114746	TELEMEDICINE MANAGEMENT, INC	OCTOBER MEMBERSHIP DUE 10/1	\$	2,305.00

Grant Account

1096	THOMAS R REGENSKI	KRISTEN CULLEN RENT ASSISTANCE	\$	8,429.00
1097	DENNIS SMITH	AARON HOWELL RENT ASSISTANCE	\$	150.00

Liquid Fuels

932	JOHN BONHAM ROAD EQ & SUPPLIES, INC	230084 ROAD SIGNS	\$	393.20
933	WAYNE COUNTY GENERAL FUND	REIMBURSE GF FOR FEB PLOWING	\$	2,764.50

At this time, a motion was made by Commissioner Cramer, seconded by Commissioner Smith to recess to hold an executive session on personnel matters. Motion carried.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to adjourn. Motion carried.

Andrew M. Seder, Chief Clerk