

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held August 26, 2021. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: John Nebzydoski, Wayne County BDP/EI Program Specialist, JoAnna VanTine, from NAMI Northeast Region PA, Carol Kneir, from Wayne Memorial Hospital, and Gina Elo, from Community Crisis Resources, for Suicide Awareness and Prevention Month.

Items to be considered: Employee Anniversary Recognition; Proclamation – Suicide Awareness and Prevention Month; MOU for Professional Services Cooperative Agreement; Children and Youth Services Needs Based Plan and Budget Estimate; Emergency Solutions Grant – CV1 and 20 Invoice; MATP 4th Quarter Certification Statement; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received a notice from the PA Department of Human Services office of Children, Youth and Families, Bureau of Budget and Fiscal Support, has completed the settlement of the Child Welfare Program Supplemental Financial Schedule for July 1, 2016 through June 30, 2017 and determined an adjustment in a future quarterly Act 148 payment will be increased by \$36,739.

Received a notice from Engineer Daniel Farnham that the Saber Healthcare Group made application for an NPDES renewal application for the Julia Ribaldo Extended Care Center, 1404 Golf Park Road, Lake Township.

Received notice from the PA Department of Environmental Protection regarding a correction to renew an NPDES permit for the Fraser Quarry Operation in Scott Township.

Received a letter of resignation from Lauren Sandercock, County Caseworker in Children and Youth Services, effective October 1, 2021. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to accept this letter.

Received a letter of resignation from County Risk Manager Karen Aughe, effective October 1, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to accept this letter with best wishes in her next phase of career and life.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition. The following County employee was in attendance:

Melinda Card Wayne County Court System 5 years

President Judge Edwards praised Melinda Card and noted she brought her in as a Victim Witness Coordinator when she was District Attorney five years ago and when she became Judge, she brought Ms. Card over as a Drug Treatment Administrative Coordinator. The

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Commissioners praised Ms. Card's efforts and how successful the drug treatment program has been. Ms. Card noted she is grateful to be part of this program and finds it incredibly rewarding. The success rate of the program nationally is 70% and locally is 89%.

John Nebzydoski, Wayne County BDP/EI Program Specialist, JoAnna VanTine, from NAMI Northeast Region PA, Carol Kneir, from Wayne Memorial Hospital, and Gina Elo, from Community Crisis Resources, were present for the Suicide Awareness and Prevention Month Proclamation. They talked about efforts being made locally to prevent suicides, which includes printing 7,400 resource cards for students grades 7-12 at the Delaware Valley, Forest City, North Pocono, Wayne Highlands, Wallenpaupack Area and Western Wayne School Districts. The group noted there has been a decline in suicide rates the last three years in Wayne County – 18 in 2019, 11 in 2020 and 5 so far in 2021. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adopt the proclamation for Suicide Awareness and Prevention Month.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the MOU for Professional Services Cooperative Agreement with Damascus Township American Rescue Plan.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to adopt the Wayne County Children and Youth Services Needs Based Plan and Budget Estimate for FY 2021-22 and the Children and Youth Implementation Plan for FY 2020-21.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to accept the Emergency Solutions Grant – CV1 invoice (C000074132) in the amount of \$12,090.21 for the period from April 1, 2021 – June 30, 2021.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to accept the Emergency Solutions Grant – 20 invoice (C000074206) in the amount of \$8,249.22 for the period from April 1, 2021 – June 30, 2021.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the Medical Assistance Transportation Program 4th Quarter Certification statement for the period of April 1, 2021 – June 30, 2021.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to hire Andi M. Meginess to a part-time County Caseworker position in Behavioral Health, Intellectual Disabilities and Early Intervention, effective September 7, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to hire Dawn M. Panullo to a Clerk 2 position in Behavioral Health, Intellectual Disabilities and Early Intervention, effective September 20, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to hire Chris Crellin to the position of Entry Level IT Technician Trainee in the County's MIS Department, effective September 7, 2021.

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At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the transfer of Jane D'Amore from an Administrative Assistant position in the Wayne County Tax Claim Bureau to the position of Wayne County Risk Manager, effective September 20, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated September 1, 2021.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the following bills for payment, as presented, which includes Checks No. 118608 through 118677. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

97360 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$	100,000.00
118608	AQUA PA	0015223561084030 DUE 9/17	\$	1,907.84
118609	BIMBO BAKERIES USA INC	6900806999999 DUE 8/14	\$	290.52
118610	BIO-HAZ SOLUTIONS INC	131158 8/9 PICK UP	\$	35.00
118611	BLUE RIBBON FARM DAIRY INC	WAYNE COUNTY PRISON DTD 7/27	\$	1,723.56
118612	BLUE RIDGE COMMUNICATIONS	0367472-01 DUE 9/6	\$	296.72
118613	CAMPBELL LAW OFFICES	DP 23 2021	\$	249.10
118614	MELINDA CARD	CONF EXPENSES	\$	703.15
118615	CHARLES F SIEBERT, JR	DTD 8/19 MARCH - MAY SERVICES	\$	4,950.00
118616	COLONIAL LIFE	E4230983 AUGUST DEDUCTIONS	\$	11,126.99
118617	DEAN FOWLER SERVICE STATION INC	054450 JULY SERVICES	\$	121.00
118618	THE OLGA & DORTHEA DESSIN SOCIETY	2021 ALLOCATION	\$	8,000.00
118619	DIAMOND MEDICAL SUPPLY	11220 DTD 7/31	\$	693.80
118620	DIRLAM BROS LUMBER CO INC	WAY280 DTD 8/27	\$	56.16
118621	METROPOLITAN FOODS, INC	WAYNDV DTD 8/19	\$	1,302.16
118622	FARLEY & BERNATHY & WEED, LLC	IN RE: MH	\$	512.75
118623	FEDERAL EXPRESS CORP	6296-6368-1 DUE 9/1	\$	32.00
118624	FIRMSTONE OIL CO INC	5505-2 DELIVERED 8/27	\$	297.24
118625	RICHARD FISCHBEIN MD	20-2021CR	\$	2,500.00
118626	FORENSIC ASSOCIATES OF NEPA	DTD 8/21 FA-2021-A-072	\$	5,200.00
118627	FOUNDATION RADIOLOGY GROUP PC	STACI S 7/26	\$	153.57
118628	FROMM ELECTRIC SUPPLY CORP	231549 DTD 8/24	\$	16.15
118629	GARING ENTERPRISES, LLC	TRANSPORTATION SERVICES 9/10	\$	250.00
118630	GLOBAL EQUIPMENT COMPANY INC	369781 DTD 8/25	\$	514.69
118631	PHILIP C GUTHERZ	AUGUST SERVICES	\$	3,500.00
118632	BOROUGH OF HAWLEY	DJ CARNEY MONTHLY RENT	\$	1,100.00
118633	HEMLOCK GROVE CHURCH	SR CENTER SEPTEMBER RENT	\$	120.00
118634	HONESDALE AGWAY	700557 DTD 8/26	\$	38.98
118635	WENDELL R KAY	AUGUST SERVICES	\$	4,166.67
118636	LACKAWANNA MOBILE X RAY INC	DATE OF SERVICE 7/8	\$	500.00
118637	LINDSEY LAWN & GARDEN INC	51671 DTD 8/27	\$	24.98
118638	MICROFILM OFFICE	REBURSEMENT FOR POSTAGE	\$	99.11
118639	JOHN JEROME MARTIN II	64DP26-2021	\$	25.50
118640	BRIAN T MCHALE	SIGN LANGUAGE INTERPRETATN D	\$	425.67
118641	MSC ASSOCIATES INC	WC PRISON JOB 15677	\$	3,096.12
118642	SAMANTHA J MYERS	AUGUST CLEANING DTD 8/30	\$	150.00
118643	NECAAP	5 REGISTRATN EDUCATION CLASS	\$	150.00
118644	NORTHAMPTON CO. AREA COMMUNITY COLLEGE	DUE 9/16 FRNSC101.(17)	\$	500.00
118645	FRANCIS L MARGARET M O'NEILL	DJ EDWARDS SEPTEMBER RENT	\$	1,200.00
118646	TAMMY PANKO SHAW	DTD 8/22 JULY SERVICES	\$	252.35
118647	PA ASSOC. OF TREATMENT COURT PROGRESSIONLS	8 REGISTRATNS FOR ANNUAL CON	\$	2,000.00
118648	PCoRP	GC064886	\$	474.45
118649	PENNSYLVANIA PAPER & SUPPLY CO	3711 CREDIT MEMO	\$	179.64
118650	PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC	0012650980 6/30-9/29 DUE 9/29	\$	191.04
118651	CHRIS MURRAY	LANYARDS DTD 8/25	\$	1,227.50
118652	MONROE COUNTY MILK PRODUCERS	0000003162 JULY SERVICES	\$	894.13
118653	POCONO PEST CONTROL INC	3047 DOS 7/23	\$	265.00
118654	US POSTMASTER SERVICE	UPSET SAL REMAIL POSTAGE	\$	296.00
118655	PPL ELECTRIC UTILITIES	0873043022 DUE 9/20	\$	78.18

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118656	PROFESSIONAL EMERG CARE, PC	STACI S 7/26	\$ 177.47
118657	REINHART FOODSERVICE, LLC	25970 DTD 8/2	\$ 9,784.30
118658	RICHARD B HENRY AND ASSOCIATES LLC	64DP55-2020 & 64DP18-2021	\$ 318.75
118659	KIMBERLY RICKARD	AUGUST MEETING & MILEAGE EXP	\$ 138.87
118660	PATRICK ROBINSON	AUGUST SERVICES	\$ 5,833.33
118661	KERRY RODRIGUEZ	COMMISSIONERS CAMP TRAVEL	\$ 135.00
118662	WARREN SCHLOESSER ESQ	332-CIVIL-2021 DTD 8/25	\$ 93.75
118663	KEITH SHAFFER	CONF EXPENSES 8/14	\$ 960.63
118664	STAPLES ADVANTAGE	B03510 DUE 9/20	\$ 1,697.54
118665	STARR UNIFORM CENTER	CORAZZI	\$ 2,275.87
118666	ST CLAIR GRAPHICS INC	JOB 4170-1 DUE 5/22	\$ 275.00
118667	EDWARD SWEENEY	FACILITY ASSESSMENT & REPORTS	\$ 8,950.00
118668	GATEHOUSE MEDIA PENNSYLVANIA HOLDINGS, INC	00016621 AUDITORS REPORT	\$ 724.40
118669	UGI UTILITIES INC	411007452948 DUE 9/20	\$ 53.35
118670	VERIZON	5702532385 DUE 9/7	\$ 398.64
118671	VERIZON WIRELESS	242085047-00001 DUE 9/1	\$ 179.12
118672	WALMART CREDIT CARD	624430 DUE 9/13	\$ 24.82
118673	WASTE MANAGEMENT	COURTHOUSE JUL SERVICES DUE 9	\$ 1,131.40
118674	WAYNE MEMORIAL HOSPITAL	STACI S 7/26	\$ 1,920.56
118675	WAYNE MEMORIAL COMMUNITY	APRIL S 8/5	\$ 89.42
118676	WAYNE COUNTY EMPLOYEE	2021 ARC	\$ 207,097.58
118677	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXPENSE 8/24	\$ 29.44
	Total		\$ 404,176.96

FY 21-22 HSA WEEKLY VOUCHER REPORT FOR SEPTEMBER 2, 2021

VOUCH	VENDOR	AMOUNT	DESCRIPTION
284	MA client D.D.	\$144.00	MA client travel - Jul 2021
285	MA client A.K.	\$807.30	MA client travel - Jul 2021
286	MA client G.S.	\$52.00	MA client travel - Aug 2021
287	AQUA PENNSYLVANIA	\$78.74	Water bills, Hawley & ADC, 7/21/21 - 8/19/21
288	BEST CHECKS, INC.	\$159.81	Additional Fiscal checks & envelopes order for FY 21-22
289	FAMILY SERVICE ASSOCIATION	\$592.96	211 call for Jul 2021
290	HUMAN RESOURCES CENTER, INC.	\$619.84	Shredding services - Aging Jul 14-16, and Jul 19-22, 2021
292	RANDY LIGHT	\$250.00	Entertainment for the Honesdale Senior picnic, 9/3/21
293	MARRIOTT LANCASTER AT PENN SQUARE	\$589.44	Hotel for CAIbright for Sep 13-16 PPTA Fall conference
294	RENT-E-QUIP, INC.	\$1,636.00	Rental of tent, tables & chairs - Hones. Senior picnic
295	UGI UTILITIES INC	\$137.53	Gas bill, Honesdale, 7/22/21 - 8/18/21
296	WAL-MART / CAPITAL ONE	\$87.91	Monthly charge cd pymt - Aug 1, 2021 statement
297	WAYNE COUNTY COMMISSIONERS	\$154,210.68	Payroll of 7/30/21
298	WAYNE COUNTY COMMISSIONERS	\$156,293.89	Payroll of 8/13/21
299	WHITE STAR TOURS	\$4,907.00	Pymt - 5 more seniors - Sep 12-18 trip - Myrtle Beach
300	WINDSTREAM	\$133.72	Phone bill, Trans - 7/22/21 - 8/21/21
301	WINDSTREAM	\$262.14	Phone bill, Honesdale, 7/22/21 - 8/21/21
302	WINDSTREAM	\$36.44	Phone bill, D&A - 7/22/21 - 8/21/21
304	AUGUSTINE DEJESUS	\$23.85	Reimburse cost of fingerprinting 8/12/21
305	GEORGE HASER	\$23.85	Reimburse cost of fingerprinting 8/24/21
306	MARY KERN	\$23.85	Reimburse cost of fingerprinting 8/6/21
307	GFCSP client K.C.	\$280.00	GFCSP client supplies reimbursement - Jul 2021
308	MA client B.G.	\$140.00	MA client travel - Jul 2021
309	MA client F.S.	\$480.00	MA client travel - Aug 2021
310	FFCSP client R.F.	\$200.00	FFCSP client services reimbursement - Jul 2021
311	AQUA PENNSYLVANIA	\$250.84	Water bill, Honesdale, 7/23/21 - 8/24/21
312	B & B DODGE	\$21.85	Vehicle maint./repair, 8/24 #14, passenger sliding door
313	VICTORIA BICKEL	\$67.95	Uniform top & shoes
314	BLUE RIDGE COMMUNICATIONS - HONES.	\$189.03	Cable TV, Honesdale, 8/22/21 - 9/21/21
315	BLUE RIDGE COMMUNICATNS - HAWLEY	\$338.95	Digital phone svc, cable TV & internet, Hawley & ADC
316	CASE TIRE SERVICE INC.	\$3,421.17	Tire services & maintenance - 7/26/21 - 8/25/21
317	FRITZ BROS INC.	\$44.67	Supplies or condensate line repair, Trans -water filters, Aging
318	THOMAS V. MURRAY	\$450.00	Vehicle cleaning services - Aug 22 & Aug 29
319	NORTHEAST LASER TONER & COPIER SVC	\$190.85	Toner - KMagalski & RSchwartz
320	PITNEY-BOWES GLOBAL FINCL SVCS	\$193.53	Qtrly postage equip rental 6/30/21 - 9/29/21, Aging
321	POCONO WATER CENTER	\$75.00	Drinking water total coliform bacteria analytical report, Hamlin
323	UGI UTILITIES INC	\$135.98	Gas bill, Adult Day Care, 7/22/21 - 8/18/21
324	UGI UTILITIES INC	\$24.64	Gas bill, Hawley, Includes \$20.78 credit from tax adjustments
325	UGI UTILITIES INC	\$10.55	Gas bill, D&A - Includes \$18.46 credit -tax adjustments
326	PA ASSOC OF SR CENTERS	\$225.00	Membership renew- Perkins, Seagraves, Klepadlo, Alexander, Putzi
327	WAYNE BANK CARDMEMBER SERVICE	\$1,610.33	Monthly charge card payment - Jul 2021
328	HERSHEY LODGE & CONVENTION CTR.	\$496.17	Hotel for 3 nights for MURsich for PDA Qtrly Review Mtg Sep 15-17
		\$329,917.46	

Children and Youth 06

3007	K.B.	STIPEND-EDUCATION INCENTIVE CO	\$50.00
3008	CHILDRENS HOME OF EASTON	INV# 620 JULY 2021 J.B.	\$2,041.66
3009	D.D.	STIPEND-LIFE SKILLS COOKING 3	\$100.00
3010	D.D.L.	STIPEND-EDUCATION-PROMOTED TO	\$50.00
3011	B.D.	STIPEND-LIFE SKILLS-BANKING	\$50.00
3012	I.F.	STIPEND-EDUCATION-COLLEGE DORM	\$297.46
3013	KIDSPEACE CORPORATION	INV#113457 JULY 2021 A.F./B.L.	\$15,497.84
3014	NATHANIEL MILLER	REMAINDER OF AUGUST 2021 PERS	\$100.00
3015	PCYA	2021 OCT QUARTERLY MEETING ROZ	\$150.00
3016	JESSICA RAMOS	TRAVEL EXPENSE JULY 2021	\$202.13
3017	H.R.	STIPEND-HOUSING-SAVINGS MATCH	\$526.71

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3018	WALMART CREDIT CARD	AUGUST 2021 STATEMENT	\$410.84
3019	WAYNE MEMORIAL HOSPITAL	ROOM & BOARD STAY 6/16-6/26 V0	\$1,500.00
3020	WAYNE COUNTY CHILDREN & YOUTH	REPLENISH PETTY CASH	<u>\$284.51</u>
	TOTAL		\$21,261.15

BDPEI

1786	TRACY L. BAJADEK	JUL/AUG SPEECH THERAPY SERVICE	\$ 909.63
1787	CARE FOR PEOPLE PLUS, INC.	AUG H&C SERVICES	\$ 268.60
1788	CENTRAL WAYNE REGIONAL AUTH.	001787.00 DUE 8/31	\$ 572.00
1789	COUNTY WASTE OF PA, LLC	10-0020316 5 DUE 9/10	\$ 52.45
1790	GEG REAL ESTATE, LLC	SEP RENT 910 CHURCH ST	\$ 2,800.00
1791	HUMAN RESOURCE CENTER INC	JULY VTC TRANSPORTATION AND H&	\$ 3,918.71
1792	MERAKEY PENNSYLVANIA	JUL SPECIAL SUPPORT SERVICES	\$ 316.80
1793	NEXSTAR INC.	SUICIDE PREVENTION MONTH CAMPA	\$ 2,500.00
1794	PPL ELECTRIC UTILITIES	3224125074 DUE 9/8	\$ 345.12
1795	STAPLES INC	5304504 DUE 9/8	\$ 3.06
1796	KAREN E RICKERT	AUG SPECIAL INSTRUCTION SERVIC	\$ 504.73
1797	VERIZON	5702530506 DUE 9/7	\$ 41.17
1798	WAYNE COUNTY COMMISSIONERS	PAYROLL 7/16 - JUNE PORTION	<u>\$ 144,929.31</u>
	Total		<u>\$ 157,161.58</u>

911

11328	AT & T	0303489379001 DUE 9/17	\$ 240.04
11329	CAPITAL AREA COMMUNICATIONS	QUARTERLY RADIO MAINT CONTRACT	\$ 5,910.00
11330	ESSENTIAL MANAGEMENT SOLUTIONS,LLC	MONTH 1	\$ 1,855.00
11331	HANCOCK TELEPHONE CO	200252 DUE 9/28	\$ 3.69
11332	MCI COMM SERVICE	2DF81923 DUE 9/9	\$ 34.28
11333	PENELEC	100076689239 DUE 9/8	\$ 132.38
11334	PENTELEDATA	1697707 DUE 9/12	\$ 1,201.90
11335	POWER PHONE INC	12-3035 BOLAND & STEPHENS	\$ 1,458.00
11336	STATE COLLEGE FRIENDS LP	CHERYL HUNTER RESERVATIONS	\$ 1,330.89
11337	VERIZON	5702518045 DUE 8/31	\$ 500.55
11338	WASTE MANAGEMENT	EOC AUGUST SERVICES	\$ 65.95

Health Account

97308 EFT	BROKERAGE CONCEPTS LLC	HIGHMARK & HNAS CLAIMS 8/25-8/	\$ 105,721.81
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Grant Account

1091	DONALD HELLER	JODI WILLIAMS RENT ASSISTANCE	\$ 691.00
1092	HONESDALE PROPERTIIES LLC	TRACY HOWARD RENT ASSISTANCE	\$ 725.00
1093	RICHARD W MILLER	NELSON VASQUEZ RENT ASSISTANCE	\$ 1,000.00
1094	FRANK T PERANO	LISA CONSTABLE RENT ASSISTANCE	\$ 3,312.98
1095	PPL ELECTRIC UTILITIES	0867125068 LISA CONSTABLE UTIL	\$ 1,782.24

New Other Business

A disaster declaration was made after Hurricane Ida's heavy storm. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adopt the Disaster Declaration for Wayne County.

The Chief Clerk announced that a September 11 Remembrance Ceremony will take place on Friday, September 10, 2021, at noon, in front of the Dimmick Building.

The Chief Clerk noted that the Broadband RFP's will be extended an additional amount of time because only one submittal was received.

Treasurer Field noted that his office processed 13,000 Antlerless Deer Licenses.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adjourn.

Andrew M. Seder, Chief Clerk