

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held August 19, 2021. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

Agenda

Items to be considered: Employee Anniversary Recognition; Proposal from Shepstone Management/Woodland Design Associates, Inc.; Award the bid for three recycling roll off containers; Extend the ESG-CV – C000074132 – contract; Contract for BDPEI with the Advocacy Alliance; Devereux service contracts; MOU for Professional Services Cooperative agreement; Salary Board meeting; Payment of bills; Executive session on personnel matters.

Correspondence and Communications

Received the Rail-Trail Council of Northeast PA newsletter for August 2021.

Received notice from Aqua Pennsylvania, Inc. of a proposed water rate increase.

Received a letter of retirement from Teresa M. Sebring, Clerical Supervisor II in Wayne County Human Services, effective November 12, 2021. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to accept this letter with well wishes for a happy retirement.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition. The following County employee was in attendance:

Dominique Bayly	Children and Youth Services	1 year
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Supervisor Stephanie Bryant noted Mrs. Bayly came on without any experience and praised his ability to work with children and families. Mrs. Bayly thanked the Commissioners for the opportunity. The Commissioners thanked him for his work the first year and making a difference in the lives of children.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to accept the proposal from Shepstone Management/Woodland Design Associates, Inc. for the County Comprehensive Plan Update at a cost not to exceed \$68,000 and to proceed to contract.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to award the bid for three recycling roll off containers to Wastequip Manufacturing Company in the amount of \$37,999.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to extend the ESG-CV – C000074132 – contract through June 30, 2022 and request additional funding in current and new line items of \$143,788.00.

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A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to execute a contract for BDPEI with the Advocacy Alliance for services July 1, 2021 to June 30, 2022 with a maximum amount not to exceed \$15,978.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve Devereux service contracts for Wayne County Children and Youth Services/Wayne County Probation for FY 19/20 and FY 20/21.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the MOU for Professional Services Cooperative agreement with the following municipalities to date:

Cherry Ridge Township, Hawley Borough, Oregon Township, Palmyra Township, Dyberry Township and Berlin Township.

Create a County-wide Task Force for American Rescue Plan funding/budget representing the following community components: Economic Development, Workforce, Planning and GIS, Human Services, Technology, School Districts, Sewer & Water Authority, Municipal representatives, County administration and Finance and Reporting

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the voluntary demotion of Sharyl Kreiter, from Cook to Food Service Worker 2 in the Area Agency on Aging, effective September 6, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith and unanimous to reinstate Mark Dennis to a position as part-time Meal Transporter, effective September 7, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to rescind the offer of employment of a position, as an Accountant I in Human Services, to Jenny Kubiak based on final clearances not able to be completed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated August 25, 2021.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 118559 through 118607. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97358 Eft	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 100,000.00
97359 Eft	EXPERT PAY	CHILD SUPPORT 8/27	\$ 1,208.77
118559	THE ADT CORPORATION	402689789 SEPT SERVICE DTD 8/8	\$ 52.82
118560	BLUE RIDGE COMMUNICATIONS	030458501 DUE 9/6	\$ 49.95
118561	COLONIAL LIFE	E4230983 DUE 7/2	\$ 16,918.66
118562	COUNTY WASTE OF PA, LLC	1000575620 SEPT. SERVICE DTD 8	\$ 28.00

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118563	DAMASCUS TWP VOL. AMBULANCE CORPS INC	CPR & FIRST AID TRAINING DTD 8	\$	80.00
118564	DE LAGE LANDEN FIN SERVICES	343783 AUGUST SERVICES DUE 9/1	\$	851.77
118565	DIAMOND DRUGS, INC	WC CORRECTIONS DTD 7/31	\$	8,866.82
118566	DIRLAM BROS LUMBER CO INC	WAY280 DTD 8/16	\$	170.12
118567	METROPOLITAN FOODS, INC	WC PRISON 45600 JULY & AUG	\$	7,346.58
118568	J C EHRlich CO INC	4389763 DTD 8/12	\$	106.00
118569	RICHARD FISCHBEIN MD	AKIVA S. DTD 8/10	\$	500.00
118570	FROMM ELECTRIC SUPPLY CORP	231554 DTD 7/22	\$	4.05
118571	GOVCONNECTION INC	7993181 DTD 7/29	\$	1,799.48
118572	GOVERNMENT SOFTWARE SERVICES INC	2ND NOTICES LEHIGH TNSP DTD 8/	\$	474.52
118573	THE GUARDIAN LIFE INSURANCE COMPANY	583206 SEPT PREMIUM	\$	1,822.79
118574	HOME DEPOT CREDIT SERVICES	6035322024919437 DUE 9/7	\$	1,040.77
118575	HONESDALE AGWAY	700557 DTD 8/18	\$	189.18
118576	MONTROSE AUTO PARTS INC	22621 DTD 8/19	\$	17.98
118577	JOSEPH P KELLAM	WC JUV PROB DTD 8/20	\$	47.00
118578	KUECKER PULSE INTEGRATION LP	31532 DUE 9/9	\$	1,044.04
118579	MARSHALL MACHINERY INC	25825 DTD 8/16	\$	220.50
118580	NORTHERN TIER RESEARCH INC	LAB FEES	\$	1,255.00
118581	PENNSYLVANIA PAPER & SUPPLY CO	HOWARD 8.16 DTD 8/18	\$	1,440.03
118582	PIMCC	C100-20 AUGUST MEMBERSHIP	\$	582.00
118583	PPL ELECTRIC UTILITIES	6442429296 DUE 9/9	\$	203.45
118584	PPL ELECTRIC UTILITIES	8292740033 DUE 9/9	\$	7,267.07
118585	PREMIER BIOTECH, INC	427336 DUE 9/11	\$	10,005.96
118586	PREMIER BIOTECH LABS, LLC	7289724 DUE 9/12	\$	423.50
118587	PSATS	A1104 DUE 9/16	\$	70.00
118588	QUALITY PRINTING & DESIGN	21070629BS ELECTIONS DTD 8/13	\$	840.93
118589	QUALIFICATION TARGETS INC	PO 32471 DTD 8/18	\$	464.42
118590	SAGE TECHNOLOGY SOLUTIONS, INC	001186 DTD 8/13	\$	14,806.69
118591	MICHAEL HANDLEY	WAYNE COUNTY ACCOUNT	\$	236.25
118592	STAPLES ADVANTAGE	PHL10088114 DUE 6/14	\$	3,460.50
118593	STAPLES ADVANTAGE	PHL10088114 DUE 8/30	\$	341.68
118594	STARR UNIFORM CENTER	WC PRISON TALDO DTD 8/10	\$	1,109.88
118595	MEDICAL SHOPPE LTD	13213 DUE 8/16	\$	165.00
118596	SUSANIN, WIDMAN & BRENNAN P.C.	624D DTD 8/17	\$	1,201.50
118597	THOMSON REUTERS-W. PUBLISHING CORP	1000037821 DUE 9/3	\$	1,520.00
118598	UNITED PARCEL SERVICE	F14E87 DA OFFICE DTD 8/7	\$	44.04
118599	VERIZON	250732917000197 253-4912 DUE 9	\$	1,680.72
118600	VERIZON WIRELESS	24200916300001 DUE 9/7	\$	519.63
118601	VIGILNET AMERICA LLC	PROBATN JULY SCRAM MONITORIN	\$	1,964.70
118602	WAYNE COUNTY HUMAN SERVICES	PATH - JUNE 2021	\$	13,369.26
118603	W C JUVENILE PROBATION ACCT	DEP IN GF IN ERROR	\$	546.73
118604	WAYNE COUNTY LEGAL JOURNAL	WC AUDITORS DTD 8/12	\$	157.82
118605	W C TRANSPORTATION SYSTEM	1ST Q 21-22 ADVANCE MATP	\$	222,585.00
118606	WINDSTREAM HOLDING INC	205411269 DUE 9/10	\$	1,758.64
118607	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 8/27	\$	729,630.58
	Total		\$	1,160,490.78

FY 21-22**HSA WEEKLY VOUCHER REPORT FOR AUGUST 26, 2021**

VOUCH	VENDOR	AMOUNT	DESCRIPTION
247	LEE C. KRAUSE	\$2,500.00	Professional fees - Sep 2021
248	MEAGHER PROFESSIONAL BUILDING INC.	\$400.00	Monthly rent - Transportation parking spaces - Sep 2021
249	MAURICE F. MEAGHER JR.	\$2,000.00	Monthly rent - Sep 2021
250	NICHOLAS BAMONTE	\$700.00	Monthly rent - Sep 2021 for 1 unit, 215 6th St. Apt D via COC
251	GFCSP client E.F.	\$200.00	GFCSP client services & supplies reimbursement - Jul 2021
252	GFCSP client N.R.	\$125.49	GFCSP client supplies reimbursement - Jul 2021
253	Options consumer J.K.	\$430.00	Options consumer services reimbursement - Jul 2021
254	NICHOLAS BAMONTE	\$500.00	Partial rent pymt for Sep, 102 Country Cottage Ln #10, cons.
255	NICHOLAS BAMONTE	\$650.00	Monthly rent - Sep 2021 for cons M.M. for 1037 Main St via COC
256	BLAIR SENIOR SERVICES INC	\$10.94	Debarment fees for the month of Jul 2021
257	BUNNELL WASTE REMOVAL, INC.	\$491.80	10Y Rolloff & hauling, 7/26 for 1510 Milanville Rd
258	CDW-G	\$1,168.13	Lenovo Thinkbook laptop, 3 yr support & MS Ofc Std 2019
260	CDW-G	\$376.18	2 Plantronics CS540 wireless headsets - SMizwinski & EEnnis
261	CDW-G	\$36.53	MS Lifecam HD-3000 for Business web camera - LWashington
262	FOXLEDGE INC.	\$117.50	Water delivery - Aging, Hmalin, Hawley, ADC & D&A - Jul 2021
263	MICHAEL P GUY	\$400.00	Partial Sep rent for cons B.M. for 1119 Court St via COC
264	HOME DEPOT CREDIT SERVICES	\$351.92	Monthly charge card bill - Aug 2021
265	JUST BELIEVE RECOVERY CTR	\$2,040.00	Inpatient non-hospital - Jul 2021
266	NORTHEAST LASER TONER & COPIER SVC	\$329.70	Toner - AGibbs, D&A - JZerechak, JDovin, MWertman & MBoone
267	OFFICE DEPOT	\$370.32	Office supplies - RSchwartz, SSchroeder, JTeepie, MValinski, AAA
268	PITNEY BOWES INC	\$80.74	Postage machine supplies - ink cartridge, 8/13/21
269	PYRAMID HEALTHCARE	\$990.00	Inpatient non-hospital - Jul 2021
270	THE RED SCHOOLHOUSE INC	\$1,360.00	Food delivery for Hawley & Hamlin senior picnic 7/16/21
271	SAGE TECHNOLOGY SOLUTIONS, INC.	\$244.00	Mitel IP420 phones for MOrr & LWashington
272	SHANES HOUSE, LLC	\$739.00	Recovery housing - Jul 2021
273	SHI INTERNATIONAL CORP	\$671.35	ACER Travelmate P2 laptop & TrippLite HDMI audio/video cable
274	SUSQUEHANNA-WYOMING CTY TRANS	\$12.00	Transportation services for Jul 2021
275	TIME AWAY RENTALS, LLC	\$875.00	Sep rent payment for cons - 1229-31 Westside Av, Apt 3 via COC
276	TYLER BUSINESS FORMS	\$2,800.00	Programming/design costs for checks in Munis for Aging & Trans
277	WAYNE COUNTY BDPEI	\$19,812.73	Community Care Behavioral Health - Dec 2020 & Aug 2021
278	WAYNE COUNTY TRANSPORTATION	\$850.00	ID Trip deposited by AAA Wayne Bk, s/b Dime Bk
279	SHERRY YOUNG	\$69.93	Uniform tops - Jul 24 & Aug 17
280	GFCSP client S.R.	\$500.00	GFCSP client services & supplies reimbursement - Jul 2021

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281	LAKE REGION URGENT CARE, PC	\$75.00	PA state medical exam, pre-employment, 8/13 - MWoods
282	POCONO PEST	\$103.00	Pest control - Jul, Hones. & Hawley, ADC
283	WASTE MANAGEMENT OF PA INC	\$265.10	Trash pickup, Honesdale, Hawley & ADC, Aug 2021, month 2
		\$42,646.36	

Children and Youth 06

Check	Vendor	Description	Amount
2956	BRYN MAWR CONFERENCE CENTER	IL YOUTH TEAM BUILDING DAY	\$1,000.00
2957	CARDMEMBER SERVICES	AUGUST 2021 STATEMENT	\$2,867.03
2958	CDW LLC	INV# J323228 APC BACK-UP	\$84.92
2959	CORNELL ABRAXAS GROUP, LLC	INV# BZ2I21070042 JULY 2021 J.	\$10,486.06
2960	COUNTY OF NORTHAMPTON	JULY 2021 PLACEMENT T.K./J.J./	\$26,040.00
2961	DIAKON CHILD FAMILY & COMMUNITY MINISTRIES	INV# 0721-29 JULY 2021 A.W.	\$1,837.68
2962	ENTERPRISE FLEET MANAGEMENT INC	VEHICLE LEASES AUGUST 2021	\$4,275.50
2963	SUZANNE L. GRIERSON	COUNSELING JULY 2021	\$240.00
2964	JUSTICE WORKS YOUTH CARE INC	INV# 24160-24164 JULY 2021	\$14,123.75
2965	E.M.	STIPEND-EDUCATION EXPLORE MAJO	\$50.00
2966	N.M.	REIMBURSE FOR VACINES	\$445.98
2967	POCONO PEST CONTROL INC	INV# 44655 CUST# 7333 SVC 8/16	\$212.00
2968	PREMIER BIOTECH LABS, LLC	INV# L3330880 TESTING JULY 202	\$4,216.00
2969	SHI INTERNATIONAL CORP	INV# B13910335 DOCKING STATION	\$150.37
2970	STANTON OFFICE EQUIPMENT	INV# 100451 2 BOXES STAPLES	\$96.00
2971	WAYNE COUNTY COMMISSIONERS	CYS PAPER SUPPLIES REIMB.	\$345.00
2972	JOHN & CATHERINE WHITEMAN	FC JULY 2021	\$1,960.09
2973	ROBERT & JACQUILYN BARNA	ADOPTION AUGUST 2021	\$837.00
2974	MELISSA BISHOP	ADOPTION AUGUST 2021	\$1,240.00
2975	JOHN BLACK	ADOPTION AUGUST 2021	\$1,674.00
2976	JOSHUA & HEATHER BREHA	ADOPTION AUGUST 2021	\$1,147.00
2977	JOSEPH BURNS	ADOPTION AUGUST 2021	\$837.00
2978	THERON & RUTH CLAYWORTH	ADOPTION AUGUST 2021	\$3,348.00
2979	DOUG & GILA CRAIG	ADOPTION AUGUST 2021	\$837.00
2980	TIMOTHY & BOBBIE-LEE DAILEY	SPLC AUGUST 2021	\$1,674.00
2981	SHADOE & EMILY DANIELS	ADOPTION AUGUST 2021	\$2,759.00
2982	ROBERT & SHEILA FASS	ADOPTION AUGUST 2021	\$1,674.00
2983	COLLEEN & TIMOTHY FILA	ADOPTION AUGUST 2021	\$837.00
2984	KATE & WILLIAM FOSTER	ADOPTION AUGUST 2021 27 DAYS R	\$1,566.00
2985	COURTNEY & THOMAS GILMOUR	ADOPTION AUGUST 2021	\$1,674.00
2986	JOSEPH & NICOLE GRANVILLE	ADOPTION AUGUST 2021	\$1,674.00
2987	JENNIFER & JEFFREY JOHNS	ADOPTION AUGUST 2021	\$837.00
2988	TRACY & PAUL LAMBERTON	ADOPTION AUGUST 2021	\$961.00
2989	LYNN & CLAIRE MARKS	ADOPTION AUGUST 2021	\$1,674.00
2990	RICHARD MARTZEN & BONNIE HAYTER	ADOPTION AUGUST 2021	\$837.00
2991	DONALD & CHRISTINE MENCER	ADOPTION AUGUST 2021	\$837.00
2992	EDWARD & LAURA MOORE	ADOPTION AUGUST 2021 18 DAYS	\$486.00
2993	KAREN & AL PATALONA	SPLC AUGUST 2021	\$899.00
2994	CHERYL & RANDY PEIFER	ADOPTION AUGUST 2021	\$1,674.00
2995	MEGAN & SEAN REAGER	ADOPTION AUGUST 2021	\$2,511.00
2996	MICHAEL RUSSELL	ADOPTION AUGUST 2021	\$1,209.00
2997	ANNE MARIE SCHIRO	SPLC AUGUST 2021	\$837.00
2998	JAYSON & REBECCA SHAFFER	ADOPTION AUGUST 2021	\$810.00
2999	TOM & AMELIA SHEEHAN	ADOPTION AUGUST 2021	\$837.00
3000	PATRICIA STEIMLING & LEON HOUTMAN	SPLC AUGUST 2021	\$1,674.00
3001	VERONICA STEWART	SPLC AUGUST 2021	\$837.00
3002	DONNA SWEENEY	SPLC AUGUST 2021	\$2,511.00
3003	TERRI & TODD TYLENDIA	ADOPTION AUGUST 2021	\$837.00
3004	CHARLES & LISA UPDIKE	ADOPTION AUGUST 2021	\$837.00
3005	JOANNE USRY	ADOPTION AUGUST 2021	\$1,333.00
3006	PEDRO VASQUEZ & MICHELLE FERMIN	SPLC AUGUST 2021	\$2,170.00
	TOTAL		\$114,816.38

BDPEI

1767	RAMSBOTTOM CENTER, INC.	JUL & AUG SERVICES N.B.	\$ 18,400.00
1768	CARE FOR PEOPLE PLUS, INC.	AUG H&C AND RESPITE SERVICES	\$ 856.71
1769	CARDMEMBER SERVICES	XXXXXX7530 DUE 9/4	\$ 829.85
1770	COMMUNITY SERVICES GROUP, INC.	JULY PERSONAL CARE SERVICES J.	\$ 6,622.22
1771	DE LAGE LANDEN FIN SERVICES	ACC# 1309803 DUE 9/1	\$ 164.85
1772	ENTERPRISE FLEET MANAGEMENT INC	559573 DUE 8/20	\$ 5,013.68
1773	FOX LEDGE INC	000999 DUE 9/1	\$ 37.50
1774	NANCY HAINES	ESG CV HP FUNDING SEP RENT T.M	\$ 892.00
1775	HIGHHOUSE OIL OPERATIONS INC	2027 JULY SERVICES	\$ 1,347.71
1776	MCGEEHAN ASSOCIATES LP	ESG CV HP FUNDING SEP RENT R.D	\$ 650.00
1777	CHRISTOPHER BARSCHESKI	TONER CARTRIDGES	\$ 257.80
1778	PPL ELECTRIC UTILITIES	3884125181 DUE 8/30	\$ 130.92
1779	SAYEGH PEDIATRIC THERAPY SERV., P.C.	AUG SPEECH THERAPY SERVICES	\$ 269.52
1780	SHELDON J SMITH	ESG RRR CV FUNDING SEP RENT T.	\$ 442.00
1781	STANTON OFFICE EQUIPMENT	102270 DTD 8/17	\$ 149.00
1782	TIME AWAY RENTALS LLC	ESG RRR CV FUNDING SEP RENT J.	\$ 1,542.00
1783	SUREN VARTANYAN	ESG CV HP FUNDING SEP RENT S.S	\$ 400.00
1784	WAYNE COUNTY COMMISSIONERS	CELL PHONE M. ENNIS RE: J.W.	\$ 43.14
1785	WEIS MARKET INC	1911 AUG PARK ST KITCHEN	\$ 238.23
Total			\$ 38,287.13

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911

11323	KEVIN'S WHOLESALE LLC	BA100583 DUE 9/19	\$	174.81
11324	PPL ELECTRIC UTILITIES	7427047002 DUE 9/16	\$	156.83
11325	VERIZON	5702533109 DUE 9/7	\$	493.91
11326	VERIZON	S0234619 DUE 9/19	\$	408.42
11327	VISA	XXXXX2359 DUE 9/6	\$	375.00

Health Account

97306 EFT	BROKERAGE CONCEPTS LLC	RX & HIGHMARK CLMS 8/18-8/24	\$	103,691.20
97307 EFT	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 8/20	\$	8,441.26
114744	DAVID HARRISON	AUGUST CONSULTING FEE	\$	5,226.00
114745	VISION BENEFITS OF AMERICA	2611 DUE 9/1	\$	3,913.83

Grant Account

1083	CAGE ENTERPRISES LLC	LACEY SMITH RENT ASSISTANCE	\$	1,400.00
1084	DANIELA SCIARRINO DAVIS	LAURA IMBIMBO RENT ASSISTANCE	\$	750.00
1085	NANCY OMMUNDSEN	LAURA MACHADO RENT ASSISTANCE	\$	1,200.00
1086	LYNN HOLL	MICHELLE PETERSON RENT ASSISTANCE	\$	75.00
1087	FRANK T PERANO	STEVEN DAVIS RENT ASSISTANCE	\$	7,553.00
1088	PPL ELECTRIC UTILITIES	0234124068 MORIAH MCCRACKEN UT	\$	6,284.69
1089	SHAWN AND LINDA LAMPARTER	MORIAH MCCRACKEN RENT ASSISTANCE	\$	1,125.00
1090	DENNIS SMITH	CASSIE HEDGLIN RENT ASSISTANCE	\$	15,750.00

The Chief Clerk announced that an executive session was held before this meeting on a contract matter.

At this time, a motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to recess into an executive session on personnel matters.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adjourn.

Andrew M. Seder, Chief Clerk