

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held May 20, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Ryanne Jennings - NEPA Gives Day Proclamation.

Items to be considered: Employee Anniversary Recognitions; NEPA Gives Day Proclamation; reappointment to the Wayne County Housing Authority Board; Adopt Resolution 2021-27-5 GTRP; Authorize Chairman Smith so sign a commitment letter; Submit a modification to the 2020 PCCD Intermediate Punishment Program; Execute the DEP Grant Agreement; Execute a cooperation agreement between Wayne County and WEDCO; Proposals for the Ag Innovation Center; Approve a revised Entry/Mask Policy; Execute an agreement of sale; Salary Board meeting; Payment of bills; Update on the LSA Grant on Industrial Point and the Library assistance with the reassessment.

Correspondence and Communications

Received a copy of The Manor newsletter from the Equinunk Historical Society for May 2021.

Received a copy of the Delaware Highlands Conservancy newsletter for Spring/Summer 2021.

Received a notice of resignation from Kristianna Morgan, Children and Youth Intake Caseworker, effective June 18, 2021. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to accept this letter.

Received a notice of retirement from Ed Calabrese, Children and Youth Services, effective July 23, 2021. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to accept this letter with well wishes for his retirement.

Received a notice that Melody Robbins, who previously sent a letter of resignation with a final date of May 28, 2021, has had the last day changed to May 26, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Adams to accept this date.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition to recognize the following County employees who were in attendance:

Fran Dente	Juvenile Probation	15 years
Cheyenne Decker	Behavioral Health	1 year

The Commissioners thanked both employees for everything they have done for the County and told them both they hope they stay on for many years to come.

Ryanne Jennings was in attendance to receive the proclamation for NEPA Gives Day. Ms. Jennings noted six (6) area community foundations will participate in this on June 4, 2021 to

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help non-profits to fill in gaps for lost revenue throughout COVID-19. The Commissioners appreciated the efforts of the foundations to aide deserving non-profits. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adopt the proclamation for NEPA Gives Day.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to reappoint Mary Coccodrilli to the Wayne County Housing Authority Board for another five-year term from May 1, 2021 to May 1, 2026.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to adopt Resolution 2021-27-5 GTRP to submit a Greenways, Trails and Recreation Program Grant from the Commonwealth Financing Authority to be used for the Hankins Pond Dam Project.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to authorize Chairman Smith so sign a commitment letter of local funds for a potential Greenways, Trails and Recreation Program Grant from the Commonwealth Financing Authority to be used for the Hankins Pond Dam Project.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to submit a modification to the 2020 PCCD Intermediate Punishment Program moving \$14,000 from the alcohol monitoring line item and reallocating \$10,000 of that toward drug testing costs and \$4,000 of it toward alcohol prevention literature.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to execute the DEP Grant Agreement in the amount of \$155,645 for the 902 Municipal Recycling Grant for the Wayne County Recycling Center.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to execute a cooperation agreement between Wayne County and WEDCO regarding the \$1 million Redevelopment Assistance Capital Program grant for the Sterling Business & Technology Park Building Project.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to read into the record RFPs received for the Ag Innovation Center. The Chief Clerk noted that the County received three (3) Request for Proposals for the Ag Innovation Center. They are: Morrison, Chico, California, Econsult Solutions Inc., Philadelphia, PA and ACDS, LLC, Columbia, Maryland. Commissioner Smith detailed the project and said that through Wayne Tomorrow and the County's Agriculture Committee this has been worked on for a while and is happy to see this moving forward. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to appoint a Review Committee consisting of Carol Kneier, Commissioner Smith, Bob Muller and Dave Hartung.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve a revised Entry/Mask Policy for Wayne County buildings and vehicles. The Chief Clerk detailed the new policies and how they differ from the existing policies. The Chief Clerk noted the impact on employees and the public and staff. All employees who are fully vaccinated and have proof on file with the County Human Resource department are allowed to work without wearing a mask. The Chief Clerk noted that members of the public who voluntarily show proof of vaccination will also be able to enter County buildings without a mask.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to execute an agreement of sale for the County to purchase a property at 926-929 Court Street, Honesdale, at a cost of \$424,200, contingent on a satisfactory building inspection. Commissioner Smith noted the County needs space for work areas and storage and it is wise for the County to purchase this property, especially with the proximity of the

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property with other County buildings. The County has bond money that can be put toward this purchase. Commissioner Smith noted the property is available and doesn't know when there will be an opportunity again. Commissioner Adams noted that the needs and responsibilities of the County require us to have more space. There are quite a few who need to be relocated, such as Veterans' Affairs. We can put them in a location that makes more sense.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to increase the number of hour in a work week to Tara Kurtz, a Clerk II in the Sheriff's Office, from 35 to 37.5 hours per week, effective May 17, 2021.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to hire Jessica Ramos, as a County Caseworker I at Wayne County Children and Youth Services, effective June 14, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to hire Hannah R. Chapman, as a summer intern in the Wayne County Engineering Department, effective May 26, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to name Ken Crum as Wayne County Chief Assessor, effective May 31, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated May 26, 2021.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 117697 through 117756. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
117697	THE ADT CORPORATION	402689789 DUE 5/28	\$ 50.07
117698	ATTORNEY REGISTRATION	080157 ALFRED G HOWELL	\$ 225.00
117699	BIMBO BAKERIES USA INC	6900806999999 DUE 5/15	\$ 117.70
117700	BLUE RIDGE COMMUNICATIONS	0304585-01 DUE 6/6	\$ 49.95
117701	CDW LLC	3440668 DUE 6/5	\$ 20.73
117702	COMMONWEALTH OF PENNSYLVANIA	WPD641 7/1-6/30/22 RENEWAL MAI	\$ 5,100.00
117703	COUNTY WASTE OF PA, LLC	10-0057562 0 DUE 6/10	\$ 28.00
117704	JOSEPH P CREMONA	ADORIAN ALLEN 5/17	\$ 27.50
117705	FRANK M DATTILIO, PHD., ABPP PC	MICHAEL M EVALUATION	\$ 3,000.00
117706	DIAMOND DRUGS, INC	EU APRIL SERVICES	\$ 8,563.92
117707	DICK PALMER & SONS	5835 DTD 5/17	\$ 7.50
117708	DIRLAM BROS LUMBER CO INC	WAY280 DTD 5/19	\$ 233.72
117709	EDWARDS BUSINESS SYSTEMS	WC38 DUE 6/12	\$ 82.44
117710	E & R ROOFING & CONST CO LTD	WC CORRECTIONAL FACILITY ACCOU	\$ 750.00
117711	RICHARD FISCHBEIN MD	DANIEL C EVALUATION	\$ 2,520.00
117713	FROMM ELECTRIC SUPPLY CORP	231549 DTD 5/13	\$ 90.09

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117714	FRY COMMUNICATIONS INC	016873 DUE 6/2021	\$ 937.00
117715	GOVCONNECTION INC	7993181 DTD 5/6	\$ 7,807.05
117716	GRAINGER INC	838681526 DUE 6/12	\$ 370.80
117717	H C NYE SERVICE COMPANY	WC CORRECTONS ACCOUNT DTD 5/4	\$ 641.90
117718	HOME DEPOT CREDIT SERVICES	XXXXX9437 DUE 6/7	\$ 1,013.38
117719	HONESDALE AGWAY	700557 DTD 5/17	\$ 106.94
117720	JOSEPH P KELLAM	WC SHERIFF ACCOUNT	\$ 111.00
117721	KEYSTONE MEDICAL LABORATORIES, LP	WC CORONER ACCOUNT	\$ 338.00
117722	KNOW INK	WC PA BUREAU OF ELECTIONS DUE	\$ 4,000.00
117723	LACKAWANNA MOBILE X RAY INC	WC CORRECTONAL ACCOUNT APRIL S	\$ 80.00
117724	PRE-PAID LEGAL SERVICES INC	0047980 DTD 5/15	\$ 472.20
117725	LEHIGH VALLEY PHYSICIAN GROUP	KAITLIN W 4/26	\$ 241.05
117726	METZ ELECTRICAL SERVICES INC	WC COMMISSIONERS ACCOUNT	\$ 2,566.85
117727	M.M.M. WASTE REMOVAL INC	WAYNE COUNTY DUE 5/24	\$ 366.30
117728	NORTHERN TIER RESEARCH INC	WC CORONER ACCOUNT	\$ 785.00
117729	ROSENCRANSE ENTERPRISE INC	WC DA ACCOUNT	\$ 155.00
117730	OSBORNES LAWN & GARDEN LLC	TAX ASSESSMENT ACCOUNT CAR WA	\$ 5.00
117731	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 5/14	\$ 1,749.51
117732	PETER SLOCUM PORTER	24 CARBONDALE ROAD APPRAISAL	\$ 500.00
117733	PPL ELECTRIC UTILITIES	6097407000 DUE 6/10	\$ 2,860.52
117734	RESERVE ACCOUNT	23577901 REPLENISH	\$ 12,000.00
117735	RICKARD ENTERPRISES INC	AGING SIDEWALKS 10TH ST	\$ 3,550.00
117736	SAGE TECHNOLOGY SOLUTIONS, INC	001186 DTD 5/5	\$ 685.88
117737	WARREN SCHLOESSER ESQ	104-2020-0CD SERVICE	\$ 127.50
117738	SHI INTERNATIONAL CORP	1054819 DTD 5/6	\$ 6,752.44
117739	STARR UNIFORM CENTER	TITANSKI	\$ 1,818.69
117740	ST CLAIR GRAPHICS INC	WC PD ACCOUNT	\$ 232.75
117741	SUSANIN, WIDMAN & BRENNAN P.C.	SERVICE THRU 4/30	\$ 3,506.50
117742	THOMSON REUTERS-W. PUBLISHING CORP	1000456700 DUE 5/31	\$ 3,168.35
117743	GATEHOUSE MEDIA PA HOLDINGS, INC	00016877 WC COMPREHENSIVE PLAN	\$ 1,198.20
117744	GATEHOUSE MEDIA PA HOLDINGS, INC	360032012 RENEWAL DUE 6/10	\$ 166.40
117745	TYLER BUSINESS FORMS	GF CHECKS WAYNE COUNTY ACCOUNT	\$ 593.50
117746	VERIZON	5702534912 DUE 6/7	\$ 1,481.40
117747	VERIZON WIRELESS	242085047-00001 DUE 6/1	\$ 656.96
117748	FEHRINGER ASSOCIATES INC	WAYNE COUNTY ACCOUNT	\$ 275.00
117749	WASTE MANAGEMENT	WC COURTHOUSE MAY SERVICES	\$ 636.05
117750	WAYNE COUNTY HUMAN SERVICES	APPROPRIATIONS JAN-MARCH 2020	\$ 338,586.00
117751	W C JUV. PROBATION DEPT PETTY CASH	WINDSHIELD WASHER & PLACEMENT	\$ 28.29
117752	WAYNE COUNTY SHERIFF DEPT	CAR WASH K9	\$ 11.00
117753	WILLIAM PENN PRINTING CO	WC BOARD OF ELECTIONS DUE 5/29	\$ 225.00
117754	WINDSTREAM HOLDING INC	205411269 DUE 6/10	\$ 3,539.69
117755	WORKFORCE WAYNE INC	PA DAIRY INVESTMENT PROGRAM GR	\$ 2,000.00
117756	ZOHO CORPORATION	31079241 DUE 6/10	\$ 1,732.00
	Total		\$ 428,945.72

Children and Youth 06

2583	JACQUILYN & ROBERT BARNA	ADOPTION MAY 2021	\$837.00
2584	MELISSA BISHOP	ADOPTION MAY 2021	\$1,240.00
2585	JOHN BLACK	ADOPTION MAY 2021	\$1,674.00
2586	JOSHUA & HEATHER BREHA	ADOPTION MAY 2021	\$1,147.00
2587	JOSEPH BURNS	ADOPTION MAY 2021	\$837.00
2588	THERON & RUTH CLAYWORTH	ADOPTION MAY 2021	\$3,348.00
2589	DOUG & GILA CRAIG	ADOPTION MAY 2021	\$837.00
2590	TIMOTHY & BOBBIE-LEE DAILEY	SPLC MAY 2021	\$1,674.00
2591	SHADOE & EMILY DANIELS	ADOPTION MAY 2021	\$2,759.00
2592	WENDY DERRICK	ADOPTION MAY 2021	\$837.00
2593	ROBERT & SHEILA FASS	ADOPTION MAY 2021	\$1,674.00
2594	COLLEEN & TIMOTHY FILA	ADOPTION MAY 2021	\$837.00
2595	KATE & WILLIAM FOSTER	ADOPTION MAY 2021	\$837.00
2596	COURTNEY & THOMAS GILMOUR	ADOPTION MAY 2021	\$1,674.00
2597	JOSEPH & NICOLE GRANVILLE	ADOPTION MAY 2021	\$1,674.00
2598	LINDA HENSZ	ADOPTION MAY 2021	\$837.00
2599	JENNIFER & JEFFREY JOHNS	ADOPTION MAY 2021	\$837.00
2600	TRACY & PAUL LAMBERTON	ADOPTION MAY 2021	\$961.00
2601	LYNN & CLAIRE MARKS	ADOPTION MAY 2021	\$1,674.00
2602	RICHARD MARTZEN & BONNIE HAYTER	ADOPTION MAY 2021	\$837.00
2603	DONALD & CHRISTINE MENCER	ADOPTION MAY 2021	\$837.00
2604	EDWARD & LAURA MOORE	ADOPTION MAY 2021	\$837.00
2605	KAREN & AL PATALONA	SPLC MAY 2021	\$899.00
2606	CHERYL & RANDY PEIFER	ADOPTION MAY 2021	\$1,674.00
2607	MEGAN & SEAN REAGER	30 DAYS ADOPTION TZ&J 1 DAY S	\$2,538.00
2608	MICHAEL RUSSELL	ADOPTION MAY 2021	\$1,209.00
2609	ANNE MARIE SCHIRO	SPLC MAY 2021	\$837.00
2610	JONATHAN & LORIE SHEARD	ADOPTION MAY 2021	\$837.00
2611	TOM & AMELIA SHEEHAN	ADOPTION MAY 2021	\$837.00
2612	PATRICIA STEIMLING & LEON HOUTMAN	SPLC MAY 2021	\$1,674.00
2613	VERONICA STEWART	SPLC MAY 2021	\$837.00
2614	DONNA SWEENEY	SPLC MAY 2021	\$2,511.00
2615	TERRI & TODD TYLENDIA	ADOPTION MAY 2021	\$837.00
2616	CHARLES & LISA UPDIKE	ADOPTION MAY 2021	\$837.00
2617	JOANNE USRY	ADOPTION MAY 2021	\$1,333.00
2618	PEDRO VASQUEZ & MICHELLE FERMIN	SPLC MAY 2021	\$2,170.00
2619	Z.B.	STIPEND IL SITE REVIEW	\$25.00
2620	C.C.	STIPEND IL SITE REVIEW	\$25.00
2621	COUNTY OF NORTHAMPTON	APRIL PLACEMENT J.F./T.K./J.J.	\$19,710.00

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2622	D.D.	STIPEND IL SITE REVIEW	\$25.00
2623	K.G.	STIPEND IL SITE REVIEW	\$25.00
2624	GOVCONNECTION INC	INV# 71346289 3 UNIFI AP AC H	\$885.42
2625	VONNIE & LEO LEWIS	FC APRIL 2021	\$862.00
2626	E.M.	STIPEND IL SITE REVIEW	\$25.00
	TOTAL		\$69,318.42

BDPEI

1528	THE ADVOCACY ALLIANCE	APR ID INCIDENT MANAGEMENT -	\$ 250.00
1529	TRACY L. BAJADEK	MAY SPEECH THERAPY SERVICES	\$ 392.52
1530	CAR CARE COLLISION INC	VEHICLE REPAIRS - ID #205	\$ 426.40
1531	CARE FOR PEOPLE PLUS, INC.	MAY H&C SERVICES	\$ 676.52
1532	CENTRAL WAYNE REGIONAL AUTHORITY	000450.00 DUE 5/28	\$ 572.00
1533	COMMUNITY CARE BEHAVIORAL HEALTH	COVID-19 APA RECONCILIATION	\$ 27,357.00
1534	COMMUNITY SERVICES GROUP, INC.	APR PERSONAL CARE SERVICES J.P	\$ 6,408.60
1535	DE LAGE LANDEN FIN SERVICES	25554939 DUE 6/1	\$ 157.00
1536	DIRECTION LLC	MAY H&C SERVICES	\$ 193.92
1537	GEG REAL ESTATE, LLC	JUNE RENT 910 CHURCH ST	\$ 2,750.00
1538	GOODWILL INDUSTRIES OF NEPA	MAY SUPPORTED EMPLOYMENT SERVI	\$ 284.00
1539	HUMAN RESOURCE CENTER INC	FEB VTC H&C SERVICES	\$ 185.84
1540	CHRISTOPHER BARSCHESKI	TONER CARTRIDGES	\$ 219.80
1541	PPL ELECTRIC UTILITIES	3884125181 DUE 6/1	\$ 241.84
1542	STAPLES INC	5304504 DUE 6/3	\$ 256.49
1543	KAREN E RICKERT	MAY SPECIAL INSTRUCTION SERVIC	\$ 663.09
1544	THERAPY UNLIMITED, LLC	APR SPEECH THERAPY SERVICES T.	\$ 294.39
1545	SUREN VARTANYAN	ESG HP FUNDING JUN RENT S.S.	\$ 800.00
1546	VERIZON	5702530506 DUE DUE 6/7	\$ 41.24
1547	WEIS MARKET INC	1911 MAY PARK ST KITCHEN	\$ 173.00
	Total		\$ 42,343.65

911

11247	JALVO INC	WC 911 ACCOUNT	\$ 205.00
11248	PPL ELECTRIC UTILITIES	74270-47002 DUE 6/17	\$ 177.41
11249	VERIZON	5702518045 DUE 5/6	\$ 628.89
11250	VERIZON	S0234619 DUE 6/19	\$ 408.42
11251	WASTE MANAGEMENT	EOC MAY SERVICES	\$ 65.70

Health Account

97291 EFT	BROKERAGE CONCEPTS LLC	RX & HIGHMARK CLAIMS 5/19-5/25	\$ 133,908.26
114733	DAVID HARRISON	MAY CONSULTING FEE	\$ 5,226.00
114734	VISION BENEFITS OF AMERICA	2611 JUNE PREMIUM DUE 6/1	\$ 4,154.22

Hazmat

231	WAYNE COUNTY GENERAL FUND	1ST Q ADM FEE	\$ 9,339.78
232	PMVB INC	1ST Q ADM FEE	\$ 224,154.60

The Chief Clerk announce the County received an LSA Project Grant on Industrial Point for Phase I, in the amount of \$187,083. Commissioner Adams thanked CFO Vicky Botjer and others for all their hard work. Vicky Botjer was in attendance and said there were four grants related, including a trails and river access grant, that play a financial roll to funding this.

Received during the meeting a signed lease agreement from Rudy Schemitz, White Mills, for part of the trails project. This lease was necessary as part of the DCNR application. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to sign the lease agreement and submit the grant.

Commissioner Cramer thanked the libraries for volunteering and allowing their computers, printers and staff to be used as part of the ongoing County reassessment. If residents do not receive their property data mailer, the County will not reprint. The County will work in conjunction with the residents and local libraries to make sure the residents have access to it via email.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adjourn.

 Andrew M. Seder, Chief Clerk