

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held May 6, 2021. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

### Agenda

Scheduled to meet with the Commissioners: Roz Burke, Cindy Batzel, Meagan Damanti, Kelsey Fasshauer and Meghan Grady, from Wayne County Children and Youth Services, for Foster Care Month; Rolland Grote and Suzanne Atcavage for the Michael J. Fox Foundation Pocono Foxtrot 5k Proclamation;

Items to be considered: Proclamation – Foster Care Month; Proclamation – Michael J. Fox Foundation Pocono Foxtrot 5k; Employee Anniversary Recognition; Award the contract for the roof replacement at the County Recreation Site; Election Board meeting; Reappointments to the Wayne County Agricultural Land Preservation Board; Approve the invoice for the ESG CV1 Grant; Approve the invoice for the ESG 20 Grant; Professional services agreement with Sweeney Corrections Consulting, LLC; Salary Board meeting; Payment of bills;

### Correspondence and Communications

Received a notice from Michael E. Tresham who was previously hired as a part-time Van Driver on April 29, 2021 and was supposed to start May 7, 2021, has declined the County's offer. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to repeal the job offer.

The County received notification from the Wayne County Redevelopment Authority that they want to terminate the administration of the CDBG Programs on behalf of the County. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to accept their decision.

Received notification from the Department of Community and Economic Development informing Wayne County that they have been approved for CDBG funds for 2020 in the amount of \$262,987. In addition, the County received \$97,220 on behalf of Honesdale Borough and \$95,017 on behalf of Salem Township.

Received a letter of resignation from Joann Kelley, Food Service Worker in Human Services, effective May 6, 2021. A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to accept this letter.

Mary Ann Sherwood, Aging Care Manager II who has decided to delay her retirement, which was to be effective May 4, 2021, will be working a reduced schedule of approximately 15 hours per week. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to accept this change.

Received a letter from Sparron Wetland Services Inc. informing of Act 14 and Acts 67/68 notifications submitted to DEP on behalf of Richard Stumbo, Lake Township, for replacement of a boathouse on Lake Ariel.

### Public Comment

There was no public comment.

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New Business

Roz Burke, Cindy Batzel, Meagan Damanti, Kelsey Fasshauer and Meghan Grady were present from Wayne County Children and Youth Services, for the Foster Care Month Proclamation. Cindy Batzel spoke of the need for foster homes, especially outside the Wayne Highlands School District. All of the Children and Youth workers spoke about the process to get involved and noted 42 kids have been placed in the foster care system alone.

Commissioner Cramer said she is so impressed with their dedication and the quality of care they provide. Commissioner Cramer asked what would happen to the 42 kids if the foster staff and foster care were not there. Commissioner Adams and Commissioner Smith also thanked them for their efforts and keeping children in a supportive and safe environment. A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adopt the proclamation for Foster Care Month.

Rolland Grote and Suzanne Atcavage were on hand for the Michael J. Fox Foundation Pocono Foxtrot 5k Proclamation. The two spoke about Parkinson’s disease and all of the local efforts for fund raising and programs for those with Parkinson’s. The Commissioners thanked them for all they do and for this annual fund raising event and wished them luck. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adopt the proclamation for the Michael J. Fox Foundation Pocono Foxtrot 5k.

The Commissioners held an employee anniversary recognition to recognize the following County employee who was in attendance:

Kathleen VanHorn	Aging Dietary staff	1 year
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The Commissioners noted that she came aboard right in the peak of COVID-19 and at a time when the County’s kitchen was turning out hundreds of preparations of food for delivery.

Based on the recommendation of County Engineer Steve Knash, a motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to award the contract for the roof replacement at the County Recreation Site in Berlin Township to the lowest, responsible bidder, Charles W. Grimm Construction, Inc., Waymart, PA, in the amount of \$42,473.00.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to recess to hold an Election Board meeting. See Election Board minutes.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to reappoint the following to three-year terms on the Wayne County Agricultural Land Preservation Board with terms expiring December 31, 2023:

D. Ellis Dix	F. Michael Nebzydoski	William R. Bryant	Francis Motichka
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A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the invoice for the ESG CV1 Grant (C000074132) in the amount of \$388.14 for the period of January 1, 2021–March 31, 2021. This leaves a balance of \$104,971.47 of the original \$177,316.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the invoice for the ESG 20 Grant (C000074206) in the amount of \$855.94 for the period of October 1, 2020–March 31, 2021. This leaves a balance of \$91,863.89 of the original \$101,156.

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A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to execute a professional services agreement with Sweeney Corrections Consulting, LLC, to conduct an operations and efficiencies review of the Wayne County Correctional Facility at a rate of \$150.00 per hour, plus \$100.00 per hour for travel, with an overall agreement total not to exceed \$9,900.00.

CFO Vicky Botjer noted that the County is continuing to evaluate all the offices for cost reduction and increased revenue. Costs for the Correctional Facility is down for a multitude of reasons including other county's inmates being housed, a lack of transportation services for inmates and a change of philosophy on sentencing for prisons, with probation and outpatient treatment being preferred. The County reached out to CCAP and they recommended Sweeney Corrections Consulting to come in and provide a review of efficiency and operations at the Correctional Facility.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to hire Alison Miszler as an intern in the Wayne County Parks and Rec Department, effective May 17, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to promote William VanHorn to Dispatcher II at the 9-1-1 Communications Center, effective May 17, 2021, for reaching his three-year anniversary with the County and receiving a positive performance review.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

### Other Business

The Commissioners received a copy of the Treasurer's Report dated May 12, 2021.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 117364 through 117456. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97317 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 100,000.00
117364	ADVANCED RECOVERY INC	ELECTRONIC RECYCLING	\$ 100.00
117365	ALL QUALITY ALUMINUM FNDR	WCV100 DTD 4/26	\$ 720.00
117366	NICHOLAS A BARNA	ARBITRATOR 5/3	\$ 504.60
117367	BIMBO FOODS, INC	601220328 02204 DTD 3/19	\$ 94.94
117368	BIO-HAZ SOLUTIONS INC	131156 PICK UP 4/19	\$ 35.00
117369	BLUE RIDGE COMMUNICATIONS	0315503-02 DUE 5/16	\$ 201.49
117370	CAMPBELL LAW OFFICES	AT ET AL APRIL SERVICES	\$ 1,309.50
117371	CDW LLC	3440668 DUE 5/14	\$ 395.00
117372	CENTRAL WAYNE REGIONAL AUTHORITY	001383.00 DUE 5/28	\$ 2,147.00
117373	DOUGLAS SEELY	2017 FORD EXPLORER	\$ 755.93
117374	COMMERCIAL INDUSTRIAL LAUNDRY SERV. INC	5659	\$ 1,141.93
117375	COTTAGE HOSE AMBULANCE CORP INC	BARBARA J 3/8	\$ 275.39
117376	JOSEPH P CREMONA	TIMOTHY H 5/3	\$ 27.50
117377	FLEDERBACH FOODS INC	1735 WC COMMISSIONERS ACCOUNT	\$ 183.62
117378	DELTA DENTAL OF PA	39-R10332600000 5/1-5/7	\$ 175.00
117379	DEMPSEY UNIFORM & LINEN SUPPLY	WAYN0015 DUE 5/10	\$ 221.54
117380	DIAMOND MEDICAL SUPPLY	11220 DTD 3/18	\$ 535.91

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117381	DICK PALMER & SONS	5835 DTD 4/7	\$	1,116.18
117382	DIRLAM BROS LUMBER CO INC	WAY280 DTD 5/3	\$	210.60
117383	DEPUTY SHERIFFS ASSOCIATION OF PA	2021 DEPUTY 12 DUES	\$	210.00
117384	ELEGANTE LLC	GIFT CARDS MELINDA CARDS	\$	75.00
117385	FIRMSTONE OIL CO INC	995-1 APRIL SERVICES	\$	624.11
117386	FOUNDATION RADIOLOGY GROUP PC	EARL F 4/14	\$	109.52
117387	FOWLER TIRE SERVICE INC	007730 APRIL SERVICES	\$	278.56
117388	FRITZ BROS INC	WAY222 DTD 4/30	\$	93.65
117389	FROMM ELECTRIC SUPPLY CORP	231549 DTD 5/3	\$	139.00
117390	GALLS, LLC	4855925 DUE 5/29	\$	618.45
117391	GOVCONNECTION INC	7993181 DTD 4/14 TAX EXEMPT	\$	7,394.28
117392	GRANDJEAN & BRAVERMAN INC	ANNUAL WEB SIT HOSTING TAX SER	\$	7,500.00
117393	GRAINGER INC	838681526 DUE 5/13	\$	201.64
117394	FRANCES GRUBER	ARBITRATOR 5/3	\$	245.80
117395	THE GUARDIAN LIFE INSURANCE COMPANY	00583206 APRIL CLAIMS	\$	12,074.20
117396	H C NYE SERVICE COMPANY	WAYNE CO PRISON DTD 4/26	\$	1,402.08
117397	HIGHHOUSE OIL OPERATIONS INC	9048 APRIL SERVICES	\$	890.81
117398	HONESDALE NATIONAL BANK	SERIES 2015, 2017, 2020 INTERE	\$	338,983.76
117399	JOHN BONHAM ROAD EQ & SUPPLIES, INC	230084 GREE TOP	\$	561.50
117400	JUSTIN EUGENE PFAFF	SL & SS APRIL SERVICES	\$	1,139.00
117401	KOBERLEIN INC	WC PRISON DOS 4/9	\$	1,680.00
117402	LANGUAGE LINE SERVICES, INC.	9020507628 DTD 4/30	\$	110.77
117403	REED ELSEVIER INC	1238114 DUE 5/30	\$	50.00
117404	REED ELSEVIER INC	6695373 DUE 5/30	\$	76.95
117405	JAMES LIVERY, LLC	WC CORONER ACCOUNT APRIL SERVI	\$	2,070.00
117406	CHRISTOPHER McCONNELL	MILEAGE 3/23-4/24	\$	47.00
117407	MED PLUS SUPPLY CO INC	29465-2 TERRI BIANCHI	\$	169.05
117408	SAMANTHA J MYERS	MARCH SERVICES	\$	240.00
117409	NEP	00064862-6 DUE 5/26	\$	156.31
117410	NORTHEAST GI ASSOCIATES PC	EMILY M 4/2	\$	127.03
117411	PA STATE POLICE	WARREN AUSTIN CLEARANCE	\$	44.00
117412	PCoRP	C400-60 CLM # VA063815 01	\$	948.00
117413	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 4/30	\$	2,690.30
117414	PETER SLOCUM PORTER	SCI PROJECT 24 CARBONDALE ROAD	\$	500.00
117415	US POSTMASTER SERVICE	OCCUPATION MAILING	\$	426.55
117416	PPL ELECTRIC UTILITIES	7373123013 DUE 5/27	\$	1,770.38
117417	WEPCO INC	31529 DUE 6/5	\$	965.23
117418	RECYCLING EQUIPMENT CORPORATION	WACORE DUE 5/27	\$	3,613.40
117419	CHRISTINE RECHNER	ARBITRATOR 5/3	\$	517.80
117420	REINHART FOODSERVICE, LLC	25970 APRIL SERVICES	\$	4,138.03
117421	RENT-E-QIUP INC	3273 DTD 4/30	\$	16.72
117422	RICHARD B HENRY AND ASSOCIATES LLC	CP-64-DP 0000005-2017 APRIL SE	\$	807.50
117423	RUTHERFORD RUTHERFORD & WOOD	ARBITRATOR 5/3	\$	368.70
117424	WARREN SCHLOESSER ESQ	ARBITRATOR FEE 5/3	\$	368.70
117425	SHI INTERNATIONAL CORP	PA-COUNTY OF WAYNE DTD 1/29	\$	1,709.76
117426	STANTON OFFICE EQUIPMENT	100117 DTD 4/7	\$	107.00
117427	STAPLES ADVANTAGE	B03510 DUE 5/24	\$	1,206.91
117428	STARR UNIFORM CENTER	MOSER	\$	873.24
117429	THOMSON REUTERS-W. PUBLISHING CORP	1000237917 DUE 10/1	\$	2,063.32
117430	TRACTOR SUPPLY CREDIT PLAN	6035301203399058 DUE 5/24	\$	112.17
117431	GATEHOUSE MEDIA PA HOLDINGS, INC	00016586 ALTERNATIVE BALLOTS	\$	514.45
117432	GATEHOUSE MEDIA PA HOLDINGS, INC	360031570 RENEWAL	\$	166.40
117433	WAYNE MEMORIAL HOSPITAL	EARL F 4/14	\$	640.62
117434	WAYNE MEMORIAL COMMUNITY	MATTHEW S 9/29	\$	948.88
117435	WEDCO	HOSPITALITY GRANT FUNDING	\$	581,733.00
117436	WEX INC	0496-00-25311-1 DUE 5/21	\$	1,049.38
117437	WITMER PUBLIC SAFETY GROUP INC	WAYCOU8 DTD 5/3	\$	514.99
117438	WOODLAND DESIGN ASSOC INC	SCI WAYMART	\$	587.50
117439	ZIMMERMAN & OHLIGER LLC	CUSTODY MASTER APRIL	\$	175.00
117440	AMERICAN LEGION HALL	ELECTION DAY RENT & CUSTODIAN	\$	115.00
117441	BETHANY UNITED METHODIST CHURCH	ELECTION DAY RENT & CUSTODIAN	\$	215.00
117442	BROWDALE FIRE COMPANY	ELECTION DAY RENT & CUSTODIAN	\$	115.00
117443	CALKINS BAPTISM CHURCH	ELECTION DAY RENT & CUSTODIAN	\$	115.00
117444	THE CHAMBER OF THE NORTHERN POCONOS	ELECTION DAY RENT & CUSTODIAN	\$	115.00
117445	ENTERPRISE GRANGE	ELECTION DAY RENT & CUSTODIAN	\$	115.00
117446	THOMAS GALIARDO	ELECTION DAY RENT & CUSTODIAN	\$	115.00
117447	LADORE CONFERENCE CENTER	ELECTION DAY RENT & CUSTODIAN	\$	115.00
117448	NEWFOUNDLAND AMBULANCE COMPANY	ELECTION DAY RENT & CUSTODIAN	\$	115.00
117449	NO WAYNE FIRE CO	ELECTION DAY RENT & CUSTODIAN	\$	115.00
117450	PROMPTON FIRE HALL	ELECTION DAY RENT & CUSTODIAN	\$	115.00
117451	SCOTT TOWNSHIP SUPERVISORS	ELECTION DAY RENT	\$	100.00
117452	SEELYVILLE FIRE COMPANY	ELECTION DAY RENT & CUSTODIAN	\$	115.00
117453	UNITY GRANGE HALL	ELECTION DAY RENT & CUSTODIAN	\$	115.00
117454	VOLUNTEER FIRE CO FO BEACH LAKE	ELECTION DAY RENT & CUSTODIAN	\$	115.00
117455	WHITE MILLS FIRE DEPT INC	ELECTION DAY RENT	\$	100.00
117456	SYSCO CENTRAL PA LLC	396572 MARCH & APRIL SERVICES	\$	20,290.17
	Total		\$	<u>1,119,197.70</u>

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**Children and Youth 06**

Check	Vendor	Description	Amount
2536	JESSE & LACEY BOANDL	FC APRIL 2021	\$2,854.94
2537	EDWARD CALABRESE	TRAVEL EXPENSE APRIL 2021	\$58.00
2538	CAMPBELL LAW OFFICES	GAL SVCS. APRIL 2021	\$569.50
2539	CARSON VALLEY CHILDREN'S AID	INV# AY0421-040-2/IF0421-040-1	\$29,120.00
2540	THE CHILDREN'S INSTITUTE OF PITTSBURGH	PLACEMENT APRIL 2021 S.M.	\$2,414.40
2541	FLEDERBACH FOODS INC	CODE 5102 APRIL 2021	\$35.27
2542	DE LAGE LANDEN FIN SERVICES	INV# 72375673 COPIER LEASE 5/1	\$217.00
2543	THE DEVEREUX FOUNDATION	INV# 8961APR20210906044 APRIL	\$19,281.60
2544	SUZANNE L. GRIERSON	COUNSELING APRIL 2021	\$160.00
2545	HEART & WINGS HOME INC.	PLACEMENTS APRIL 2021 H.B./E.M	\$15,750.00
2546	CHRISTOPHER HENRY & BARBARA MCAULEY	FC APRIL 2021	\$986.78
2547	HIGHHOUSE OIL OPERATIONS INC	FUEL APRIL 2021	\$1,726.08
2548	KIDSPEACE CORPORATION	INV# 111705 APRIL 2021 A.K./B.	\$10,144.00
2549	PATRICIA & STEVEN LIVSEY	FC APRIL 2021	\$561.14
2550	TINA MACK	FC APRIL 2021	\$820.00
2551	MATTHEW & ANNETTE MANDEVILLE	FC APRIL 2021	\$2,581.32
2552	RACHEL MEAD	CLEARANCES	\$23.85
2553	C ROBERT NEUMANN	TRAVEL EXPENSE MARCH 2021	\$42.00
2554	ERIC & DANIELLE PIECZYNSKI	FC APRIL 2021	\$1,808.39
2555	MICHAEL & KAREN PRESTYS	FC APRIL 2021	\$831.78
2556	PENNSYLVANIA STATE POLICE	CLEARANCES APPLICANTS/FOSTER F	\$66.00
2557	CHRISTINE RECHNER	SOLICITOR SVCS. APRIL 2021	\$3,068.50
2558	RICHARD B HENRY AND ASSOCIATES LLC	SOLICITOR/GAL SVCS. APRIL 2021	\$1,423.75
2559	JAYSON & REBECCA SHAFFER	FC APRIL 2021	\$908.46
2560	SPALL,RYDZEWSKI,ANDERSN,LALLY&TUNS, PC	GAL SVCS APRIL 2021	<u>\$1,126.25</u>
	TOTAL		\$96,579.01

**BDPEI**

Check	Vendor	Description	Amount
1484	AREA AGENCY ON AGING	MAR TRANSPORTATION SERVICES W.	\$ 40.00
1485	TRACY L. BAJADEK	MAY SPEECH THERAPY SERVICES	\$ 261.68
1486	CARE FOR PEOPLE PLUS, INC.	APR CAPACITY BUILDING INSTITUT	\$ 597.47
1487	CDW LLC	3440668 DUE 5/5	\$ 117.50
1488	CHILDRN'S SERV. CENTER OF WYOM. VALLEY INC	FEB EMERGENCY SERVICES	\$ 955.70
1489	DEAN FOWLER SERVICE STATION INC	054453 APRIL SERVICES	\$ 51.00
1490	DIRECTION LLC	APR H&C SERVICES	\$ 193.92
1491	FOX LEDGE INC	000999 APRIL	\$ 25.00
1492	GOODWILL INDUSTRIES OF NEPA	APR SUPPORTED EMPLOYMENT SERVI	\$ 355.00
1493	GOVCONNECTION INC	7993181 DTD 4/26	\$ 2,671.89
1494	HIGHHOUSE OIL OPERATIONS INC	2027 APR SERVICES	\$ 94.01
1495	HUMAN RESOURCE CENTER INC	MAR VOC REHAB SVCS WORK ACTIVI	\$ 10,281.33
1496	KAREN L KANE	APR PT SERVICES	\$ 261.68
1497	NANCY MUCHA	APR SPEECH THERAPY SERVICES	\$ 1,308.40
1498	CHRISTOPHER BARSCHESKI	TONER CARTRIDGES	\$ 1,470.80
1499	TARA PERRY	APR SPECIAL INSTRUCTION SERVIC	\$ 2,018.10
1500	PPL ELECTRIC UTILITIES	5551114183 DUE 5/20	\$ 80.38
1501	STAPLES INC	5304504 DUE 5/23	\$ 171.89
1502	KAREN E RICKERT	APR/MAY SPECIAL INSTRUCTION SE	\$ 345.96
1503	UGI PENN NATURAL GAS	411007712150 DUE 5/21	\$ 206.02
1504	WAYNE COUNTY COMMISSIONERS	PAYROLL 5/7	<u>\$ 69,912.71</u>
	Total		<u>\$ 91,420.44</u>

**911**

11230	AT & T	0303489379001 DUE 5/17	\$ 196.34
11231	FLEDERBACH FOODS INC	1804 WC 911 APRIL SERVICES TA	\$ 41.08
11232	FRONTIER	71711180111129933 DUE 5/25	\$ 80.50
11233	GOVCONNECTION INC	7993181 DTD 4/12	\$ 10.95
11234	LANGUAGE LINE SERVICES, INC.	9020907013 APRIL SERVICES	\$ 51.75
11235	NEP	00055645-4 DUE 5/26	\$ 525.03
11236	PENTELEDATA	1697707 DUE 5/13	\$ 1,201.90
11237	PPL ELECTRIC UTILITIES	9342706002 DUE 5/17	\$ 298.60
11238	SOUTH CANAAN TELEPHONE COMPANY	0204PASWYN911 DUE 5/31	\$ 312.00
11239	TYLER TECHNOLOGIES INC	SHANNON GILL REGISTRATION	\$ 595.00
11240	VERIZON	7171946309 DUE 5/25	\$ 4,800.03

**Health Account**

97288	BROKERAGE CONCEPTS LLC	CLAIMS 5/5-5/11	\$ 102,691.61
114732	TELEMEDICINE MANAGEMENT, INC	JUNE MEMBERSHIP FEES	\$ 2,390.00

**Act 13**

528	WOODLAND DESIGN ASSOC INC	WC TRAIL STUDY	\$ 1,937.50
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**Hazmat**

793	HIGHHOUSE OIL OPERATIONS INC	2083 APRIL SERVICES	\$ 224.31
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The Chief Clerk noted that a public reassessment hearing will be held 2:00 p.m. at the Beach Lake Fire Hall and again that night at 6:00 p.m. at the Wallenpaupack Elementary School. There are six more meetings to be held in following weeks in strategic places and geographic places throughout the County. The County's reassessment web site is up and running, as well as, a reassessment hotline for those wishing to call with questions.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to adjourn.

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Andrew M. Seder, Chief Clerk