

The Wayne County Prison Board met on this date at the Wayne County Correctional Facility for a scheduled meeting. Members present at this meeting of the Wayne County Prison Board: Chairman of the Prison Board, District Attorney Alfred G. Howell, Sheriff Chris Rosler, Commissioner Brian W. Smith, Commissioner James Shook, Secretary Jocelyn Cramer and Treasurer Brian T. Field.

Also present at this meeting: Warden Kevin Bishop, Deputy Warden John Masco, Solicitor Brendan Ellis and Chief Clerk Andrew M. Seder.

Chairman Howell called the meeting to order and copies of the minutes for the meeting held April 10, 2023 were presented for approval. A motion was made by Commissioner Shook, seconded by Treasurer Field and unanimous to approve the minutes of April 10, 2023.

Warden Bishop reviewed the Warden’s Report of Activities with the Board for the month of April 2023.

Note: All April figures calculated as of April 30th, 2023 @ 12:00 hrs.

BOOKINGS

	Current	Year to Date
2023	41	139
2022	39	134
2021	24	100
2020	4	224

OUTGOING MAIL

	Current Month # Pieces / Cost	Year to Date # Pieces / Cost
2023	79/\$47.40	210/\$126.00
2022	9/\$5.22	27/\$15.66

INMATE VOLUNTEER PROGRAMS

# Inmates	# CO's	# Days	Program
3 Males	0	30	Day Kitchen
3 Males	0	30	Eve Kitchen
1 Male	1	30	Floor Maintenance
1 Male	1	30	Day/Eve Cleaning
1 Male	0	30	Laundry/Garment Repair

INMATE COUNSELING PROGRAMS

Program	# Sessions	# Inmates
Drug and Alcohol Assessment	3	3 Attended
PATH Treatment	23	26 Attended
Anger Management	2	2 Attended
Wayne County Behavioral Health	20	15 Attended
Creative Writing and Art Program	19	11 Participated
Release Plan for Homeless	5	1 Attended
Domestic Violence Class	1	1 Attended
Parent Education and Family Stabilization Course	1	1 Attended

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Release Planning	3	1	Attended
Inmates with Serious Mental Illness	4	2	Attended
Drug and Alcohol Awareness Class	1	1	Attended
Sunday Church Service	4	47	Attended

14 Wayne County New Mental Health Assessments, 2 had mental health diagnosis, 0 had serious mental illness

PRISON STAFF

Transports To Doctor / MH / MR / Human Resource Ctr. / Dentist etc.	2
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Daily Average for Wayne County Prison Inmates

64

PRISON DEMOGRAPHICS (Intakes)

41

Ages	Under 18	18-24	25-29	30-39	40-49	50-59	60+
# Inmates	0	4	3	20	9	5	0

MARITAL STATUS

	Single	Married	Separated	Divorced	Unknown	Widowed
# Inmates	32	3	0	1	3	2

PRESENT WAYNE COUNTY RESIDENTS

23

RACE/GENDER

Race	White	Black
# Inmates	35	6

Total # Males = 31	Total # Females = 10
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PLACE of BIRTH

PA	NJ	NY	Unknown	Puerto Rico	GA				
14	4	10	10	2	1				

TYPES OF CRIMES

Wayne County Criminal Bench Warrant	9	Wayne County Domestic Relations Bench Warrant	3
Writ	8	Terroristic Threats	2
Possession of a Controlled Substance	1	Criminal Mischief	1
Aggravated Assault	1	Drug Court Violation	1
PFA Violation	1	Theft by Unlawful Taking	2

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Unauthorized use of a Motor Vehicle	1	Arson	1
Simple Assault	3	Kidnapping	1
Manufacture, Deliver or Possession w/Intent	1	Operating Watercraft at a High Rate of Speed	1
Wayne County Parole Violation	1	Institutional Vandalism of an Educational Facility	1
Awaiting Extradition to NY	1		
Violation of Compulsory Attendance	1		

PRISON STAFF ACTIVITIES:

Work Detail Assignments: No Community Detail

STAFF TRAINING:

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4-12-23 To 4-13-23	WCCF Training Room	16 hrs Institutional Review Training Class	Staff, Jennings and Shaffer Instructor - Dickson
4-19-23	WCCF Training Room	8 hrs. Cell Extraction Training Class	Staff, Thomas-John, Loscig, Smith, Thorpe, Feldman Jackman, Carney-Walker Instructors- Dickson and Gill
4-24-23 To 5-5-23	WCCF Training Room	80 hrs. Institutional Familiarization Training Class	Staff, Leichlighter & Ryan Instructor- Dickson

Type of Collection	April 2023	April Year To Date	April 2022	2022 Year To Date
Administrative Processing Fee/Booking Fee	\$1,908.31	\$5,666.13	\$2,319.18	\$5,775.94
Haircuts	\$171.99	\$546.04	\$43.37	\$229.98
Medical Co-Payments	\$3.58	\$3.58	\$0	\$0
Nurse Co-Payments	\$0	\$39.00	\$0	\$3.84
Inmate Prescription Payments	\$801.30	\$2,712.42	\$1,031.67	\$3,086.21
Non-Prescription Payment	\$0	\$1.00	\$0.50	\$2.50
Work Release -Room & Board Collections	\$0	\$0	\$0	\$0
Work Release -Prescription Collections	\$0	\$0	\$0	\$0
Work Release -Probation Collections <i>Turned over to Probation Dept for Fines, Costs, Etc.</i>	\$0	\$0	\$0	\$0
Copies/Notary Fees	\$1.50	\$1.50	\$4.50	\$17.75
Postage	\$0	\$0	\$0	\$21.65
Prior Debt	\$0	\$105.66	\$17.95	\$101.22
GED Testing	\$0	\$0	\$0	\$0
Toxicology	\$0	\$0	\$0	\$0
Damages	\$0.00	\$0	\$300.00	\$300.00

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TOTAL COLLECTED	\$2,886.68	\$9,075.33	\$3,717.17	\$9,539.09
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INMATES BOARDED IN

Location	# Males	# Females	April 2023	Year to Date
Wyoming County	1	2	\$5,040.00	\$31,740.00
Pike County	0	0	\$0	\$0
PTS of America	0	0	\$0	\$0
Pennsylvania Department of Corrections	0	0	\$0	\$0
Susquehanna County	0	0	\$0	\$0

INMATES INCARCERATED as of April 30th, 2023.

Race	White	Black
# Inmates	54	5

Ages	Under 18	18-24	25-39	40+
# Inmates	0	10	32	17

Total # Males =	50	Total # Females = 9
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Inmate Programs Fund Expenditures-

Check #	Amount	Expended to:
4118	\$8.13	Postmaster
4119	\$222.59	Phoenix Supply
4120	\$211.69	Phoenix Supply
4121	\$42.82	Grainger
4122	\$4,277.00	Keefe
4123	\$87.96	Dirlam's
4124	\$183.12	Bob Barker
4125	\$654.90	Charm-Tex
4126	\$26.91	Inmate Trust Account
4127	\$1,270.50	Charm-Tex
Total	\$6,985.62	

Inmate Programs Account Balance on April 30th, 2023 was \$111,650.07.

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The Warden noted there were 41 boarded in April and 139 year to date. The boarding numbers from Wyoming County have started to drop. There are currently three in our facility.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to accept the Warden's report.

Public Comment

There was no public comment, as no one from the general public attended.

Old Business

Solicitor Ellis discussed the MAT contract. He still needs to talk to Drug and Alcohol Director Jeff Zerechak before it can be finalized.

District Attorney Howell said he reviewed the Local Rule update with the state police and the magistrates. He hopes it will be finalized and effective June 1, 2023. The goal is to come up with a checklist so everyone will be on the same page.

The Warden said they have an agreement with the Robinson Center for 8 hours per week, at a rate of \$200 per day. The funding will likely come from the inmate fund and he hopes to have a contract to the Commissioners by the end of the month to consider and approve at their meeting.

New Business

Commissioner Cramer let the Warden know that there has been an offer to provide transcendental meditation to the Prison staff at no cost, as long as they did it off the clock.

The Warden asked for some direction regarding the current five day quarantine policy that was put into effect for COVID. The Commissioners are awaiting CDC guidelines, as they have throughout the pandemic, before making any changes.

The Warden said that when Ammie Kellam leaves in June, Lieutenant Justin Rivardo will be assuming the responsibility of Inmate Services, including Stepping Up.

Commissioner Cramer noted that it would be great for personnel to take the next Trauma 101 training when it becomes available.

The Chief Clerk reminded that the June 12th Prison Board meeting will take place at the Correctional Facility.

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A motion was made by Commissioner Cramer, seconded by Commissioner Shook and unanimous to recess to hold an executive session on personnel.

The Prison Board meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Shook and unanimous to adjourn.

Jocelyn Cramer, Secretary