

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held April 23, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Cindy Furman, Director of Bureau of Elections, for a 2020 Primary Election update; Kim Rickard, Community Network Specialist, for a COVID-19 update.

Items to be considered: County real estate tax rebate; Cochection Bridge update; License Agreement between PA State Police and Wayne County; Contract with Scranton Counseling Center; Contract with Tracy L. Bajadek; Notice of Intent for Wayne County to request Election Security Grant funds; Notice of Intent for Wayne County to request CARES Act Grant funds; Request for an extension on the RACP Grant paperwork for the Hawley Silk Mill expansion project; Letter of support for Willow Wisp Organic Farm's USDA grant application; Salary Board meeting; Retirement Board meeting; Coronavirus updates; Payment of bills.

Correspondence and Communications

Received a letter from the PA Department of Environmental Protection notifying that Wayco, Inc. has corrected Application No. 64160301C dated October 16, 2018 for a Surface Mining Permit for the Diddler Ridge Quarry Operation in Palmyra Township.

Received a letter from the PA Department of Environmental Protection notifying that the information submitted by Wayco, Inc. on October 16, 2018 in support of the bonding increment application for Surface Mining Permit No. 64160301, Authorization to Mine No. 5298-64160301-02 for the Diddler Ridge Quarry Operation is acceptable to the Department.

Received a letter from the PA Department of Environmental Protection enclosing a revision to Hanson Aggregates Pennsylvania, LLC's applications pertaining to Surface Mining Permit No. 5278SM2C12, NPDES Permit No. PA0595764, Authorization to Mine No. 24143-5278SM2-04, for the Lake Ariel Quarry Operation in Lake Township.

Received correspondence informing that Christina Born is resigning from her position in Wayne County Children and Youth Services, effective May 1, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to accept this resignation.

Public Comment

There was no public comment.

New Business

Bureau of Elections Director Cindy Furman, was present to discuss the 2020 primary election issues to date. The 2020 absentee ballots are at 2,706; for comparison, in 2012 the number was 1,716 and in 2008 the number was 2,081. Many are taking advantage of the mail in ballot option and that it is keeping her office staff extremely busy. There have been concerns over two polling places, Dyberry Township usually votes at Bethany Village and the County was told they are not being allowed use for the primary. Wayne County Fair Grounds will be the polling place. Mount Pleasant's polling location is usually at the library and there are concerns that it will not be open in time for the primary and asked if the Township building is available. Ms. Furman told the Commissioner that the Department of State is sending kits

containing masks gloves and sanitizing wipes to be used at polling locations. Ms. Furman has contacted vendors for prices for plexus glass for polling places and is looking at other measures to help voters stay healthy and safe. Commissioner Smith complimented Ms. Furman on the job he is doing and said with the ever changing dates mandated by the state and the high number of absentee ballots their office is handling, it could have overwhelmed many election offices but Ms Furman has handled it well. The Commissioners appreciate the efforts of the office and their ability to change constantly with whatever is thrown at them. Commissioner Adams also thanked Cindy Furman, Cindy Odell and the rest of the staff for their ongoing efforts.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to approve a total rebate in the amount of \$331.95 to Jerry C. Simpson, 115 Samson Road, Lake Ariel, due to a change in tax assessment for a property in Lake Township. This amount is an accumulation of rebates from the 2014-2019 taxing years.

Commissioner Smith read a letter from the New York State Department of Transportation concerning the Cohecton-Damascus Bridge for the record. According to this letter, the department used input received at a March 4th local office meeting and a March 19th letter from the Wayne County Commissioners and decided they will move ahead with construction and will keep one lane of the bridge open at all times. Commissioner Smith thanked the N.Y. Department of Transportation for listening to the concerns and the County's input in making a decision that will benefit the residents of Damascus and emergency responders. Commissioner Adams mentioned that the next bridge concern is in the south. Milanville Bridge is already closed and having such a long detour in place for those using the bridge was a big concern.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to execute the license agreement between the Pennsylvania State Police and Wayne County for 2,100 foot of conduit to connect the county PSAP (public safety answering point) and state Police site in Berlin Township (Beach Lake tower). The PA State Police is looking to make connectivity from the County Communications Center to the Beach Lake tower to give the PA State Police a boost to microwaves. Commissioner Smith explained why this is needed and explained the potential benefits of moving forward once this is in place.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to approve a contract with Scranton Counseling VCenter, for Fiscal Year 2019/20, as a provider to Wayne County Office of Behavioral and Developmental Programs and Early Intervention for 3.23 Assertive Community Treatment Team, FFS, at the rate of \$26.25/15 minutes, with a budge limit of \$3,412.50.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve a contract with Tracy L. Bajadek for Fiscal Year 2019/20, as a provider to the Wayne County Office of Behavioral and Developmental Programs and Early Intervention for Speech Pathology (Home/Community), at the rate of \$32.71/15 minutes, with a budge limit of \$1,500.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to sign the Notice of Intent for Wayne County to request Election Security Grant funds in the amount of \$27,144.17.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve Chairman Smith to sign the notice of intent for Wayne County to request CARES Act Grant funds in the amount of \$23,260.19.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to send a letter to the PA Office of Budget requesting an extension on the RACP grant paperwork for the Hawley Silk Mill expansion project to July 31, 2020. The Silk Mill owners are asking for this in light of the COVID-19 pandemic.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve signing on to a letter of support for Willow Wisp Organic Farm’s USDA grant application for their Farmers to Families Food Box Grant.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the promotion of Matt Cerra to day shift Dispatch Supervisor at the 911 Communications Center, effective April 19, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to recess to hold a Retirement Board meeting. See Retirement Board minutes.

The Commissioners’ meeting resumed.

COVID-19 Update

Kim Rickard, Community Network Specialist, gave an update on the County’s toll free helpline. Ms. Rickard stated that the reviews have been positive and the number of callers is increasing. Commissioner Smith is glad the helpline is working out for so many people especially for those with no internet. Ms. Rickard also gave an update on the food relief program stating that the previous Friday there were 750 distributions at the six distribution sites in the County. This included local produce, such as, eggs, milk and vegetables. Ms. Rickard thanked local retailers and the community for their donations which through April totaled \$161,753. Commissioner Adams thanked the 75 volunteers and county employees who have participated in the distribution efforts and thanked the community at large for making this a successful endeavor. Commissioner Smith gave credit to Commissioner Adams, Commissioner Cramer and Ms. Rickard for getting the program up and running so quickly and successfully.

Other Business

The Commissioners received a copy of the Treasurer’s Report dated April 29, 2020.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 113451 through 113513. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97204 eft	EXPRESS SCRIPTS, INC	KX5A CLMS 4/14-4/27	\$ 76,763.22
97205 eft	WAYNE COUNTY GENERAL FUND	ADDITIONAL MONEY FOR PR	\$ 5,000.00
113451	DE LAGE LANDEN FIN SERVICES	343783 DUE 5/1	\$ 363.15
113452	HONESDALE BOROUGH	1ST Q 2020 LST	\$ 5,678.00
113453	PCOMP	C200-36 4TH INSTALLMENT	\$ 61,046.00
113454	TEXAS TOWNSHIP-LST	1ST Q LST	\$ 880.00
113455	AGRARIAN ASSOCIATES INC	HOFFMAN PROPERTY	\$ 4,800.00
113456	AQUA PA	0015181921083115 DUE 5/11	\$ 2,657.40
113457	AT & T	0192771763001 DUE 5/11	\$ 64.55
113458	GOVERNMENT REVENUE SOLUTNS HOLDINGS I, LLC	C100709 DUE 4/30	\$ 2,703.83
113459	BIMBO FOODS, INC	6900806999999 DUE 4/11	\$ 172.00
113460	BLUE RIDGE COMMUNICATIONS	0304585-01 DUE 5/7	\$ 122.40
113461	BULLDOG MAINTENANCE CO INC	MARCH SERVICES	\$ 5,114.48
113462	CIVICPLUS INC	MAINT RENEWAL 3/7/20-3/6/21	\$ 6,851.25
113463	COLONIAL LIFE	E4230983 MARCH PAYROLLS	\$ 10,652.50
113464	DIRLAM BROS LUMBER CO INC	WAY280 DTD 4/2	\$ 87.23
113465	METROPOLITAN FOODS, INC	WAYNDV DUE 4/2	\$ 563.22
113466	ESTEMERWALT LUMBER PRODUCTS LLC	WC COMMISSIONERS ACCT	\$ 382.70
113467	FIRMSTONE OIL CO INC	2419-1 DELIVERIES 3/19 & 4/1	\$ 1,151.65

113468	FOUNDATION RADIOLOGY GROUP PC	DANA 2/4	\$ 42.68
113469	FRITZ BROS INC	WAY222 DTD 4/8	\$ 225.02
113470	GALLS, LLC	4855925 due 5/10	\$ 595.18
113471	GEO W KINSMAN INC	W00007 DTD 4/18	\$ 148.20
113472	GOVCONNECTION INC	7993181 DTD 3/23	\$ 2,160.97
113473	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 4/24	\$ 78,495.39
113474	HIGHHOUSE OIL OPERATIONS INC	2083 MARCH SERVICES	\$ 195.81
113475	HIIG-ELITE UNDERWRITERS AGENCY INC	WAYNE COUNTY MARCH SERVICES	\$ 44,316.48
113476	HONESDALE AUTO & TRUCK SUPPLY CO	21291 DTD 4/9	\$ 20.28
113477	INSIGHT MEDICAL GROUP, P.A.	WC PRISON FEB SERVICES	\$ 2,873.75
113478	BARBARA KAISER	DA OFFICE ACCT DOS 2/4	\$ 463.00
113479	K & D FACTORY SERVICE INC	WC PRISON DTD 4/17	\$ 313.20
113480	KEYSTONE MEDICAL LABORATORIES, LP	WC CORONER ACCOUNT	\$ 572.00
113481	PRE-PAID LEGAL SERVICES INC	0047980 DTD 4/15	\$ 319.55
113482	JOHN JEROME MARTIN II	SANDRA B SERVICES	\$ 845.00
113483	MARSHALL MACHINERY INC	25825 DTD 4/8	\$ 300.00
113484	SAMANTHA J MYERS	APRIL SERVICES	\$ 120.00
113485	NORTHERN TIER RESEARCH INC	WC CORONER ACCOUNT	\$ 1,530.00
113486	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 4/22	\$ 1,135.65
113487	THE PENNSYLVANIA STATE UNIVERSITY	504-01 CHELSEA HILL 1ST Q EXPE	\$ 7,514.20
113488	PENTELEDATA	1600170 DUE 4/29	\$ 1,008.00
113489	MONROE COUNTY MILK PRODUCERS	3162 MARCH SERVICES	\$ 3,484.60
113490	PPL ELECTRIC UTILITIES	0873043022 DUE 5/20	\$ 4,060.49
113491	PTS OF AMERICA, LLC	2104 #229045	\$ 726.80
113492	WEPCO INC	31476 DUE 5/17	\$ 875.31
113493	RENT-E-QIUP INC	3273 PLATFORM RENTAL	\$ 1,000.00
113494	RESERVE ACCOUNT	23577901 REPLENISH	\$ 12,000.00
113495	WARREN SCHLOESSER ESQ	CUSTODY HEARINGS JAN, FEB, MAR	\$ 4,920.00
113496	SCRIMALLI, RATCHFORD & AHMADZADEH, LLC	WC CORONER ACCT	\$ 244.00
113497	THE SHERWIN-WILLIAMS CO	4229-6773-7 DTD 4/6	\$ 162.56
113498	STAPLES ADVANTAGE	B03510 DUE 5/4	\$ 12,109.01
113499	STARR UNIFORM CENTER	CREDIT MEMO	\$ 149.50
113500	SYSCO CENTRAL PA LLC	396572 STOCK POT	\$ 160.82
113501	TOTAL ADMINISTRATIVE SERVICES CORPORATION	4311-3491-6285 ADM FEES 6/1-8	\$ 2,146.32
113502	THOMSON REUTERS-WEST PUBLISHING CORP	1000237917 DUE 5/4	\$ 220.00
113503	THYSSENKRUPP ELEVATOR CORP	126236 12/1/2019-2/29/2020	\$ 2,704.18
113504	GATEHOUSE MEDIA PENNSYLVANIA HOLDINGS, INC	62912 RENEWAL	\$ 384.00
113505	VERIZON	5702532385 DUE 5/7	\$ 373.04
113506	VERIZON WIRELESS	242009163-00001 DUE 5/7	\$ 3,267.00
113507	VISION BENEFITS OF AMERICA	2611 DUE 5/1	\$ 4,425.02
113508	WASTE MANAGEMENT	WC CORRECTIONS FACILITY APRIL	\$ 450.00
113509	WAYNE MEMORIAL HOSPITAL	DANA C 8/28	\$ 372.58
113510	WILLIAM PENN PRINTING CO	WC BOARD OF ELECTION DUE 5/18	\$ 7,357.96
113511	WITMER PUBLIC SAFETY GROUP	WAYCOU3 DTD 3/26	\$ 1,632.30
113513	WAYNE COUNTY EMPLOYEE	DECEMBER PARTIAL DEDUCTIONS	\$ 42,106.04
Total			\$ 433,579.47

HSA WEEKLY VOUCHER REPORT FROM 4/30/20 TO 4/30/20

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2328	FFCSP client M.S.	\$500.00	FFCSP client supplies & services reimbursement - Mar 2020
2329	Options consumer J.K.	\$231.00	Options consumer reimbursement for services - Mar 2020
2330	MA client B.D.	\$5.52	MA client travel - Feb 2020
2331	MA client A.Z.	\$36.00	MA client travel - Mar 2020
2332	HOTEL WAYNE, INC.	\$504.00	Hotel, 7 night stay 3/30 to 4/5/20 for HAP consumer L.B.
2333	HOTEL WAYNE, INC.	\$822.50	Hotel, 12 nights 3/25 to 3/31 & 4/26 to 4/30/20 for HAP cons
2334	SUZANNE C PALENSKI	\$200.00	Partial rent payment for May, 435 Jubinsky Rd, for consumer
2335	TIMOTHY J. RIEFLER	\$200.00	Partial May rent for 26 Riefler Rd, consumer S.B. via COC
2336	TIMOTHY J. RIEFLER	\$500.00	Partial May rent for cons. K.C., 345 Carley Brook Rd via COC
2337	DENNIS SMITH	\$208.00	Partial May rent for cons C.K., 454 Salem Hts Estates, via COC
2338	AQUA PENNSYLVANIA	\$51.47	Water bills, Hawley & Hawley ADC, 3/18/20 - 4/17/20
2339	BLAIR SENIOR SERVICES INC	\$14.85	Debarment fees for the month of March
2340	COUNTY WASTE OF PA LLC	\$52.00	Monthly trash & recycling, 330 12th St. Riverview, May service
2341	GATEHOUSE MEDIA - DISPLAYS	\$1,159.00	Publishing fees for display ads acct - Mar 2020
2342	GIBBONS FORD	\$708.14	Motor vehicle & repair, van #77 - Mar 17, 2020
2343	JUST BELIEVE RECOVERY CTR	\$580.00	Inpatient non-hospital - Mar 2020
2344	MARCHET TRANSIT, INC.	\$576.40	Vehicle service & repair, Apr - bus #49
2345	THOMAS V. MURRAY	\$450.00	Vehicle cleaning services - Apr 18 & 25
2346	MUSIC & VIDEO EXPRESS	\$16.98	1 iPhone case & screen protector - CWimmers
2347	NORTHEAST LASER TONER & COPIER SVC	\$114.90	Toner - EEnnis, MValinski
2348	NORTHEAST TOWING SERVICE, INC	\$245.00	Towing services, 3/10/20, bus #49
2349	OFFICE DEPOT	\$62.29	Office supplies, AAA & Pantry - COVID19
2350	OFFICE DEPOT	\$245.62	Office supplies - D&A, CVargo & MMcWilliams
2351	PACHSA	\$1,429.00	Annual dues, 2020, full site membership
2352	PA TREATMENT & HEALING (PATH)	\$9,632.96	Outpatient, intensive outpatient, jail svcs & PennFree
2353	PIONEER CONSTRUCTION	\$666.50	Plow & saltfor Church St. garage - Jan & Feb
2354	PITNEY-BOWES GLOBAL FINCL SVCS	\$197.76	Quarterly D&A postage machine rental - DM125 digital system
2355	PITNEY-BOWES PURCHASE POWER	\$250.00	D&A postage machine refill charges - 3/27/20
2356	POCONO PEST	\$35.00	Monthly pest control - Honesdale, month 1
2357	PYRAMID HEALTHCARE	\$765.00	Inpatient non-hospital - Mar 2020
2358	SPENCER PRINTING, INC.	\$297.61	Monthly 14 page newsletter, Apr 2020
2359	TEEN CHALLENGE TRAINING CENTER	\$184.00	Inpatient non-hospital - Feb 2020

2360	TIMES TRIBUNE	\$109.20	Honesdale 26 week subscription, daily weekdays & Sat
2361	TRI-COUNTY INDEPENDENT - D&A	\$40.30	Publishing fees for D&A legal ads, Apr 2020
2362	UGI PENN NATURAL GAS INC	\$222.88	Gas bill, D&A 3/21/20 - 4/20/20
2363	WAL-MART COMMUNITY/SYNCB	\$1.98	Monthly charge card payment - Mar 2020
2364	WASTE MANAGEMENT OF PA INC	\$199.40	Trash pickup, Honesdale - Apr 2020, month 10
2365	WAYNE COUNTY BDPEI	\$3,273.00	Community Care Behavioral Health - Apr 2020
2366	WHITE DEER RUN	\$1,044.00	Inpatient non-hospital - Mar 2020
2367	NANCY ZAFIRIS	\$32.00	Staff travel - Apr 2020
		\$25,864.26	

911

10899	AT & T	0542146883001 DUE 5/10	\$ 50.07
10900	ESSENTIAL MANAGEMENT SOLUTIONS,LLC	MONTH 9	\$ 1,350.00
10901	PPL ELECTRIC UTILITIES	7427047002 DUE 5/18	\$ 192.32
10902	SOUTH CANAAN TELEPHONE COMPANY	0204PASWYN911 DUE 4/30	\$ 312.00
10903	VERIZON	5702519601 DUE 5/1	\$ 1,613.12

Children & Youth 06

1120	DEBBIE ACE	ADOPTION APRIL 2020	\$ 810.00
1121	MELISSA BISHOP	ADOPTION APRIL 2020	\$ 1,200.00
1122	JOHN & MELISSA BLACK	ADOPTION APRIL 2020	\$ 1,620.00
1123	JOSHUA & HEATHER BREHA	ADOPTION APRIL 2020	\$ 1,110.00
1124	JOSEPH BURNS	ADOPTION APRIL 2020	\$ 810.00
1125	CARDMEMBER SERVICES	WCCYS APRIL 2020 STATEMENT	\$ 1,140.14
1126	THERON & RUTH CLAYWORTH	ADOPTION APRIL 2020	\$ 2,430.00
1127	WENDY DERRICK	ADOPTION APRIL 2020	\$ 810.00
1128	COLLEEN & TIMOTHY FILA	ADOPTION APRIL 2020	\$ 810.00
1129	KATE & WILLIAM FOSTER	ADOPTION APRIL 2020	\$ 810.00
1130	FOSTER PARENT PROFESSIONALS	Cust#38 FOSTER PARENT LIAB. IN	\$ 2,700.00
1131	COURTNEY & THOMAS GILMOUR	ADOPTION APRIL 2020	\$ 1,620.00
1132	JOSEPH & NICOLE GRANVILLE	ADOPTION APRIL 2020	\$ 1,620.00
1133	JOHN & LINDA HENSZ	ADOPTION APRIL 2020	\$ 810.00
1134	KARLA HORST	SPLC APRIL 2020	\$ 1,620.00
1135	JENNIFER & JEFFREY JOHNS	ADOPTION APRIL 2020	\$ 810.00
1136	KIDSPACE CORPORATION	WCCYS MARCH 2020	\$ 1,665.50
1137	LABORATORY CORP OF AMERICA	WCCYS MARCH 2020	\$ 70.00
1138	TRACY & PAUL LAMBERTON	ADOPTION APRIL 2020	\$ 930.00
1139	LYNN & CLAIRE MARKS	ADOPTION APRIL 2020	\$ 1,620.00
1140	RICHARD MARTZEN & BONNIE HAYTER	ADOPTION APRIL 2020	\$ 810.00
1141	DONALD & CHRISTINE MENCER	ADOPTION APRIL 2020	\$ 810.00
1142	EDWARD & LAURA MOORE	ADOPTION APRIL 2020	\$ 810.00
1143	KAREN & AL PATALONA	SPLC APRIL 2020	\$ 870.00
1144	CHERYL & RANDY PEIFER	ADOPTION APRIL 2020	\$ 1,620.00
1145	PREMIER BIOTECH LABS, LLC	WCCYS TESTING MARCH 2020	\$ 1,927.50
1146	MEGAN & SEAN REAGER	ADOPTION APRIL 2020	\$ 3,240.00
1147	MICHAEL RUSSELL	ADOPTION APRIL 2020	\$ 1,170.00
1148	ANNE MARIE SCHIRO	SPLC APRIL 2020	\$ 810.00
1149	JAYSON & REBECCA SHAFFER	FC MARCH 2020	\$ 455.35
1150	JONATHAN & LORIE SHEARD	ADOPTION APRIL 2020	\$ 810.00
1151	TOM & AMELIA SHEEHAN	ADOPTION APRIL 2020	\$ 810.00
1152	BEVERLY SPITTEL	TRAVEL EXPENSE APRIL 2020	\$ 31.88
1153	PATRICIA STEIMLING & LEON HOUTMAN	SPLC APRIL 2020	\$ 1,620.00
1154	TERRY & TODD TYLEND	ADOPTION APRIL 2020	\$ 810.00
1155	CHARLES & LISA UPDIKE	ADOPTION APRIL 2020	\$ 810.00
1156	KENNETH ZUPP	WCCYS FIRST/LAST MONTH RENT FO	\$ 1,050.00
	Total		\$ 43,480.37

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adjourn.

Andrew M. Seder, Chief Clerk