

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Jocelyn Cramer present. Commissioner Joseph W. Adams was not present.

The Commissioners were presented with a copy of the minutes from the meeting held April 15, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Smith to approve the minutes of the said meeting. Motion carried.

Agenda

Scheduled to meet with the Commissioners: Roz Burke, Children & Youth Administrator, Stephanie Bryant, Children & Youth Casework Manager and A.G. Howell, Wayne County District Attorney, for Child Abuse Prevention Proclamation. Elections Director Cindy Furman – 2021 Primary Election Ballots.

Items to be for considered: Employee Anniversary Recognition; Proclamation – Child Abuse Prevention Month; FY 2021-22 Wayne County Intermediate Punishment Program grant application; Appoint Kiley Associates, LLC as civil engineer on the Hankins Dam/Park project; appoint Bill Duggan Engineering as structural engineer on the Hankins Dam/Park project; Letter of support for Wayne Memorial Community Health Center; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received a letter of resignation from Children and Youth Caseworker Christina Keating, effective May 7, 2021. A motion was made by Commissioner Smith, seconded by Commissioner Cramer to accept this letter. Motion carried.

Received a letter of resignation from Cindy Mentz, Nurse at the Wayne County Correctional Facility, effective May 5, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Smith to accept this letter. Motion carried.

Received a letter of resignation from Children and Youth Casework Supervisor Kimberly Marcyniak, effective May 5, 2021. A motion was made by Commissioner Cramer, seconded by Commissioner Smith to accept this letter. Motion carried.

Received a letter of resignation from Aging Meal Transporter Mark Dennis, effective May 15, 2021. A motion was made by Commissioner Smith, seconded by Commissioner Cramer to accept this letter. Motion carried.

Received notification from the PA Department of Community & Economic Development that a grant of \$116,324 from the Emergency Solutions Grant CARES Act has been allocated to Wayne County for homeless prevention and assistance.

Received an invitation from the USDA that a public meeting will be held on May 20, 2021, at 6:00 p.m., at the Wayne County Courthouse, to discuss dam rehabilitation for four (4) dams along the Lackawaxen and its tributaries in Wayne County. These dams are the Garrett Dam, Varcoe Dam, Martin Dam and Finkleday Dam.

Public Comment

Kathy Sheppard brought to the Commissioners attention that the short line bus to the port authority departs from Hawley twice every week-day morning.

April 22, 2021

New Business

The Commissioners held an employee anniversary recognition to recognize the following County employee who was in attendance:

Keara Drew	Sheriff's Office	10 years
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Acting Sheriff Chris Rosler credited Ms. Drew with keeping their shorthanded office together. The Commissioners and Acting Sheriff thanked Ms. Drew for her hard work and dedication.

Roz Burke, Children and Youth Administrator, Stephanie Bryant, Children and Youth Casework Manager and A.G. Howell, Wayne County District Attorney were present for the Child Abuse Prevention Month Proclamation. Roz Burke noted that in 2020 there were 158 reports of child abuse; 20 of those reported were substantiated. Ms. Burke noted while many of the other counties in the state saw decreases because of COVID-19, Wayne County remains steady. Commissioner Smith said it is a shame we need to have this sort of proclamation and cannot fathom anyone abusing children. Commissioner Smith thanked Ms. Burke and her staff for all they do. Commissioner Cramer said she is proud with Children and Youth and how well they do to protect our children. Ms. Burke noted that 20 blue pinwheels will be placed at the Park Street Complex to substantiate the 20 claims of child abuse in the County. A motion was made by Commissioner Smith, seconded by Commissioner Cramer to adopt the proclamation for Child Abuse Prevention Month. Motion carried.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to execute the FY 2021-22 Wayne County Intermediate Punishment Program grant application in the amount of \$90,000 and the program authorization form. Motion carried. This funding, through the Pennsylvania Commission on Crime and Delinquency, will help cover the costs of wages for the primary IP Probation Officer, drug and alcohol treatment and restrictive conditions for individuals eligible for the Intermediate Punishment Program. The Chief Clerk noted of the \$90,000, \$45,000 goes to home monitoring and alcohol detection bracelets, \$35,000 to Probation Office salaries, and \$10,000 to Drug and Alcohol services.

Upon the recommendation of County Engineer Steve Knash, a motion was made by Commissioner Cramer, seconded by Commissioner Smith to appoint Kiley Associates, LLC as civil engineer on the Hankins Dam/Park project and to accept their professional service proposal in the amount of \$15,000. Motion carried.

Upon the recommendation of County Engineer Steve Knash, a motion was made by Cramer, seconded by Commissioner Smith to appoint Bill Duggan Engineering as structural engineer on the Hankins Dam/Park project and to accept their professional service proposal in the amount of \$21,200. This is contingent on receipt of receiving the W-9 and signed non-discrimination form. Motion carried.

Elections Director Cindy Furman discussed the 2021 Primary Election Ballots. Ms. Furman noted that the mail-in ballots have already begun for the May 18, 2021 primary election. There were 2,291 issued already and five were returned. Ms. Furman noted there will be four (4) ballot questions and even registered voters who are not affiliated with the Republican or Democrat Party can vote on these four questions. The ballot drop-box has been placed just inside the Courthouse front door under the watchful eye of the Sheriff's Deputy and surveillance camera.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to sign a letter of support for Wayne Memorial Community Health Centers' application to the FY 2022 Appropriations Community Project Funding program. Motion carried.

April 22, 2021

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to hire Jennifer L. Warner, as a part-time Care Manager 1 in the Area Agency on Aging, effective May 3, 2021. Motion carried.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to hire Warren B. Austin, as a Fiscal Technician in the Register of Wills/Recorder of Deeds office, effective May 3, 2021. Motion carried.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Smith to hire Rachel Ann Mead, as a Social Services Aide 2 in Children and Youth Services, effective May 3, 2021. Motion carried.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated April 21, 2021.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer to approve the following bills for payment, as presented, which includes Checks No. 117170 through 117224. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention. Motion carried.

Check	Vendor	Description	Amount
97306 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 100,000.00
97307 EFT	WAYNE COUNTY GENERAL FUND	PR TRANSFER FOR PR 4/23	\$ 743,618.45
97308 EFT	EXPERT PAY	CHILD SUPPORT PAY 4/23	\$ 945.69
117170	OLIVIA E VEGA	3 MONTHS RENT FOR LEANNE DITAR	\$ 3,600.00
117171	THE ADT CORPORATION	402689789 DUE 4/28	\$ 50.07
117172	ATT MOBILITY	287293897490 DUE 4/23	\$ 548.10
117173	CARROT-TOP INDUSTRIES INC	0836973 DUE 4/3 FLAGS	\$ 8,891.95
117174	CCAP	C111-1089 SUPPORT AND LICENSE	\$ 4,270.00
117175	CCAP	BARRETT, WILLIAMS, WASCO REGIS	\$ 150.00
117176	CDW LLC	3440668 DUE 4/29	\$ 688.15
117177	COMMERCIAL INDUSTRIAL LAUNDRY SERVICE INC	0005659 DTD 4/14	\$ 243.99
117178	DE LAGE LANDEN FIN SERVICES	343783 DUE 5/1	\$ 366.37
117179	DIRLAM BROS LUMBER CO INC	WAY280 DTD 4/14	\$ 35.88
117180	DIRECT ENERGY BUSINESS	1400007 DUE 5/17	\$ 4.40
117181	SUPERIOR PLUS ENERGY SERVICES INC	367170 DUE 5/2	\$ 719.45
117182	ELECTRONIC BUSINESS PRODUCTS	121994 DUE 5/6	\$ 13.90
117183	RICHARD FISCHBEIN MD	AKIVA S EVALUATION	\$ 3,000.00
117184	FROMM ELECTRIC SUPPLY CORP	231549 DTD 4/8	\$ 118.87
117185	GALLS, LLC	4855925 DUE 4/23 TERWILLIGER	\$ 770.00
117186	GOVCONNECTION INC	7993181 DTD 4/5	\$ 235.88
117187	HOME DEPOT CREDIT SERVICES	XXX9437 DUE 5/7	\$ 1,810.99
117188	HONESDALE AGWAY	700557 DTD 4/12	\$ 360.59
117189	LACKAWANNA COUNTY CORONERS OFFICE	WAYNE COUNTY DUE 4/30	\$ 2,000.00
117190	LACKAWANNA MOBILE X RAY INC	MARCH SERVICES	\$ 80.00
117191	MSC ASSOCIATES INC	14832 GENERATORS	\$ 4,611.00
117192	WAYNE COUNTY BDPEI	VEHICLES SOLD AT AUCTION	\$ 7,200.00
117193	ALEX MORALES-GONZALEZ	PRELIMINARY HEARING BARQUERO	\$ 177.12
117194	NAVIGATE360, LLC	NICK SANSEVERINO REGISTRATION	\$ 150.00
117195	PACDL	78279 CHRISTOPHER E FARRELL DU	\$ 590.00
117196	PCOMP	C200-36 3RD INSTALLMENT	\$ 90,783.00

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117197	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 4/14	\$	573.14
117198	PENTELEDATA	3004815 DUE 4/29	\$	3,702.20
117199	US POSTMASTER SERVICE	POSTAGE REPOSITORY SALE	\$	357.93
117200	PPL ELECTRIC UTILITIES	3140176006 DUE 5/7	\$	186.02
117201	PROFESSIONAL EMERG CARE, PC	STACI S 3/20	\$	177.47
117202	RENT-E-QIUP INC	3273 DTD 4/8	\$	279.07
117203	CATHERINE JANE RICKARD	FEB MILEAGE	\$	77.00
117204	MICHAEL HANDLEY	WAYNE CO. ACCOUNT REMOTE SE	\$	3,528.00
117205	SPENCER PRINTING INC	WC COMMISSIONERS ELECTION ENVE	\$	477.74
117206	STARR UNIFORM CENTER	GABIKIAN	\$	315.94
117207	ST CLAIR GRAPHICS INC	4138-0 DUE 4/11	\$	150.00
117208	STEEL FUSION CLINICAL TOXICOLOGY LAB. LLC	WC CORONER ACCOUNT DUE 5/1	\$	350.00
117209	SUSQUEHANNA COUNTY	TRANSCRIPT SCOTT MCCORD	\$	85.50
117210	THOMSON REUTERS-WEST PUBLISHING CORP	1000456700 DUE 5/1	\$	5,453.85
117211	TOPP BUSINESS SOLUTIONS	WC02 DUE 5/12	\$	468.50
117212	WILLIAM F TROOP	KELLY MCM 3/18	\$	39.32
117214	VIGILNET AMERICA LLC	MARCH SERVICES	\$	1,173.75
117215	WAYNE LIBRARY AUTHORITY	LIBRARY SYSTEM APPROPRIATION 2	\$	304,905.00
117216	WAYNE MEMORIAL HOSPITAL	CHRISTINA B 3/30	\$	900.11
117217	WAYNE MEMORIAL COMMUNITY	JOHN S 3/24	\$	280.00
117218	WAYNE COUNTY DISTRICT ATTORNEYS OFFICE	REIMBURSE CREDIT CARD PURCHASE	\$	105.99
117219	WAYNE COUNTY HUMAN SERVICES	REIMBURSEMENT DENNIS CELL PHON	\$	34,065.44
117220	W C TRANSPORTATION SYSTEM	VEHICLE SOLD AT AUCTIONS	\$	13,468.02
117221	WITMER PUBLIC SAFETY GROUP INC	WAYCOU5 DTD 2/23	\$	797.83
117222	ZIMMERMAN & OHLIGER LLC	2020-0037 MARCH SERVICES	\$	21.25
117223	VERIZON	5702530385 DUE 5/5	\$	40.64
117224	VERIZON WIRELESS	922338009-00001 DUE 4/30	\$	362.48
Total			\$	<u>1,348,376.04</u>

HSA WEEKLY VOUCHER REPORT FROM 4/22/21 TO 4/22/21

VOUCH	VENDOR	AMOUNT	DESCRIPTION
1932	LEE C. KRAUSE	\$2,500.00	Professional fees - May 2021
1933	MEAGHER PROFESSIONAL BUILDING INC.	\$400.00	Monthly rent - Transportation parking spaces - May 2021
1934	MAURICE F. MEAGHER JR.	\$2,000.00	Monthly rent - May 2021
1935	SALEM TOWNSHIP SUPERVISOR	\$1,050.00	Monthly maint, repair & trash - May 2021
1936	SUTTER MANAGEMENT CO INC	\$3,300.00	Monthly rent - May 2021
1937	FFCSP client S.C.	\$498.00	FFCSP client supplies reimbursement - Mar 2021
1938	FFCSP client C.F.	\$179.21	FFCSP client services & supplies reimb. - Mar 2021
1939	FFCSP client G.S.	\$422.50	FFCSP client services reimb. - Mar 2021
1940	GFCSP client C.B.	\$500.00	GFCSP client supplies reimb. - Mar 2021
1941	GFCSP client K.C.	\$160.00	GFCSP client supplies reimb. - Mar 2021
1942	GFCSP client B.L.	\$500.00	GFCSP client supplies reimb. - Mar 2021
1943	MA client L.B.	\$60.50	MA client travel - Mar 2021
1944	MA client I.G.	\$17.00	MA client travel - Mar 2021
1945	MA client A.K.	\$517.00	MA client travel - Mar 2021
1946	ADAMS CABLE SERVICE	\$110.59	Mo cable TV, internet & phone bill, Hamlin - Apr 2021
1947	B & B DODGE	\$15.00	Vehicle #88 checked, no repairs, gas refilled - 3/31/21
1948	NICHOLAS BAMONTE	\$700.00	Monthly rent - May 2021 for 1 unit, 215 6th St. Apt D, via COC
1949	BLAIR SENIOR SERVICES INC	\$13.82	Debarment fees for the month of Mar 2021
1950	BRANDON BROWN	\$6,000.00	3, 6-hr Trauma classes, Wallenpaupack, WWayne & WhighInds
1951	CENTRAL WAYNE REG AUTH - 1384	\$52.00	Sewer bill, D&A, Mar 2021
1952	CENTRAL WAYNE REG AUTH - 001382	\$52.00	Sewer bill, Livery Bldg, 314 10th St - Mar 2021
1953	ENTERPRISE FLEET MGMT, INC.	\$2,407.25	Apr leases, HDMS - #93, #94, #13, #55, CM - #324
1955	MARCHET TRANSIT, INC.	\$2,549.36	Vehicle svc & repair - 3/31 van #79, 4/2 bus #58, 4/7 van #70
1956	MONROE COUNTY AAA	\$145.61	Monthly ADRC expense reimbursement - Mar 2021
1957	THOMAS V. MURRAY	\$450.00	Vehicle cleaning services - Apr 10 & 16
1958	NORTHEAST LASER TONER & COPIER SVC	\$566.50	Toner - March and April 2021
1959	OLIVER PACKAGING & EQUIPMENT CO	\$4,396.85	HBM supplies - Trays w/film, ribbon rolls & labels
1960	PA ASSOC OF SR CTRS - PASC HARRISBURG	\$120.00	Reg fees for PASC Virtual mini conf 4/29/21
1961	PA TURNPIKE TOLL BY PLATE	\$2.60	Toll by plate for vehicle #16 3/12/21
1962	PENNA POWER & LIGHT CO. (HNSDL)	\$1,929.00	Electric bill, Honesdale, 3/9/21 - 4/8/21
1963	PENNA POWER & LIGHT CO. (HWLY)	\$401.41	Electric bill, Hawley - 3/5/21 - 4/6/21
1964	PP&L ELECTRIC (ADULT DAY CARE)	\$97.23	Electric bill, Adult Day Care 3/12/21 - 4/13/21
1965	PP&L (TRANS)	\$138.18	Electric bill, Trans 3/9/21 - 4/8/21
1966	PPL ELECTRIC - 314 10TH	\$266.10	Electric bill, Livery Bldg, 3/9/21 - 4/8/21
1967	PA DEPT OF LABOR & INDUSTRY	\$217.09	Fee for elevator inspection - Hawley Center/ADC, 3/29/21
1968	PPL ELECTRIC - APT R	\$245.09	Electric bill, Riverview Res Rm 3/9/21 - 4/8/21
1969	PPL ELECTRIC - APT L	\$73.37	Electric bill, Riverview Landlord Apt L, 3/9/21 - 4/8/21
1970	SMALL WORLD ADVERTISING, LLC	\$930.00	Ads - Brundages's Rx bags & Cordaro's menus
1971	TULEYA REFRIGERATION INC.	\$212.50	Svc call & repair 2/5/21, Packing Rm 2 door freezer, Congr.
1972	VICTIM'S INTERVENTION PROGRAM	\$8,719.11	Emergency shelter ops & essential svcs expenses thru 4/1/21
1973	WAL-MART COMMUNITY/SYNCB	\$73.77	Monthly charge card payment - Mar 2021
1975	Options consumer R.N.	\$406.35	Options consumer services reimbursement - Mar 2021
1976	FFCSP client R.F.	\$200.00	FFCSP client services reimbursement - Mar 2021
1977	GFCSP client N.R.	\$159.21	GFCSP client supplies reimbursement - Mar 2021
1978	B & B DODGE	\$387.60	Diagnostics for electrical issues, van #88 4/12/21
1979	WAYNE BANK CARDMEMBER SERVICE	\$3,271.04	Monthly charge card payment - Mar 2021

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1980 WAYNE COUNTY BDPEI

\$3,817.50 Community Care Behavior Health - Apr 2021
\$51,230.34

Children and Youth 06

2454	ADELPHOI VILLAGE INC	INV# 2021-47940 J.L. MARCH 202	\$745.26
2455	THE BAIR FOUNDATION OF PA	INV# JAN21 P.M. JANUARY 2021	\$4,805.00
2456	NICHOLAS A BARNA	GAL SVCS. JANUARY 2021	\$416.50
2457	CARDMEMBER SERVICES	APRIL STATEMENT-CLEARANCES DAM	\$1,016.39
2458	CHILDRENS HOME OF EASTON	INV# 557 MARCH 2021	\$6,124.98
2460	JENNIFER & SCOTT DAVIS	FC MARCH 2021	\$877.00
2461	THE DEVEREUX FOUNDATION	INV# 8961MAR20211230051 MARCH	\$18,960.24
2462	DIAKON CHILD FAMILY & COMMUNITY MINISTRIES	INV# 0321-20 A.W. MARCH 2021	\$1,837.68
2463	ENTERPRISE FLEET MANAGEMENT INC	VEHICLE LEASES APRIL 2021	\$5,253.33
2464	FAMILIES UNITED NETWORK INC	INV# 21-9087 MARCH 2021 D.G.	\$1,239.21
2465	FOSTER PARENT PROFESSIONALS	ACCT# 38 FOSTER PARENT LIABILI	\$2,700.00
2466	JUSTICE WORKS YOUTH CARE INC	INV# 22725-22732 MARCH 2021	\$10,923.75
2467	EUGEN MCELROY	STIPEND - LIFE SKILLS	\$50.00
2468	NATIONAL MENTOR HEALTHCARE LLC	P.M. JANUARY 2021	\$209.88
2469	PA CHILD	INV# WAC03312021 MARCH 2021	\$2,714.05
2470	ROBERT & CRYSTAL PENDELL	FC MARCH 2021	\$877.00
2471	ELAINE PINTO	FC MARCH 2021	\$1,106.80
2472	QUANTUM LABS	INV# 23694 WATER TEST FOSTER P	\$50.00
2473	TRACK GROUP	INV# 25065 MONITORING MARCH 20	\$219.75
2474	CATHERINE WINKLER	FC MARCH 2021	\$1,093.42
2475	CARDMEMBER SERVICES	APRIL STATEMENT CLEARANCES- PE	\$13.00
	TOTAL		\$61,233.24

BDPEI

1430	THE ADVOCACY ALLIANCE	MAR CHILD ADVO GUARDIANSHIP WA	\$ 5,004.70
1431	TRACY L. BAJADEK	APR SPEECH THERAPY SERVICES	\$ 130.84
1432	KRISTAN WEISDACK	MAY INFANT & CHILD MH TRAINING	\$ 1,500.00
1433	CARE FOR PEOPLE PLUS, INC.	APR RESPITE AND H&C SERVICES	\$ 529.33
1434	CENTRAL WAYNE REGIONAL AUTHORITY	000450.00 DUE 4/30	\$ 572.00
1435	CLARION COUNTY	MAR 2021 304 HEARING - R.E.	\$ 150.00
1436	COMMUNITY VOCATIONAL SERVICES, INC.	MAR 2021 SERVICES	\$ 2,789.52
1437	DAMASCUS TWP VOL. AMBULANCE CORPS INC	MAR CPR/FIRST AID EI	\$ 240.00
1438	GEG REAL ESTATE, LLC	APR RENT 910 CHURCH ST	\$ 2,750.00
1439	GOODWILL INDUSTRIES OF NEPA	APR SUPPORTED EMPLOYMENT SERVI	\$ 213.00
1440	HUMAN RESOURCE CENTER INC	MAR SERVICES M.M.	\$ 52.30
1441	MCGEEHAN ASSOCIATES LP	ESG HP FUNDING APR RENT RANDY	\$ 650.00
1442	CESAR REYES-MATEO	3/31 INTERPRETING SERVICES J.A	\$ 100.00
1443	KAREN E RICKERT	APR SPECIAL INSTRUCTION SERVIC	\$ 317.13
1444	SUREN VARTANYAN	ESG HP FUNDING APR RENT STEVEN	\$ 800.00
1445	VICTIMS INTERVENTION PROGRAM	QTR END 3/30 SERVICES	\$ 2,640.18
1446	WESTERN PENNSYLVANIA SCHOOL FOR THE DEAF	MAR SPECIAL INSTRUCTION SERVIC	\$ 172.98
	Total		<u>\$ 18,611.98</u>

911

11215	FRONTIER	71700080111129933 DUE 4/26	\$ 80.50
11216	CHRIS MURRAY	WC 911 ACCOUNT COFFEE MUG	\$ 354.75
11217	PPL ELECTRIC UTILITIES	0140081009 DUE 5/10	\$ 324.90
11218	SOUTH CANAAN TELEPHONE COMPANY	0204PASWYN911 DUE 4/30	\$ 312.00
11219	VERIZON	7171946309 DUE 4/26	\$ 4,962.58

Health Account

97283 EFT	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 4/16	\$ 6,021.79
97284 EFT	BROKERAGE CONCEPTS LLC	APRIL PREMIUM	\$ 130,869.90

Act 13

527	WOODLAND DESIGN ASSOC INC	RECREATIONAL PARK & NATURAL RESOURCE PLAN 2 & 3	\$ 6,420.00
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A motion was made by Commissioner Smith, seconded by Commissioner Cramer to adjourn. Motion carried.

Andrew M. Seder, Chief Clerk