

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to defer approval of the minutes for January 28, 2021.

Agenda

Items to be considered: Employee anniversary recognitions; 2020 Emergency Solutions Grant invoice; Salary Board meeting; Payment of bills; 2021 Tourism Promotion Grant applications; Executive session on personnel.

Correspondence and Communications

Received a letter from Brookfield Renewable U.S. providing a revised Emergency Action Plan for the Wallenpaupack Hydroelectric Project located in Wayne and Pike Counties.

Received the Rural Perspectives newsletter from the Center for Rural Pennsylvania for January/February 2021.

Received a note from the Laurel Blossom Senior Citizens thanking the Commissioners for their continued support of their senior center.

Received notification from the PA Department of Environmental Protection regarding the Surface Mining Permit and Authorization to Mine for Sterling Quarry Operation, Sterling Township, Wayne County.

Received a letter from John Galizia informing of his resignation as a Driver for Wayne County Transportation Services, effective January 29, 2021. A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to accept this letter.

Received a letter from Meighan Kizer informing of her resignation as a County Caseworker in Children and Youth Services, effective February 3, 2021. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to accept this letter.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition to recognize the following County employees who were in attendance:

Karen Johnson	Court	20 years
Crystal Crum	Drug & Alcohol Commission	5 years
Patricia Bendyk	Treasurer's Office	5 years

Judge Janine Edwards spoke on behalf of the recognition for Karen Johnson and her capability to maintain decorum in the Courtroom to allow professional and efficient legal proceedings.

Treasurer Field spoke about Patricia Bendyk and her attributes to his office.

The Commissioners thanked each of the employees for their hard work and dedication to the County.

February 4, 2021

A motion was made by Adams, seconded by Commissioner Cramer and unanimous to approve the 2020 Emergency Solutions Grant invoice in the amount of \$8,436.17 for the period between September 26, 2020 and December 31, 2020. This leaves a remaining balance of \$92,719.83.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer to approve the voluntarily demotion of Heather Schariest from a Supervisor in Wayne County Children and Youth Services to a Caseworker 2 in the same department, effective February 8, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to promote Stephen Novajosky from Caseworker I to Caseworker II in the Behavioral Health/Early Intervention Agency, effective February 8, 2021 upon reaching six months on the job with a satisfactory employee performance review and all applicable training complete.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the promotion of Beth Thomas from Children and Youth Services Social Service Aide 1 to 2, effective February 8, 2021.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to approve the promotion of Lori Owens and Marissa Gillespie from Children and Youth Services Caseworker 1 to 2, effective February 8, 2021 for completion of training and satisfactory PER.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated February 3, 2021.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to approve the following bills for payment, as presented, which includes Checks No. 116507 through 116531. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97285 EFT	W C HEALTH BENEFIT FUND	WEEKLY HEALTH TRANSFER	\$ 150,000.00
116507	AQUA PA	0015181921083115 DUE 2/11	\$ 3,888.82
116508	BEST CHECKS INC	WC TAX SERVICES ACCOUNT	\$ 182.75

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116509	BIMBO BAKERIES USA INC	6900806999999 DUE 1/16	\$	86.00
116510	BLUE RIDGE COMMUNICATIONS	0304585-01 DUE 2/6	\$	49.95
116511	COUNTY WASTE OF PA, LLC	10-0057562 0 DUE 2/10 FED SERV	\$	28.00
116512	DICK PALMER & SONS	5835 DTD 1/21	\$	9.00
116513	DIRLAM BROS LUMBER CO INC	WAY120 DTD 1/14	\$	127.99
116514	CHRISTOPHER FARRELL, ESQ	PD NOV	\$	1,200.00
116515	FIRMSTONE OIL CO INC	241901 DELIVERED 1/25	\$	444.63
116516	FROMM ELECTRIC SUPPLY CORP	231549 DTD 1/19	\$	144.50
116517	PHILIP C GUTHERZ	JAN SERVICES	\$	3,500.00
116518	BOROUGH OF HAWLEY	DJ CARNEY FEB RENT	\$	1,100.00
116519	HONESDALE AGWAY	700557 ROCK SALT	\$	728.63
116520	WENDELL R KAY	JANUARY SERVICES	\$	4,166.67
116521	PRE-PAID LEGAL SERVICES INC	047980 JAN	\$	310.60
116522	MODERN GAS SALES OF HONES. INC	04-35970 DELIVERED 1/20	\$	120.00
116523	FRANCIS L MARGARET M O'NEILL	DJ EDWARDS FEB RENT	\$	1,200.00
116524	RENT-E-QIUP INC	3273 DTD 1/11	\$	79.04
116525	RESERVE ACCOUNT	REPLENISH 36016202	\$	2,500.00
116526	PATRICK ROBINSON	JANUARY SERVICES	\$	5,833.33
116527	UGI PENN NATURAL GAS	411007401663 DUE 2/19	\$	13,161.89
116528	VERIZON WIRELESS	922338009-00001 DUE 1/31	\$	426.99
116529	WASTE MANAGEMENT	WC COURTHOUSE JAN SERVICES	\$	1,086.05
116530	WAYNE COUNTY SHERIFF DEPT	TRAVEL EXP 1/19	\$	40.25
116531	ZOOM VIDEO COMMUNICATIONS INC	7001741023 DUE 2/7 MDJ EDWARD	\$	375.16
	Total		\$	190,790.25

HSA WEEKLY VOUCHER REPORT FROM 2/4/21 TO 2/4/21

VOUCH	VENDOR	AMOUNT	DESCRIPTION
1408	BLAIR SENIOR SERVICES INC	\$14.18	Debarment fees for the month of Dec 2020
1409	DIRLAM BROS. LUMBER CO.	\$858.07	Supplies for shelving for group home
1410	HONESDALE SPREADING SERVICE, INC.	\$490.00	Animal panel for group home shelving
1411	KMETZ NURSERY	\$640.00	Lawn mowing/weed whacking 2020, Hwly Ctr
1412	OFFICE DEPOT	\$194.83	Office supplies - D&A restock, Prevention
1413	OFFICE DEPOT	\$412.98	Ofc supplies - AAA, BH
1414	OLIVER PACKAGING & EQUIPMENT CO	\$582.17	HDM supplies - ribbons & labels, heat seal counter, Trays
1415	PIONEER CONSTRUCTION	\$727.50	Plowing & salting for Aging, Oct., Dec.
1416	PIONEER CONSTRUCTION	\$644.25	Plow, salt, anti-skid -Church St garage Oct, Nov, Dec.
1417	PIONEER CONSTRUCTION	\$290.00	Salt & anti-skid at 330 Riverview - Oct, Nov, Dec.
1418	POCONO WATER CENTER	\$75.00	Drinking water test & bacteria analytical report, Hamlin
1419	STAPLES ADVANTAGE	\$68.98	Office supplies - KMagalski
1420	UGI PENN NATURAL GAS INC	\$1,220.30	Gas bills, Honesdale, Hawley, ADC - 12/19 - 1/20/21
1421	WASTE MANAGEMENT OF PA INC	\$265.10	Trash pickup, Honesdale & Hawley, Jan 2021, month 7
1422	UGI PENN NATURAL GAS INC	\$177.86	Gas bill, Livery, 12/19/20 - 1/20/21
1423	WAYNE BANK CARDMEMBER SERVICE	\$975.05	Monthly charge card payment - Dec 2020
1424	FFCSP client C.F.	\$266.27	FFCSP client services & supplies reimb. - Dec 2020
1425	Options consumer E.F.	\$223.60	Options consumer services reimb. - Jan 2021
1426	Options consumer R.N.	\$338.63	Options consumer services reimb. - Jan 2021
1427	Options consumer P.R.	\$47.30	Options consumer services reimb. - Dec 2020
1428	WAYNE & CLAUDIA HENRICK	\$36.00	Volunteer travel, HDM - Jan 2021
1429	MARALYN NALESNIK	\$51.00	Volunteer travel, HDM - Jan 2021
1430	ERNIE SEAGRAVES	\$140.00	Volunteer travel, HDM - Jan 2021
1431	GORDON & LINDA WELLS	\$70.00	Volunteer travel, HDM - Jan 2021
		\$8,809.07	

911

11148	AT & T	0303489379001 DUE 2/17	\$	308.19
11149	CDW LLC	3440668 DUE 2/6	\$	683.07
11150	MCI COMM SERVICE	2DF81923 DUE 2/9	\$	41.34
11151	FORREST MOHN	TRAILER EQUIPMENT	\$	16.84
11152	PPL ELECTRIC UTILITIES	7393123028 DUE 2/24	\$	79.17
11153	SUNRISE MARKET INC	118 DTD 12/16	\$	81.65
11154	VERIZON	717X940249 DUE 2/8	\$	324.27
11155	WASTE MANAGEMENT	WC EOC JAN SERVICES	\$	65.70

Health Account

97262 EFT	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 1/29	\$	201,236.39
114719	VISION BENEFITS OF AMERICA	2611 FEB PREMIUM	\$	4,102.35

Children & Youth 06

2171	SHADOE & EMILY DANIELS	FC JANUARY 2021	\$	3,338.92
2172	ENTERPRISE FLEET MANAGEMENT INC	CUST# 559559 VEHICLE LEASES JA	\$	4,506.53
2173	DONNA SWEENEY	FC JANUARY 2021	\$	877.00
2174	BILLIE JO WORMUTH & BRIAN HAINES	FC JANUARY 2021	\$	636.65

BDPEI

1214	AREA AGENCY ON AGING	DEC TRANSPORTATION WANDA M	\$ 40.00
1215	TRACY L. BAJADEK	JAN SPEECH THERAPY SERVICES	\$ 294.39
1216	NICHOLAS BAMONTE	ESG CV HP FUNDING FEB RENT MEL	\$ 100.00
1217	CHILDREN'S SERV. CENTER OF WYOM. VALLEY INC	NOV CRISIS INTERVENTION SERVIC	\$ 595.21
1218	COUNTY WASTE OF PA, LLC	10-0020316 5 DUE 2/10	\$ 51.50
1219	KNOX ASSOCIATES INC	LOCK BOX S&H FEE NM002	\$ 29.00
1220	NANCY MUCHA	DEC SPEECH THERAPY SERVICES	\$ 2,289.70
1221	PIONEER CONSTRUCTION CO INC	OCT-DEC SNOW REMOVAL FAIR AVE	\$ 817.00
1222	PPL ELECTRIC UTILITIES	5591114050 DUE 2/18	\$ 553.28
1223	CESAR REYES-MATEO	SPANISH INTERPRETING SERVICES	\$ 100.00
1224	KAREN E RICKERT	JAN SPECIAL INSTRUCTION SERVIC	\$ 403.62
1225	TIME AWAY RENTALS LLC	ESG RRH 19 FUNDING FEB RENT EL	\$ 550.00
1226	UGI PENN NATURAL GAS	411007712150 DUE 2/19	\$ 582.31
1227	VERIZON	5702530506 DUE 2/8	\$ 40.03
1228	WALMART COMMUNITY/SYNCB	XXXXX8456 DUE 2/11	\$ 82.72
Total			\$ 6,528.76

Liquid Fuels

928	PIONEER CONSTRUCTION CO INC	MID WAYNE DRIVE 10/30-12/26 SN	\$ 2,014.75
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CFO Vicky Botjer announced that Wayne County, in conjunction with the Pocono Mountain Visitors Bureau, will be accepting applications for the 2021 Tourism Promotion Grants. The applications are available now and are due to Vicky Botjer on Monday, February 22, 2021. The awards are expected to be announce no later than March 15, 2021.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous for the Board to recess to hold an executive session on personnel matters.

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to adjourn.

Vicky Botjer, Asst. Chief Clerk