

WAYNE COUNTY COMMISSIONERS' MEETING
Thursday, January 13, 2022

AGENDA

Order of Business

- A. Pledge of Allegiance
- B. Meeting called to order by the Chairman
- C. Minutes – Dec. 30, 2021 and Jan. 6, 2022
- D. Correspondence & Communications
- E. Public Comment Period
- F. Unfinished Business
- G. New Business
 - 1) Employee Recognitions: Debra Doyle (EMA, 10 years), Lisa Janowski (Food Services, 5 years and will hand deliver), Shannon Guinard (CYS, 5 years) and Carly Mauro (CYS, 1 year).
 - 2) Broadband Improvement Survey and Project.
 - 3) District Attorney A.G. Howell and Victim Witness Coordinator Corrine Crum on the annual SAVIN Services and Maintenance Agreement.
 - 4) Motion to renew the annual SAVIN Services and Maintenance Agreement between Wayne County and the Pennsylvania District Attorneys Institute for January 1, 2022-December 31, 2022.
 - 5) Motion to adopt an updated Wayne County's Drug Free Workplace Policy.
 - 6) Motion to adopt a Wayne County Fund Balance Policy.
 - 7) Personnel Action/Salary Board
 - a) Motion to approve the salaries for the Wayne County Correctional Officers and Sergeants for 2021 as listed.
 - b) In accordance with the approved HSA compensation plan, a motion to promote Jessica Ramos to the position of Case Worker II at Wayne County Children and Youth Services, effective Jan. 24, 2022, for reaching 6 months as a Case Worker I and having a satisfactory employee performance review. Set her salary at \$18.83 an hour, or \$36,718.50

annually, for a 37.5-hour work week. This is a 35D on the adopted pay scale.

- c) In accordance with the approved HSA compensation plan, a motion to increase Lisa D. Janowski's salary for reaching 5 years with the county, effective Jan. 31, 2022. Motion to set Janowski's salary at \$14.10 an hour, or \$25,662 annually, for a 35-hour work week. This is a 29 C on the approved salary scale as a Cook II in the Human Services' Dietary Department.
- d) In accordance with the approved HSA compensation plan, a motion to increase Brenda Enslin's salary for reaching 5 years with the county, effective Jan. 31, 2022. Set her salary at \$15.03 an hour, or \$29,308 annually, for a 37.5-hour work week. This is a 29 D on the approved salary scale as a Social Services Aide III at Children and Youth Services.
- e) Motion to hire Brittany Highhouse as a Caseworker I at Wayne County Children and Youth Services, effective January 24, 2022, for a 37.5-hour work week. Set her salary at \$16.48 per hour, or \$32,136 annually, a 33 C on the approved compensation scale.
- f) Motion to approve an exceptional duties increase for Heather Miszler, administrative officer 1 in the Wayne County Human Services Agency, with a new salary of \$21.79 an hour, effective January 24, 2022.
- g) Motion to hire James Austin as a part time corrections officer at the Wayne County Correctional Facility, effective January 31, 2022. Set his salary at \$18.00 per hour.
- h) Motion to hire Nicholas Nixon as a part time corrections officer at the Wayne County Correctional Facility, effective January 31, 2022. Set his salary at \$18.00 per hour.
- i) Motion to hire Jennifer Geyer as a Food Service Worker at the Wayne County Correctional Facility, effective January 16, 2022. Set her salary at \$16.00 per hour for a 37.5-hour work week.

H. Other Business

- 1) Bills for Jan. 13, 2022
- 2) Any non-agenda items to be considered, per Act 65 of 2021.

I. Adjournment