

WAYNE COUNTY COMMISSIONERS' MEETING  
Thursday, September 21, 2023

**AGENDA**

Order of Business

- A. Pledge of Allegiance
- B. Meeting called to order by the Chairman
- C. Minutes – September 14, 2023
- D. Correspondence & Communications
- E. Public Comment Period
- F. Unfinished Business
- G. New Business
  - 1) Employee Recognitions: Robert Bivens, 1 year (Maintenance) and Phillip Shaffer, 5 years (Recycling).
  - 2) Wayne County Recycling Coordinator Randy Heller for a roll-off container bid opening.
  - 3) Motion to open the recycling container bids.
  - 4) Motion to have the opened bids sent to the county solicitor and recycling director for their review and recommendation.
  - 5) Motion to approve a professional services agreement with Kiley Associates, LLC for surveying and engineering services for developing the 20+/- acre parcel in Cherry Ridge Township for the proposed Agricultural Education Center for \$64,500. As part of this motion is the authorization of CFO Vicky Botjer to act as signatory on the contract.
  - 6) Personnel Action/Salary Board
    - a) Motion to hire Crystal Angueira as a Clerk/Typist II at Wayne County Children and Youth Services, effective October 10, 2023, pending final clearances. Set her salary at \$13.09 an hour for a 37.5-hour work week, which is a 27 C on the approved compensation plan.
    - b) Motion to hire Deborah Nystrand as a Fiscal Officer I at Wayne County Area Agency on Aging, effective October 10, 2023, pending final clearances. Set her salary at \$20.34 an hour for a 37.5-hour work week, which is a 38 B on the approved

compensation scale.

- c) Motion to hire Dolores Nastari as a Part Time Van Driver in Wayne County Transportation, effective October 10, 2023, pending final clearances. Set her salary at \$13.09 an hour for approximately 15-25 hours per week. This is a 26 D on the approved compensation plan.
- d) Motion to approve the transfer of Part Time Meal Transport Driver Kevin Lebrecht to the position of Part Time Van Driver, effective October 2, 2023. Set his salary at \$13.09 an hour for approximately 15-25 hours per week. This is a 26 D on the approved compensation plan.
- e) Motion to approve the hiring of Jerry Fagan as a Clerk II in Wayne County Transportation, effective October 10, 2023, pending final clearances. Set his salary at \$12.54 an hour. This is a 26 C on the approved compensation plan.
- f) Motion to promote County Caseworker II Dominique Bayly to the position of County Casework Supervisor (Intake Screening) at Wayne County Children and Youth Services, effective October 2, 2023. Set her salary at \$22.41 an hour for a 37.5-hour work week, a 38 D on the approved compensation scale.
- g) Motion to promote Sarah Nelson from a Clerk II to a Clerk III in the Wayne County Sheriff's Department, effective September 25, 2023. Set her salary at \$14.50 an hour.
- h) Motion to promote Natalie Cottell from Clerk II to Clerk III at the Wayne County Adult Probation Department, effective September 25, 2023. Set her salary at \$15.25 an hour.
- i) Motion to promote Megan Weist from Clerk III to Accounting Clerk III at the Wayne County Adult Probation Department, effective September 25, 2023. Set her salary at \$17.50 an hour.
- j) Motion to make a salary adjustment for Erica Verola, Office Manager at Wayne County Adult Probation, to \$18.75 an hour, effective September 25, 2023.

#### H. Other Business

- 1) Motion to pay the checks dated September 21, 2023.
- 2) Any non-agenda items to be considered, per Act 65 of 2021.
- 3) Commissioners' Updates.

#### I. Adjournment