

WAYNE COUNTY COMMISSIONERS' MEETING  
Thursday September 16, 2021

**AGENDA**

Order of Business

- A. Pledge of Allegiance
- B. Meeting called to order by the Chairman
- C. Minutes – September 9, 2021
- D. Correspondence & Communications
- E. Public Comment Period
- F. Unfinished Business
- G. New Business
  - 1) Employee Recognitions: Caitlin Schmidt, (Probation, 10 years) and Keith Shaffer (Probation, 10 years).
  - 2) Lisa Lopatofsky for an Usher Syndrome Day Proclamation.
  - 3) Motion to enter into an annual agreement between Wayne County CYC and CWIS (Child Welfare Information System) to exchange information via CAPS in accordance with federal and state laws.
  - 4) Motion to accept the FY2020-21 State Food Purchase Program Expense and Data Report showing \$68,845 expended and no remaining funds and 1,105 households served helping 2,400 total people.
  - 5) Motion to sign a letter of support for WEDCO's LSA request for Sterling Business Park Lot 2.
  - 6) Personnel Action/Salary Board
    - a) Motion to promote Jamie Minor to the position of Mental Health Program Specialist 1 in Wayne County Human Services' BH/ID/EI/A, effective September 20, 2021. Set her salary at \$21.47 an hour for a 37.5-hour work week, or \$42,027.53 annually.
    - b) Motion to hire John D. Jaggars as a part time van driver in the Wayne County Transportation Department, effective Sept. 20, 2021. Set his salary at \$12.65 an hour, with a schedule of 15-25 hours per week. This is a 26 D on the approved compensation plan.
    - c) Motion to approve the transfer of Amy Bidwell from a County

Caseworker 2 at Wayne County Children and Youth Services to Aging Care Manager 2 at Wayne County Area Agency on Aging, effective October 18, 2021. Set her salary at \$24.22 an hour for a 37.5-hour work week, or \$47,410.65 annually. This is a 35 B on the approved compensation plan.

- d) Motion to hire Kerry Rodriguez to a part-time position with Wayne Tomorrow!, effective September 20, 2021 and ending Dec. 31, 2021. Set her salary at \$11 an hour with a schedule of up to 32 hours per week.
- e) Motion to ratify the judicial action appointing Wayne County Domestic Relations Department Conference Officer Mark Smith to the vacant position of Establishment Officer in the Wayne County Domestic Relations Department, effective October 4, 2021. This is a lateral move and no salary adjustment is needed.
- f) Motion to ratify the judicial appointment of Brenda Albright to the position of Conference Officer in the Wayne County Domestic Relations Department, effective October 4, 2021. Set her salary at \$17.02 an hour for a 37.5-hour work week, or \$33,194.82 annually.

#### H. Other Business

- 1) Bills
- 2) Any non-agenda items to be considered, per Act 65 of 2021.
- 3) Retirement Board Meeting
  - a) Second Quarter Performance Report
  - b) Motion to approve an updated Investment Policy Statement.
- 4) Executive Session

#### I. Adjournment