

**WAYNE COUNTY OFFICE OF HUMAN SERVICES**  
**Governing Board Meeting**  
**Friday, September 15, 2023**  
**AGENDA**

**I. Approval of Minutes:**

A. Friday, August 18, 2023

**II. Unfinished / Other Business:**

**A. CONTRACTS:**

**CYS:**

1. **Hugh S. Smith, PhD & Associates, PC, FY 22/23;** Forensic Psychological Evaluation – If billing MCO \$50.00 for additional procedures, **Per-Diem Rate \$400.00;** Comprehensive Psychological Evaluation - \$88.68/hr. for hours not approved by MCO, **Per-Diem Rate \$700.00;** Intellectual Testing - \$250.00 if add on - \$88.68/hr. for hours not approved by MCO, **Per-Diem Rate \$500.00;** Comprehensive Psychoeducational/Neuropsychological Evaluation – without personality measure - \$88.68/hr. for hours not approved by MCO, **Per-Diem Rate \$875.00;** Comprehensive Psychoeducational/Neuropsychological Evaluation – P – with Personality measure - \$88.68/hr. for hours not approved by MCO, **Per-Diem Rate \$1,025.00;** Comprehensive Psychological Evaluation of Parent/Caregiver, **Per-Diem Rate \$700.00;** Comprehensive Bonding Assessment, **Per-Diem Rate \$700.00;** Addendum, **Per-Diem Rate \$50.00;** No Show, **Per-Diem Rate \$200.00;** Intellectual Screener (Supplement), **Per-Diem Rate \$200.00;** Drug and Alcohol Assessment (Supplement), **Per-Diem Rate \$150.00;** Fire Risk Assessment (Supplement), **Per-Diem Rate \$200.00;** Psychosexual Assessment (Supplement), **Per-Diem Rate \$200.00;** Competency to Stand Trial Evaluation, **Per-Diem Rate \$1,200.00;** Amenability Assessment, **Per-Diem Rate \$1,500.00;** Capacity Assessment, **Per-Diem Rate \$750.00;** Emotional Abuse/Trauma Assessment, **Per-Diem Rate \$800.00;** Comprehensive Biopsychosocial Evaluation, **Per-Diem Rate \$1,000.00;** Social Summary, **Per-Diem Rate \$500.00;** Comprehensive Diagnostic Team Evaluation, **Per-Diem Rate \$5,000.00;** Court Testimony – per hour, **Per-Diem Rate \$225.00;** Consultation – per hour, **Per-Diem Rate \$150.00;** Psychotherapy - \$88.68/hr. for hours not approved by MCO, **Per-Diem Rate \$0.00;** Juvenile Fire setter Community-Based Treatment - \$88.68/hr. for hours not approved by MCO, **Per-Diem Rate \$0.00.**
2. **Children’s Advocacy Center of NEPA, FY 22/23;** Sexual Abuse Forensic Interview & Exam, **Per-Diem Rate \$540.00;** Sexual Abuse Forensic Exam Only, **Per-Diem Rate \$0.00;** Sexual Abuse Forensic Interview Only, **Per-Diem Rate \$540.00;** Physical Abuse Forensic Interview & Exam, **Per-Diem Rate \$740.00;** Physical Abuse Forensic Interview Only, **Per-Diem Rate \$500.00;** Physical Abuse Forensic Exam Only, **Per-Diem Rate \$675.00;** Sexual Abuse Emergency Forensic Interview & Exam, **Per-Diem Rate \$605.00;** Sexual Abuse Emergency Forensic Interview Only, **Per-Diem Rate \$605.00;** Sexual Abuse Emergency Forensic Exam Only, **Per-Diem Rate \$0.00;** Physical Abuse Emergency Forensic Interview & Exam, **Per-Diem Rate \$1,000.00;** Physical Abuse Emergency Forensic Interview Only, **Per-Diem Rate \$540.00;** Physical Abuse Emergency Forensic Exam Only, **Per-Diem Rate \$900.00;** Children

Seen for Medical Consult/Chart Review, **Per-Diem Rate** \$625.00; Children Seen for Medical Follow-up, **Per-Diem Rate** \$625.00; No Shows, **Per-Diem Rate** \$400.00; Preparation per hour, **Per-Diem Rate** \$200.00; Court Room Testimony per hour, **Per-Diem Rate** \$400.00; Court Wait Time per hour, **Per-Diem Rate** \$100.00; Telephonic Testimony per hour Travel per hour, **Per-Diem Rate** \$200.00; Travel per hour, **Per-Diem Rate** \$100.00; Mileage reimbursement per mile – based on IRS approval rate; **Per-Diem Rate None listed.**

3. **Community Solutions, FY 22/23;** Multi-systematic Therapy, **Per-Diem Rate** \$85.00.
4. **Child Welfare Information System Data Sharing Agreement, October 1, 2023 to September 30, 2024;** Reports and Dashboards module provides operational reports for DHS and county users to monitor the status of referrals.

#### **TRANSPORTATION:**

1. **The Susquehanna Regional Transportation Authority; September 1, 2023 to August 31, 2024;** Enables the Wayne County Transportation System to provide public paratransit service for consumers of Managed Care Organizations sponsored by various funding partners of SRTA, under WCTS's existing public transit service and fare framework.

#### **H.S.A.: NONE**

#### **B. RATIFICATIONS:(already approved in previous Commissioners Meetings) CYS/TRANSPORTATION/DIETARY/HOUSING/HUMAN SERVICES:**

1. Approval of a letter of resignation from Jack Orlando, from Wayne County Transportation, effective August 1, 2023.
2. Approval of the Juvenile Probation Services Grant – SFY22-23 Financial report \$77,781.00 and SFY 23-24 Grant Contract (amount \$77,781.00).
3. Approval to hire Melody R. Goodwin as an HR Analyst 1 in Human Services, effective August 28, 2023.
4. Approval to hire Patricia Baldwin as a Fiscal Assistant in Human Services, effective August 28, 2023.
5. Approval of the promotion of Raquel Garlock from Children and Youth Services Caseworker 1 to 2, effective July 31, 2023.
6. Approval of a letter of resignation from Sarah Mooney, Children and Youth Caseworker II, effective September 14, 2023.
7. Approval to hire Kayla Marquez as a Caseworker 1 at Wayne County Children and Youth, effective September 11, 2023, pending final clearances.
8. Approval to hire Reilly Metcalf as a Caseworker 1 at Wayne County Children and Youth, effective September 11, 2023, pending final clearances.
9. Approval to execute and submit the 01/01/23 to 3/31/2023 CYS Certification Statement with total Expenditures of \$1,556,935.
10. Approval to adopt the Wayne County Children and Youth Services Needs Based Plan and Budget Estimate for FY 2024-25 and the Children and Youth Implementation Plan for FY 2023-24.

11. Approval to increase the salary of Jean Rickert, a Clerk 2 at Wayne County Transportation, for exceptional and additional duties, in accordance with the approved Compensation Plan, effective September. 5, 2023.

**III. New Business:**

- A. Bureau of Talent Acquisitions Update
- B. Children and Youth Services Update
- C. Transportation Update
  - Operations
    - Personnel
    - Service Levels
  - Capital
    - Vehicle Orders
    - Facility Project
- D. Wayne County Office of Human Services Update
  - Pantry
  - System of Care

**IV. Adjournment**

**WAYNE COUNTY OFFICE OF  
BEHAVIORAL & DEVELOPMENTAL PROGRAMS/EARLY INTERVENTION/AUTISM  
Governing Board Meeting  
Friday, September 15, 2023  
AGENDA**

- I. **Approval of Minutes:**
  - A. Friday, August 18, 2023
- II. **Unfinished / Other Business:**
  - A. **CONTRACTS:**
    1. **KidsPeace National Centers, Inc. (BH), FY 23/24;** SITE 3.25 (Children's Psychological Rehabilitation Services), FFS, **Per-Diem Rate \$1,500.00; Budget Limits not to exceed \$1,500.00.**
    2. **Human Resources Center, Inc., (ID), FY 23/24;** Admin. Fees (W0025), FFS, **Per-Diem Rate \$2.75; Budget Limit \$90.75,** Admin. Fee-Base FSS Consumer Payment, FFS, **Per-Diem Rate Varies, Budget Limit \$267.00,** In-Home Community Supports (W7060), FFS, **Per-Diem Rate \$10.28/15 minutes, Budget Limit \$1,028.00;** CPS Facility 1:2 or 1:3 (W1224), FFS, **Per-Diem Rate \$6.84/15 minutes, Budget Limit \$21,853.80;** CPS Facility 1:4 to 1:6 Level 2 (W7226), FFS, **Per-Diem Rate \$5.23/15 minutes, Budget Limit \$4,811.60;** CPS Community 1:2 or 1:3 (W9351), FFS, **Per-Diem Rate \$6.98/15 minutes, Budget Limit \$6,316.90;** Supported Employment Job Support 1:1 (W9794), FFS, **Per-Diem Rate \$17.91/15 minutes, Budget Limit \$0.00;** Base (Not otherwise specified) (W7219), FFS, **Per-Diem Rate Varies, Budget Limit \$7,945.17;** Transportation Zone 1 (W7274), FFS, **Per-Diem Rate \$33.83, Budget Limit \$3,226.94;** Transportation Zone 2 (W7275), FFS, **Per-Diem Rate \$60.91, Budget Limit \$8,297.24, Budget Limit not to exceed \$53,837.40.**
    3. **Pediatric Services of America, LLC, D/B/A Aveanna Healthcare (ID), FY 23/24;** Family Aide Level 3 (W7314), FFS, **Per-Diem Rate \$7.95/15 minutes, Budget Limit \$7,632.00;** In Home and Community Supports (W7060), FFS, **Per-Diem Rate \$10.28/15 minutes, Budget Limit \$14,104.16, Budget Limit not to exceed \$21,736.16.**
    4. **Abilities Abound, LLC (EI), FY 23/24;** Special Instruction (W0020), FFS, **Per-Diem Rate \$1,529.00; Budget Limit not to exceed \$1,529.00.**
    5. **Western Pennsylvania School for the Deaf (EI), FY 23/24;** Special Instruction (W0020) Home/Community, FFS, **Per-Diem Rate \$30.58/15 min., Budget Limit \$1,529.00;** Audiology Services (V5299) (Office/Center), FFS, **Per-Diem Rate \$36.48/15 min., Budget Limit \$0.00; Budget Limit not to exceed \$1,529.00.**
    6. **The ARC of Northeastern PA (ID), FY 23/24;** Transportation – Public (W7272), FFS, **Per-Diem Rate \$28.00/month, Budget Limit \$336.00;** Admin Fee – Base (W0025), FFS, **Per-Diem Rate \$2.75/Consumer payment; Budget Limit \$33.00; Budget Limit not to exceed \$369.00.**

7. **Therapy Unlimited, LLC, (EI), FY 23/24;** Speech Pathology (02507), FFS, **Per-Diem Rate \$34.70/15 min., \$0.00 Budget;** Occupational Therapy (97530), FFS, **Per-Diem Rate \$34.70/15 min., Budget Limit \$1,561.50;** Physical Therapy (97110), FFS, **Per-Diem Rate \$34.70/15 min., \$0.00 Budget;** Special Instruction (W0020), FFS, **Per-Diem Rate \$30.58/15 min., \$0.00 Budget;** Special Instruction Behavior (W4405), FFS, **Per-Diem Rate \$30.58/15 min., \$0.00 Budget; Budget Limit not to exceed \$1,561.50.**

**B. RATIFICATIONS:**

1. Employee anniversary recognition for Darlene O'Connell-Hall for one (1) year of service with the Wayne County Behavioral & Developmental Programs, Early Intervention and Autism Department.
2. Approval of the Advocacy Alliance – ID/SCO Contract SFY 23-24 not to exceed \$15,798.00.
3. Employee Anniversary Recognition for Christy Williamson with Behavioral & Developmental Programs/Early Intervention/Autism Department for 15 years of service.
4. Approval to hire Jennifer Kiesendahl to a part time Caseworker 1 position at the Wayne County Office of Behavioral and Developmental Programs, Early Intervention and Autism, effective September 11, 2023, pending final clearances.
5. Approval to hire Kristen Woods as a Caseworker 1—Support Coordinator at Wayne County Office of Behavioral and Developmental Programs, Early Intervention and Autism, effective September 11, 2023, pending final clearances.

**III. New Business:**

Carve Out Update

Agency Update

**IV. Adjournment**

**WAYNE COUNTY OFFICE OF  
DRUG AND ALCOHOL COMMISSION  
Governing Board Meeting  
Friday, September 15, 2023  
AGENDA**

**I. Approval of Minutes:**

A. Friday, August 18, 2023

**II. Unfinished / Other Business:**

**A. CONTRACTS:**

1. **Wayne Highlands School District; FY 23/24;** Prevention Services Agreement, **\$13,000;** Student Assistance Program (SAP) Agreement.
2. **Clear Vision Residential Treatment Services, Inc.; FY 23/24;** Clinically Managed, High-Intensity Residential Services, **\$264.59 (new contract).**
3. **Wallenpaupack School District; FY 23/24;** Prevention Service Agreement; **\$21,000.00;** Student Assistance Program (SAP) Agreement.
4. **Western Wayne School District; FY 23/24;** Prevention Service Agreement; **\$16,648.00;** Student Assistance Program (SAP) Agreement.

**B. RATIFICATIONS:**

1. Employee anniversary recognition for Melissa Wertman for ten (10) years of service with the Wayne County Drug and Alcohol Commission Department.

**III. New Business:**

Agency Update

- Advisory Board Term Renewals
  - Carol Lienert (new term to end 6/2025)
  - Betty Lawson (new term to end 9/2025)
- Advisory Board New Members
  - Keith Shaffer (term to end 10/2025)

**IV. Adjournment**

**WAYNE COUNTY OFFICE OF  
AREA AGENCY ON AGING  
Governing Board Meeting  
Friday, September 15, 2023  
AGENDA**

**I. Approval of Minutes:**

A. Friday, August 18, 2023

**II. Unfinished / Other Business:**

A. **CONTRACTS:**

1. **Allied In-Home, FY 23/24, Personal Care Aide (with oversight of R.N. recommended) at the hourly rate of \$20.96.**
2. **Traditional Home Care, FY 23/24; Personal Care Aide (with oversight of R.N. recommended) at the hourly rate of \$20.96.**

B. **RATIFICATIONS:**

1. Approval of signed contract for **Meals on Wheels of NEPA, Inc., FY 23/24**, Provision of meals in the event of a disaster or emergency that would impede the meal production operations of Wayne County Area Agency on Aging; **Cost of Units: Frozen Meals - \$10.50 each (includes milk, fruit, and whole grain product), Transportation Fee - \$75.00, CO-OP Plan Initiation Fee \$100.00.**
2. Approval of a letter of resignation from Elaina Greer Reiss, Aging Case Aide 2 in the Area Agency on Aging, effective August 29, 2023.
3. Approval of a contract amendment for services between Sinclair's Home Care Registry and Wayne County Area Agency on Aging. The amendment increases the maximum contract cost from \$206,686 to \$230,915.

**III. New Business:**

Agency Update

**IV. Adjournment**