

WAYNE COUNTY COMMISSIONERS' MEETING

Thursday, June 25, 2020

AGENDA

Order of Business

- A. Pledge of Allegiance
- B. Meeting called to order by the Chairman
- C. Minutes – June 18, 2020
- D. Correspondence & Communications
- E. Public Comment Period
- F. Unfinished Business
- G. New Business
 - 1) Employee Anniversary Recognitions
 - 2) Motion to authorize Chairman Smith to sign the 2019 Emergency Solutions Grant Invoice for March 14, 2020 through June 15, 2020 for \$128,004.57.
 - 3) Motion to authorize a refund of \$143.90 to David J. Wilson, 139 Prospect St., Waymart, for county taxes paid in 2018 and 2019 for a property in Sterling Township due to a land appraisal correction.
 - 4) Motion to adopt a resolution regarding the COVID-19 County Relief Block Grant application to Pa. DCED for \$4,638,353.24. This resolution designates Chairman Smith and Vicky J. Botjer, Chief Financial Officer, as the county officials authorized to execute all documents and agreements between the Wayne County Commissioners and DCED to facilitate and assist in obtaining the requested grant.
 - 5) Motion to execute a contract with INFOCON to create an online records access system for the Wayne County Prothonotary's Office. This creates remote access for those wishing to access office records using a fee for service system.
 - 6) Motion to enter into an agreement with Dreher Township for the Newfoundland Food Pantry. The agreement calls for a \$600 annual rent to cover utilities and operating expenses for fiscal year 2019-20.
 - 7) Motion to approve the furlough recall list of 35 county employees as presented.
 - 8) Motion to approve a professional services contract with Lee C. Krause for legal services following his retirement as county solicitor

to finish ongoing legal matters.

9) A motion to approve the Wayne County Compensation Plan for Civil Service covered employees, effective July 1, 2020.

10) Personnel Action/Salary Board

a) Motion to approve starting scale and corresponding job title listing for Human Services Agency employees as presented.

b) Motion to adopt 5 exceptional duty step requests as presented.

c) Motion to adopt annual salaries including 2.5 percent increases, effective July 1, 2020 for Human Services Departments as presented.

d) Motion to hire Christian Quintanilla to the position of full time Kitchen Worker in the Wayne County Correctional Facility effective June 29, 2020. Salary will be \$13.50 an hour for a 37.5 hour work week.

e) Motion to hire Stephen Novajosky to the position of e Caseworker 1 in the Wayne County BH/ID/EI/A Office effective July 13, 2020. Salary will be \$15.61 an hour for a 37.5 hour work week, a 33B on the approved compensation plan.

f) Motion to hire Lori A. Sampson to the position of Caseworker 1 in Wayne County Children and Youth Services effective July 13, 2020. Salary will be \$17.83 an hour for a 37.5 hour work week, a 33E on the approved compensation plan.

g) Motion to hire Marissa J. Gillespie to the position of Caseworker 1 in Wayne County Children and Youth Services effective July 13, 2020. Salary will be \$17.83 an hour for a 37.5 hour work week, a 33E on the approved compensation plan.

h) Motion to promote Kristianna Morgan from a Caseworker 1 to a Caseworker 2 in Children and Youth Services, effective June 29, 2020. The employee is eligible for this promotion because she has completed all the applicable training and served six months in the next lower class. Salary will be \$18.44 an hour for a 37.5 hour work week, a 35 D on the approved compensation plan.

H. Other Business

1) Bills

I. Adjournment