

WAYNE COUNTY COMMISSIONERS' MEETING  
Thursday, June 10, 2021

**AGENDA**

Order of Business

- A. Pledge of Allegiance
- B. Meeting called to order by the Chairman
- C. Minutes – June 3, 2021
- D. Correspondence & Communications
- E. Public Comment Period
- F. Unfinished Business
- G. New Business
  - 1) Employee Recognitions: Monique Orr (5 years, Area Agency on Aging), Leann Wash (15 years, BDPEI).
  - 2) Motion to accept and enter into the minutes the names of those submitting RFQ for CDBG/Grant Writing services.
  - 3) Motion to execute an agreement between Wayne County Human Services and AA1, Inc. dba Affordable Home & Building Inspections for a period of May 3, 2021-April 30, 2022, to conduct inspections of rental properties under the purview of the Wayne County Housing Department at the rates listed in the contract.
  - 4) Motion to ratify an extension request letter for Honesdale's 5<sup>th</sup> Street Pedestrian CDBG funds from March 15, 2021 to June 30, 2021.
  - 5) Motion to approve the MATP grant participation agreement and assurance of compliance for July 1, 2021-June 30, 2022 in the amount of \$674,570.
  - 6) Motion to enter into an Engagement Agreement and Common Interest Joint Defense Agreement with McNees Wallace and Nurick LLC
  - 7) Motion to accept the Ag Concept RFP Study Committee's recommendation to proceed to contract negotiations with ACDS, LLC, of Columbia, Md.
  - 8) Motion to ratify the renewal grant for Continuum of Care Program (CDFA#14.267) funding for Wayne County Housing Department in the amount of \$92,002 for a period of Oct. 1, 2021-Sept. 30,

2022.

- 9) Motion to award the Earl J. Simons Senior Center basement renovations contract to the lowest responsible bidder, based on the recommendation of County Engineer Steve Knash, to Charles X. Grimm Construction of Waymart in the amount of \$198,981.
- 10) Motion to execute a CDBG-CV proposal to purchase from Gibbons Ford, a COSTARS Vendor, a 2022 Ford F600 4x2 chassis and a refrigerator/tailgate uplift for \$94,867 for use as a food pantry vehicle.
- 11) Motion to execute a CDBG-CV proposal to purchase from Gibbons Ford, a COSTARS Vendor, a 2022 Ford F550 4x4 chassis and an upfit for 16' dry freight box for \$58,795 for use as a food pantry vehicle.
- 12) Personnel Action/Salary Board
  - a) Motion to hire Dale Knecht as a part-time registered nurse at the Wayne County Correctional Facility, effective June 13, 2021. Motion to set his salary at \$21.60 an hour with expected hours of less than 1,000 per year.
  - b) Motion to change the status of Tanner Simon, Administrative Assistant 1 with the Area Agency on Aging, from full time to part time, effective June 13, 2021. His salary remains at \$14.94 an hour.
  - c) Motion to change the status of Jennifer L, Warner, Area Care Manger 1 at Area Agency on Aging, from part time to full time, effective June 14, 2021. Her salary remains at \$15.61 an hour, but her annual salary, based on her 37.5 work week, is now \$30,556.58, a 33B on the approved compensation plan.
  - d) Motion to promote Brianna L. McCombs, County Caseworker I with the Wayne County Children and Youth Services, to County Caseworker II, effective June 14, 2021, based on the approved compensation plan based on her completing 6 months and receiving a satisfactory employee performance evaluation. Set new salary at \$18.63 an hour, for a 37.5-hour work week, or \$36,468.23 annually, a 35D on the approved compensation scale.
  - e) Motion to hire Kevin Lebrecht as a part-time meal transporter in the Wayne County Human Services Agency Dietary Department, effective June 14, 2021, pending final clearances. Set his salary at \$10.98 an hour for approximately 15 hours a week, a 25 B on the approved compensation scale.

H. Other Business

1) Bills

I. Adjournment