

WAYNE COUNTY OFFICE OF HUMAN SERVICES
Governing Board Meeting
Friday, March 17, 2023
AGENDA

I. Approval of Minutes:

A. Friday, February 17, 2023

II. Unfinished / Other Business:

A. CONTRACTS:

CYS:

1. **Pentz Run Youth Services, FY 22-23, Certificate** 443810, TL, Transitional Living, **Per-Diem Rate** \$156.47, Maintenance Rate \$147.52, Administrative Rate \$8.95, IV-E Maintenance Rate \$147.52, IV-E Administrative Rate \$8.95; **Certificate** 453120, TL Transitional Living – Unit B, **Per-Diem Rate** \$156.47, Maintenance Rate \$147.52, Administrative Rate \$8.95, IV-E Maintenance Rate \$147.52, IV-E Administrative Rate \$8.95; **Certificate** 465990, GS, Pentz Run Youth Service Group/Shelter, **Per-Diem Rate** \$204.16, Maintenance Rate \$196.83, Administrative Rate \$7.33, IV-E Maintenance Rate \$196.83, IV-E Administrative Rate \$7.33; **Certificate** 453100, GS, Pentz Run Youth Service Group/Shelter, **Per-Diem Rate** \$204.16, Maintenance Rate \$196.83, Administrative Rate \$7.33, IV-E Maintenance Rate \$196.83, IV-E Administrative Rate \$7.33.
2. **Heart and Wings Home, Inc., FY 22-23, Certificate** 228170, AA, Residential Service – Community Base, **Per-Diem Rate** \$190.00, Maintenance Rate \$157.36, Administrative Rate \$32.64, IV-E Maintenance Rate \$139.88, IV-E Administrative Rate \$14.79.
3. **Attorney Lindsey Collins, FY 22-23, Guardian Ad Litem, \$85.00 per hour.**
4. **Bethesda Children’s Home dba Bethesda Lutheran Services, FY 22-23, Certificates** 467820 & 402560, GH, Walnut Corners Group Home – Discontinued 8/17/22 & Claney House Group Home – Effective 8/17/22, **Per-Diem Rates** \$301.49 each, Maintenance Rates \$30.49 each, Administrative Rates \$271.00 each, IV-E Maintenance Rates \$21.40 each, IV-Administrative Rates \$205.29 each; **Certificate** 438300, TL, Transitional Living, **Per-Diem Rate** \$169.75, Maintenance Rate \$25.02, Administrative Rate \$144.73, IV-E Maintenance Rate \$25.02, IV-E Administrative Rate \$139.03; **Certificate** 431900, PH, Foster Care Petersen Home, **Per-Diem Rate** \$225.47, Maintenance Rate \$25.33, Administrative Rate \$200.14, IV-E Maintenance Rate \$25.33, IV-E Administrative Rate \$15.82; **Certificate** 431900, LL, Foster Care – Age 13-21 Case Management over 30 miles from Bethesda Main Campus, **Per-Diem Rate** \$127.60, Maintenance Rate \$40.00, Administrative Rate \$87.60, IV-E Maintenance Rate \$40.00, IV-E Administrative Rate \$85.39; **Certificate** 431900, JJ, Foster Care – Age 0-12 Case Management over 30 miles from Bethesda Main Campus, **Per-Diem Rate** \$122.60, Maintenance Rate \$35.00, Administrative Rate \$87.60, IV-E Maintenance Rate \$35.00, IV-E Administrative Rate \$85.39; **Certificate** 431900, HH, Foster Care – Age 13-21 Therapeutic Foster Care over 30 miles from Bethesda Main Campus, **Per-Diem Rate** \$82.02, Maintenance Rate \$46.00, Administrative Rate \$36.02, IV-E Maintenance Rate \$46.00, IV-E Administrative Rate

\$35.11; **Certificate** 431900, FF, Foster Care – Age 0-12 Therapeutic Foster Care over 30 miles from Bethesda Main Campus, **Per-Diem Rate** \$77.02, Maintenance Rate \$41.00, Administrative Rate \$36.02, IV-E Maintenance Rate \$41.00, IV-E Administrative Rate \$35.11; **Certificate** 431900, DD, Foster Care – Age 13-21 Non Case Management over 30 miles from Bethesda Main Campus, **Per-Diem Rate** \$66.56, Maintenance Rate \$40.00, Administrative Rate \$26.56, IV-E Maintenance Rate \$40.00, IV-E Administrative Rate \$25.89; **Certificate** 431900, BB, Foster Care – Age 0-12 Non Case Management over 30 miles from Bethesda Main Campus, **Per-Diem Rate** \$61.62, Maintenance Rate \$35.00, Administrative Rate \$26.62, IV-E Maintenance \$35.00, IV-E Administrative Rate \$25.94; **Certificate** 424190, SH, Residential – Right Start Program Shelter, **Per-Diem Rate** \$299.25, Maintenance Rate \$92.07, Administrative Rate \$207.18, IV-E Maintenance Rate \$65.55, IV-E Administrative Rate \$147.57; **Certificate** 424190, MB, Residential – Right Start Program – Mother and Baby, **Per-Diem Rate** \$464.54, Maintenance Rate \$44.10, Administrative Rate \$420.44, IV-E Maintenance Rate \$42.50, IV-E Administrative Rate \$398.88; **Certificate** 424190, EM, Residential – Right Start Program – Mother/Expectant Mother, **Per-Diem Rate** \$337.04, Maintenance Rate \$31.87, Administrative Rate \$305.17, IV-E Maintenance Rate \$30.71, IV-E Administrative Rate \$278.38; **Certificate** 424190, BB, Residential – Right Start Program – Baby Only, **Per-Diem Rate** \$127.50, Maintenance Rate \$12.24, Administrative Rate \$115.26, IV-E Maintenance Rate \$11.80, IV-E Administrative Rate \$110.69; **Certificate** 402570, SH, Residential – Unit A ISU Shelter, **Per-Diem Rate** \$299.25, Maintenance Rate \$92.07, Administrative Rate \$207.18, IV-E Maintenance Rate \$65.55, IV-E Administrative Rate \$147.57; **Certificate** 402570, IT, Residential – Unit A ISU, **Per-Diem Rate** \$315.59, Maintenance Rate \$97.10, Administrative Rate \$218.49, IV-E Maintenance Rate \$69.13, IV-E Administrative Rate \$155.63; **Certificate** 402560, SH, Residential – Claney ISU Shelter, **Per-Diem Rate** \$299.25, Maintenance Rate \$92.07, Administrative Rate \$207.18, IV-E Maintenance Rate \$65.55, IV-E Administrative Rate \$147.57; **Certificate** 467820, IT, Hope Mae Specialized Setting, **Per-Diem Rate** \$315.59, Maintenance Rate \$97.10, Administrative Rate \$218.49, IV-E Maintenance Rate \$69.13, IV-E Administrative Rate \$155.63.

TRANSPORTATION: NONE

H.S.A.:

1. **Sutter Management Company, Inc., Paul Hopkins, Owner, FY 23-24**, Use of 12,000 square feet of warehouse space including the use of refrigerated storage areas, **Monthly payment of \$4,000.**

B. RATIFICATIONS:

(already approved in previous Commissioners Meetings)

CYS/TRANSPORTATION/DIETARY/HOUSING/HUMAN SERVICES:

1. Approval of a letter of resignation from Mary Beth Roche, Human Services HR Assistant, effective February 7, 2023.
2. Employee anniversary for: Meagan Damanti with Wayne County Children and Youth Services for five (5) years of service.

3. Approval of the certification and attestation statements regarding the FY 21-22 Wayne County Human Services' Block Grant Report.
4. Approval to hire David Booths as a Fiscal Technician in the Wayne County Area Agency on Aging, effective February 13, 2023, pending final clearances.
5. Received a letter from the PA Department of Human Services with the results of the Title IV-E Quality Assurance Compliance review, for Children and Youth Services, for the period April 1, 2022 to September 30, 2022.
6. Approval of a letter of resignation from Beverly Spittel, Casework Supervisor in Children and Youth Services, effective March 3, 2023.
7. Approval was given to accept the final report of the Wayne County Housing Study.
8. Approval of an amended adoption assistance agreement for a minor female.
9. Approval to ratify an emergency contract with Jessica Ellis to work as the Children and Youth Services Solicitor, at a rate of \$100 an hour, on an as-needed basis.
10. Approval to hire Terence Campbell to the position of part-time Van Driver in Wayne County Transportation, effective March 13, 2023, pending final clearances.
11. Approval of Lease Agreement between Garing Enterprises LLC and Wayne County Human Services – Pantry Program for 2 (two) 2022 Ford Box Trucks – F600 in the amount of \$75.00 per month or any part of month, to be paid in full by the 3rd day of storage.

III. New Business:

- A. Bureau of Talent Acquisitions Update
- B. Children and Youth Services Update
- C. Transportation Update
 - Operations
 - Personnel
 - Service Levels
 - Capital
 - Vehicle Orders
 - Facility Project
- D. Wayne County Office of Human Services Update
 - SOC Playground Update and Proposal

IV. Adjournment

**WAYNE COUNTY OFFICE OF
BEHAVIORAL & DEVELOPMENTAL PROGRAMS/EARLY INTERVENTION/AUTISM
Governing Board Meeting
Friday, March 17, 2023
AGENDA**

I. Approval of Minutes:

A. Friday, February 17, 2023

II. Unfinished / Other Business:

A. CONTRACTS: NONE

B. RATIFICATIONS:

1. Approval to execute a contract between Wayne County and Visien Ministries of Philadelphia for FY 22/23 for In Home and Community Fee For Service at a per diem rate of \$10.28 per 15 minutes, not to exceed a total of \$7,401.60.
2. Employee recognition for the following employees:
 - Richard Beneski for 5 years of service with the Wayne County Behavioral & Developmental Programs/Early Intervention/Autism Department.
 - Wendy Simons for 15 years of service with the Wayne County Behavioral & Developmental Programs/Early Intervention/Autism Department.
 - Kristen Abdo for 15 years of service with the Wayne County Behavioral & Developmental Programs/Early Intervention/Autism Department.
3. Approval of a letter of resignation from Angela Lauffenburger, County Caseworker 2 in Behavioral Health, effective May 26, 2023.

III. New Business:

Carve Out Update

Agency Update

IV. Adjournment

**WAYNE COUNTY OFFICE OF
DRUG AND ALCOHOL COMMISSION
Governing Board Meeting
Friday, March 17, 2023
AGENDA**

- I. Approval of Minutes:**
 - A. Friday, February 17, 2023

- II. Unfinished / Other Business:**
 - A. CONTRACTS: NONE**

 - B. RATIFICATIONS:**
 - 1. Approval of a letter of resignation from Jessica Ogozaly, Drug and Alcohol Case Specialist, effective March 22, 2023.
 - 2. Approval to promote Deanna Owens to the position of Prevention Specialist at Wayne County Drug and Alcohol Services, effective March 13, 2023.
 - 3.
 - 4.

- III. New Business:**
 - Agency Update

- IV. Adjournment**

**WAYNE COUNTY OFFICE OF
AREA AGENCY ON AGING
Governing Board Meeting
Friday, March 17, 2023
AGENDA**

I. Approval of Minutes:

A. Friday, February 17, 2023

II. Unfinished / Other Business:

A. CONTRACTS: NONE

B. RATIFICATIONS:

1. Approval to hire JoAnne Hooey to the position of Aging Care Manager 1 at the Wayne County Area Agency on Aging, effective March 6, 2023 pending final clearances.
2. Approval to promote Lauren Sandercock, from Aging Care Manager 2 to Aging Care Manager 3 at the Wayne County Area Agency on Aging, effective March 6, 2023.

III. New Business:

Agency Update

- Volunteer Recognition Event
 - 4/28/23 at Ladore
- Senior Center Picnics (Tentative dates/locations)
 - 7/14/23 Honesdale (Fairgrounds)
 - 7/21/23 Hamlin
 - 7/28/23 Hawley

IV. Adjournment