

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Joseph W. Adams presiding. The meeting was called to order by Vice Chairman Adams with Commissioner Jocelyn Cramer present. Commissioner Brian W. Smith was not present.

The Commissioners were presented with a copy of the minutes from the meeting held August 13, 2020. A motion was made by Commissioner Cramer, seconded by Commissioner Adams to approve the minutes of the said meeting. Motion carried.

Agenda

Scheduled to meet with the Commissioners: Debbie Bates, Wayne County Register of Wills and Recorder of Deeds; Lori O’Mally, Wayne County Human Services Agency.

Items to be considered: Employee anniversary recognition; execute the Wayne County Children and Youth Services Fiscal Report; Act 137 impact on Wayne County; Adopt Ordinance 2020-8-20; Bid opening for County paving work; Payment of bills; COVID-19/CARES Act updates; Election update.

Correspondence and Communications

Received a letter from the PA Department of Transportation informing that Wayne County’s Act 13 Highway Bridge Improvement Restricted Account allocation in the amount of \$72,392.27 will be paid on August 17, 2020.

Received a letter from Susan Lambert informing that she is resigning from her position at the Wayne County Office of Behavioral and Developmental Programs and Early Intervention, effective September 4, 2020. A motion was made by Commissioner Cramer, seconded by Commissioner Adams to accept this resignation. Motion carried.

Public Comment

There was no public comment.

New Business

The Commissioners held an employee anniversary recognition to recognize the following County employees who were in attendance:

Jenna Ward	Behavioral & Developmental Programs/Early Intervention	1 year
Kristal Taylor	Behavioral & Developmental Programs/Early Intervention	1 year
Wendy Ward	Area Agency on Aging	20 years

The Commissioners thanked them for their dedication and hard work. They also talked about how the Human Services Agency has changed over time and how different the job is handling more clients and more state requirements.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams to execute the Wayne County Children and Youth Services Fiscal Report for January 1, 2020 to March 31, 2020 in the amount of \$4,579,864.00. Purchased Services is 44%; Local Share is 21%. Motion carried.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer to execute the Wayne County Children and Youth Certification Statement for January 1, to March 31, 2020. Motion carried.

August 20, 2020

Children and Youth  
7/1/2019 – 3/31/2020

Expenditures: \$ 4,579,864

Revenue:

Federal Revenue	\$ 784,555
State Revenue (Act 148)	\$ 2,688,122
Local Revenue (21%)	\$ 964,730
Program Income	\$ 142,457

Total Revenue \$ 4,579,864

*Purchased Services (44% of total expense)*

Debbie Bates, Wayne County Register and Recorder, and Lori O'Malley, Human Services Agency, were present to discuss the provided ordinance to implement Act 137 for Wayne County increasing the deed base recording fee from \$13.00 to \$26.00. Ms. Bates noted that 45 counties in the state have Act 137 in place including all counties adjoining Wayne County. Ms. Bates noted that year to date 2,500 recordings were completed in the County which would have raised \$32,500 had this fee been in place this year.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams to adopt Ordinance 2020-8-20 enacting Pennsylvania Act 137 to support local affordable housing efforts, effective October 1, 2020. Motion carried.

At this time, the Commissioners opened bids for County paving work. The following bids were received:

Kohrs Excavating, Honesdale	\$ 176,730.70
Wayco Inc., Waymart	\$ 504,840.57
E.R. Linde, Honesdale	\$ 647,315.45
Pioneer Construction, Honesdale	\$ 852,135.55

A motion was made by Commissioner Adams, seconded by Commissioner Cramer to accept the bids and have the County Solicitor and County Engineer review the bids and make a recommendation. Motion carried.

Other Business

The Commissioners received a copy of the Treasurer's Report dated August 19, 2020.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer to approve the following bills for payment, as presented, which includes Checks No. 114588 through 114640. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention. Motion carried.

Check	Vendor	Description	Amount
114588	THE ADT CORPORATION	402689789 DUE 8/28	\$ 50.07
114589	AMERICAN UNITED LIFE INSURANCE CO	615654 PREMIUM 7/1	\$ 14,803.24
114590	AUGELLO EXCAVATING INC	FARM POND INLET	\$ 11,720.00
114591	B.E.S.T. INC	WC ASSESSMENT OFFICE ACCT DUE	\$ 1,349.00
114592	BULLDOG MAINTENANCE CO INC	JUNE & JULY SERVICES	\$ 10,565.00
114593	CARDMEMBER SERVICES	XXXX5851	\$ 600.00
114594	CDW LLC	3440668 DUE 9/3	\$ 22,365.63
114595	CENTRAL WAYNE REGIONAL AUTHORITY	001815.00 DUE 8/31	\$ 1,232.30
114596	DOUGLAS SEELY	COUNTY OF WAYNE ACCT 2017 ROGU	\$ 2,883.56
114597	COMMERCIAL INDUSTRIAL LAUNDRY SERV. INC	0005659 DTD 8/7	\$ 475.75
114598	CIVICPLUS INC	WAYNE COUNTY ACCOUNT]	\$ 158.00
114599	DELTA DENTAL OF PA	39-R10332600000 CLMS 8/8-8/14	\$ 3,815.50
114600	DIAMOND DRUGS, INC	EU DUE 8/30	\$ 5,084.18
114601	DIRLAM BROS LUMBER CO INC	WAY280 DTD 8/12	\$ 316.50
114602	ELECTRONIC BUSINESS PRODUCTS	121994 DUE 9/3	\$ 14.26
114603	FIRMSTONE OIL CO INC	334-1 JULY SERVICES	\$ 374.57
114604	FORENSIC ASSOCIATES OF NEPA	WC CORONER ACCT	\$ 5,200.00

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114605	FRANCOTYP-POSTALIA, INC	500010596 DUE 8/31	\$	131.85
114606	CINDY FURMAN	ELECTION CONF EXP	\$	283.89
114607	GEO T BISEL CO, INC	596823 RENEWAL NOTICE	\$	211.90
114608	GRANDJEAN & BRAVERMAN INC	WC TAX SERVICES ACCOUNT	\$	25.00
114609	GRAINGER INC	838681526 DUE 8/30	\$	55.72
114610	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 8/14	\$	35,112.57
114611	HONESDALE AGWAY	700557 DTD 8/12	\$	54.96
114612	INFOCON CORPORATION	WAY2703 JULY SERVICES	\$	2,286.74
114613	JOHN BONHAM ROAD EQ & SUPPLIES, INC	230084 DTD 8/3	\$	360.00
114614	JOHN P KLINKIEWICZ MASONRY LLC	LOADING DOCK	\$	8,000.00
114615	PRE-PAID LEGAL SERVICES INC	0047980 DTD 8/15	\$	319.55
114616	MESKO GLASS & MIRROR CO INC	7174 DTD 7/2	\$	1,350.40
114617	NECAAP	CLASSES REGISTRATION	\$	280.00
114618	NORTHERN TIER RESEARCH INC	WC CORONER ACCT	\$	3,275.00
114619	TAMMY PANKO SHAW	WC DA ACCT DOS 7/27	\$	248.15
114620	PCoRP	GC059527 DTD 8/6	\$	54.00
114621	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 8/14	\$	472.72
114622	THE PENNSYLVANIA STATE UNIVERSITY	2NQ SALARY CHELSEA HILL SALARY	\$	7,514.20
114623	PENTELEDATA	3004815 DUE 8/29	\$	3,867.16
114624	PHOENIX SUPPLY LLC	10941 DUE 9/2	\$	3,435.00
114625	US POSTMASTER SERVICE	UPSET SALE POSTAGE	\$	688.20
114626	PPL ELECTRIC UTILITIES	3140176006 DUE 9/2	\$	169.37
114627	PREMIER BIOTECH LABS, LLC	7289724 DUE 9/10	\$	164.50
114628	SAGE TECHNOLOGY SOLUTIONS, INC	001186 DTD 7/31	\$	1,002.00
114629	STANTON OFFICE EQUIPMENT	100117 DTD 8/10	\$	426.96
114630	STAPLES ADVANTAGE	B03510 DUE 8/31	\$	7,364.93
114631	STARR UNIFORM CENTER	STEELMAN	\$	469.93
114632	SUSANIN, WIDMAN & BRENNAN P.C.	624D JULY SERVICES	\$	4,649.00
114633	TELEMEDICINE MANAGEMENT, INC	MEMBERSHIP DUES DUE 9/1	\$	2,385.00
114634	THOMSON REUTERS-WEST PUBLISHING CORP	1000625184 DUE 9/3	\$	657.91
114635	TOPP BUSINESS SOLUTIONS	WC02 DUE 8/16	\$	7,209.00
114636	GATEHOUSE MEDIA PA HOLDINGS, INC	00019625 ASSESSMENT ROLL	\$	1,021.75
114637	TYLER BUSINESS FORMS	GF GREEN CHECKS	\$	542.20
114638	US POSTAL SERVICE	105000105962 REPLENISH	\$	3,500.00
114639	VIGILNET AMERICA LLC	JULY SERVICES	\$	1,998.70
114640	WAYNE COUNTY LEGAL JOURNAL	WC AUDITORS ACCT	\$	3,699.04
Total			\$	<u>184,294.86</u>

**VOUCHER REPORT 08/20/20 - 08/20/20  
FISCAL YEAR 2019-2020**

VOUCH	VENDOR NAME	DESCRIPTION	AMOUNT	CHECK NO
1262	CHILDREN'S SERV. CENTER OF WYOM. VALLEY,	OCT 2019 BH CRISIS SERVICES	\$36.00	16744
1263	CHILDREN'S SERV. CENTER OF WYOM. VALLEY,	NOV 2019 BH CRISIS SERVICES	\$451.80	16744
1264	CHILDREN'S SERV. CENTER OF WYOM. VALLEY,	DEC 2019 BH CRISIS SERVICES	\$645.28	16744
1265	CHILDREN'S SERV. CENTER OF WYOM. VALLEY,	JAN 2020 BH CRISIS SERVICES	\$114.60	16744
1266	CHILDREN'S SERV. CENTER OF WYOM. VALLEY,	APR 2020 BH CRISIS SERVICES	\$603.00	16744
1267	CHILDREN'S SERV. CENTER OF WYOM. VALLEY,	MAY 2020 BH CRISIS SERVICES	\$36.00	16744
1268	CHILDREN'S SERV. CENTER OF WYOM. VALLEY,	JUN 2020 BH CRISIS SERVICES	\$683.40	16744
<b>TOTAL</b>			<b>\$2,570.08</b>	

**VOUCHER REPORT FROM 08/20/20 TO 08/20/20  
FISCAL YEAR 2020-2021**

VOUCH	VENDOR NAME	DESCRIPTION	AMOUNT	CHECK #
112	KAREN E. RICKERT	AUG 2020 EI SNI BASE SERVICES	\$201.81	16922
113	THERAPY UNLIMITED, LLC	JUL 2020 EI ST BASE SERVICES	\$588.78	16925
114	TRACY L. BAJADEK	AUG 2020 EI ST BASE SERVICES	\$65.42	16923
115	CDW GOVERNMENT	SEVEN (7) 2019 OFFICE UPGRADES	\$1,948.73	16913
116	DE LAGE LANDEN FINANCIAL SERVICES, INC.	AUG 2020 COPIER MAINTENANCE AGREEMENT	\$157.00	16917
117	JBS, INC.	ANNUAL COPIER MAINT. CONTRACT	\$4,093.00	16919
119	DEPARTMENT OF HUMAN SERVICES	FY 18-19 REGIONAL COLLABORATIVES CARRYOVER	\$957.00	16916
120	HOTEL WAYNE, INC.	ESG FUNDING - RR 2018 - AUG 2020 ROOM - S.S.	\$458.00	16927
121	CHRISTINA WOOD	ESG FUNDING - RR 2018 - MAR-AUG 2020 RENT - C. H.	\$5,100.00	16915
122	THE ADVOCACY ALLIANCE	AUG 2020 ID HOME & COMM HAB AND ADMIN BASE	\$3,638.44	16911
123	CARE FOR PEOPLE PLUS, INC.	AUG 2020 ID HOME & COMM HAB BASE SERVICES	\$674.28	16912
124	COMMUNITY VOCATIONAL SERVICES, INC.	JUL 2020 ID HOME & COMM HAB AND EMPLOYMENT BASE	\$2,951.88	16914
125	HUMAN RESOURCES CENTER, INC.	JUL 2020 ID EMPLOYMENT BASE SERVICES	\$2,946.50	16918
126	HUMAN RESOURCES CENTER, INC.	JUL 2020 BH VOC REHAB SERVICES (WORK ACTIVITIES)	\$3,248.10	16918
127	HUMAN RESOURCES CENTER, INC.	JUL 2020 BH SOCIAL REHAB SERVICES	\$12.03	16918
128	N.EAST LASER TONER & COPIER SERVICE	TONER CARTRIDGES - INEZ R.	\$109.90	16920
129	TARA PERRY	JUL 2020 EI SNI BASE SERVICES	\$57.66	16924
130	ROCCO FASULO	ESG FUNDING - RR 2018 - AUG 2020 RENT - N.E.	\$750.00	16921
131	WAYNE COUNTY AREA AGENCY ON AGING	COST CENTER SWITCH - TH SHELTER UNIT ITEMS	\$245.43	16926
<b>TOTAL</b>			<b>\$28,203.96</b>	

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**HSA WEEKLY VOUCHER REPORT AUGUST 20, 2020 TO AUGUST 20, 2020**

VOUCH	VENDOR	AMOUNT	DESCRIPTION
2936	MA client T.D.	\$250.00	MA client travel - May 2020, reissue lost ck of 7/2/20

**HSA WEEKLY VOUCHER REPORT AUGUST 20, 2020 TO AUGUST 20, 2020**

VOUCH	VENDOR	AMOUNT	DESCRIPTION
158	FFCSP client K.C.	\$259.27	FFCSP client supplies reimb. - Jul 2020
159	FFCSP client A.J.	\$400.00	FFCSP client services reimb. - Jul 2020
160	GFCSP client J.C.	\$113.23	GFCSP client supplies reimb. - Jul 2020
161	Options consumer J.K.	\$440.75	Options consumer services reimb. - Jul 2020
162	Options consumer P.R.	\$44.08	Options consumer services reimb. - Jul 2020
163	MA client T.B.	\$60.00	MA client travel - Jul 2020
164	MA client B.G.	\$189.00	MA client travel - Jul 2020
165	MA client A.K.	\$122.50	MA client travel - Jul 2020
166	MA client A.K.	\$449.50	MA client travel - Jul 2020
167	MA client K.M.	\$59.50	MA client travel - Jul 2020
168	MA client A.S.	\$206.50	MA client travel - Jul 2020
169	MA client J.T.	\$54.25	MA client travel - Jul 2020
170	ADAMS CABLE SERVICE	\$78.54	Mo cable TV & internet bill, Hamlin - Aug 2020
171	CDW-G	\$65.17	MS wireless comfort desktop, keybd & mouse set
172	CENTRAL WAYNE REG AUTH - 1384	\$52.00	Sewer bill, D&A, Jul 2020
173	CENTRAL WAYNE REG AUTH - 000450	\$364.00	Sewer bill, Riverview 102 Industrial Pt, Jul 2020
174	CENTRAL WAYNE REG AUTH - 001382	\$52.00	Sewer bill, JTPA Livery Bldg, 314 10th St - Jul 2020
175	DAVE'S SUPER DUPER	\$17.42	Food bill, water & snacks - 7/21 Family Group mtng
177	DISA GLOBAL SOLUTIONS INC	\$432.00	DOT physicals & screenings - recertifications
178	GREGORY'S AUTO SERVICE, INC.	\$139.16	Monthly vehicle service & repairs - Jul 2020 statement
179	HAWLEY AREA AUTHORITY	\$196.00	Monthly sewer bill for Hawley center - Jul 2020
180	ROGER D. HUNT	\$53.25	Lettering on new vehicle - sides & rear, #13
181	K & D FACTORY SERVICE	\$808.35	Svc calls & repair 8/3 & 8/5/20 - Cleveland steamer
182	SHARYL KREITER	\$70.00	Uniform shoes
183	THOMAS V. MURRAY	\$450.00	Vehicle cleaning services - Aug 7 & 14
184	NORTHEAST LASER TONER & COPIER SVC	\$227.80	Toner - NZafiris & NParrino
185	PENNA POWER & LIGHT CO. (HWLY)	\$424.44	Electric bill, Hawley - 7/1/20 - 8/3/20
186	PENNSYLVANIA PAPER & SUPPLY	\$1,505.41	Non-food kitchen supplies - Jul 2020
187	PENNA POWER & LIGHT CO. (HNSDL)	\$1,977.34	Electric bill, Honesdale, 7/6/20 - 8/5/20
188	PP&L (TRANS)	\$274.53	Electric bill, Trans 7/6/20 - 8/5/20
189	PP&L ELECTRIC (D&A)	\$121.76	Electric bill, D&A, 7/6/20 - 8/5/20
190	PPL ELECTRIC - TAY APT E	\$29.14	Electric, Riverview Trans Age Youth Apt E - 7/9-8/5/20
191	SUSQUEHANNA-WYOMING CTY TRANS	\$12.00	Transportation services for Jul 2020
192	SUTTER MANAGEMENT CO INC	\$6,600.00	Monthly rent - Jul & Aug 2020
193	TULEYA REFRIGERATION INC.	\$275.58	7/16 svc call - Basement freezer #1, HDM
194	UPS FREIGHT	\$95.00	Shipping cost for auto parts - bumper- bus #97
195	CATHERINE ZINGALES	\$143.00	Refund for prepaid trips 6/1/19 - 6/16/20
196	MA client D.R.	\$56.00	MA client travel - Jul 2020
197	GFCSP client C.B.	\$500.00	GFCSP client services reimbursement - Jul 2020
198	ST. JOSEPH'S CENTER	\$2,662.88	Passenger pick-up & drop off for Jul 2020, patients R.K. & S.K.
199	STEVE EROH	\$23.85	Reimburse cost of fingerprinting - 8/11/20
200	SEAN FLYNN	\$3,000.00	Back rent-May, Jun, Jul & Aug for cons A.T., Bethany Tpke
201	JOHN S. KENNARD	\$800.00	Jul rental assist., N. Main St, Apt 2 for cons J.S. & M.Z.
202	MARGUERITA ROWLAND	\$1,245.00	Jun & Jul back rent, Aug rent assist. cons R.G., Young St. Apt A
203	SUREN VARTANYAN	\$4,500.00	Mar-Aug back rent, cons S.S., Evergreen Drive, Gouldsboro
204	OLIVIA E. VEGA	\$750.00	Back rent for Aug, cons L.D., Green Valley Circle, Lake Ariel
		\$30,400.20	

**911**

10992	911 DATAMASTER INC	WC 911 ACCOUNT	\$ 4,122.00
10993	CDW LLC	3440668 DUE 8/30	\$ 1,333.30
10994	LANGUAGE LINE SERVICES, INC.	9020907013 JULY SERVICES	\$ 61.63
10995	PPL ELECTRIC UTILITIES	3423131018 DUE 9/9	\$ 76.99
10996	PPL ELECTRIC UTILITIES	0140081009 DUE 9/3	\$ 311.00

**Domestic Incentive**

210	WAYNE COUNTY GENERAL FUND	AUGUST EXPENSES	\$ 2,200.00
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**Liquid Fuels**

916	LABELLA ASSOCIATES DPC	BEAR SWAMP ROAD BRIDGE	\$ 1,683.00
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August 20, 2020

Children and Youth 06

Check	Vendor	Description	Amount
1499	AFFINITY FORENSIC SERVICES LLC	INV# 57-073120 JULY 2020	\$ 3,175.64
1500	APPALACHIAN YOUTH SERVICE	JULY 2020	\$ 2,391.22
1501	RACHEL BISCARDI	FC JULY 2020	\$ 995.00
1502	JESSE & LACEY BOANDL	FC JULY 2020	\$ 2,165.18
1503	CAMPBELL LAW OFFICES	GAL SVCS. JULY 2020	\$ 395.25
1504	CLEAR VISION RESIDENTIAL	INV.# 3932 JULY 2020	\$ 6,066.08
1505	DOUG & GILA CRAIG	FC JULY 2020	\$ 867.00
1506	TIMOTHY & BOBBIE-LEE DAILEY	FC JULY 2020	\$ 1,725.00
1507	SHERRY DATESMAN	FC JULY 2020	\$ 270.00
1508	FLEDERBACH FOODS INC	JULY STATEMENT CUST# 5102	\$ 158.02
1509	TATYANA DURY & FRANK OSTANEK	FC JULY 2020	\$ 435.00
1510	HEART & WINGS HOME INC.	JULY 2020 PLACEMENTS	\$ 9,625.00
1511	KIDSPEACE CORPORATION	INV.# 107094 JULY 2020 JPO	\$ 16,558.60
1512	ERIC & DANIELLE PIECZYNSKI	FC JULY 2020	\$ 1,849.06
1513	AMANDA & ANDREW LINDSEY	FC JULY 2020	\$ 1,100.86
1514	SUSMITHA ALURU PLLC	ACCT# 11399 DENTAL WORK M.H.	\$ 82.77
1515	TINA MACK	FC JULY 2020	\$ 847.00
1516	MATTHEW & ANNETTE MANDEVILLE	FC JULY 2020	\$ 2,674.42
1517	RICHARD MARTZEN & BONNIE HAYTER	FC JULY 2020	\$ 1,007.16
1518	JESSICA MITSCHELE	FC JULY 2020	\$ 958.01
1519	C ROBERT NEUMANN	TRAVEL EXEPENSE JULY 2020	\$ 17.50
1520	PA CHILD	INV.# WAC07312020	\$ 6,629.97
1521	ELAINE PINTO	FC JULY 2020	\$ 1,920.00
1522	PENNSYLVANIA STATE POLICE	CLEARANCES- EMPLOYEES	\$ 66.00
1523	QUANTUM LABS	INV# 22152 WATER TEST FOSTER P	\$ 600.00
1524	RICHARD B HENRY AND ASSOCIATES LLC	GAL/SOLICITOR SVC. JULY 2020	\$ 531.25
1525	KATIE & FREDERICK RINDOCK	FC JULY 2020	\$ 1,034.00
1526	SAGE TECHNOLOGY SOLUTIONS, INC	3 MILTEL PHONES CLERICAL	\$ 753.08
1527	JAYSON & REBECCA SHAFFER	FC JULY 2020	\$ 933.47
1528	JESSICA SHEATLER	TRAVEL EXPENSE JULY 2020	\$ 55.66
1529	JASMINE SPANGENBERG	STIPEND-COMPLETING 11TH GRADE	\$ 50.00
1530	STANTON OFFICE EQUIPMENT	INV.# 54349 DESK KEYS J. PETER	\$ 18.00
1531	VERONICA STEWART	FC JULY 2020	\$ 877.00
1532	TERRY & TODD TYLEND	FC JULY 2020	\$ 691.09
1533	UNITED CHARITIES INC. OF HAZELTON	JULY 2020 PLACEMENT	\$ 4,495.00
Total			\$ 72,018.29

COVID-19 / CARES Act Update

The Chief Clerk noted there were, as of 5:00 p.m. on the prior day, 106 applications received totaling \$3.39 million. The deadline for applications is August 21, 2020.

Commissioner Cramer noted that the County COVID-19 rates are low. There is plenty of hospital bed space available, however, the schools reopening in a few weeks could change things. The County needs to remain vigilant and do what they have been doing the next few months.

Election Update

Commissioner Cramer discussed the Republican National Committee mailers that were sent to voters throughout the County concerning voter registration. Commissioner Cramer noted that the registration forms are legitimate. Commissioner Cramer does not know where the RNC got their voter list from, as unfortunately, some of those who got mail were deceased which resulted in multiple complaint calls to the County. Commissioner Cramer discussed the ballot drop box, the election law suit from the media and gave updates.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams to adjourn. Motion carried.

August 20, 2020

Andrew M. Seder, Chief Clerk