

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held May 7, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the minutes of the said meeting.

Agenda

Items to be considered: Proclamation for Wayne County Foster Care Month; Act 15 update; Letter of support for VIP grant application; Salary Board meeting; COVID-19 updates; Payment of bills; Retirement Board meeting.

Correspondence and Communications

Received a copy of the Mileage and Fees Report from the Sheriff's Department for the month of April 2020.

Received a letter from the Deputy Secretary for Mental Health & Substance Abuse Services announcing Wayne County's allocation of \$7,157 in federal Community Mental Health Services Block funds to be used during fiscal year 2019-20.

Received a letter from the PA Department of Environmental Protection notifying that approval has been made for a Small Non-Coal Mining Permit for the Creamton Quarry Operation, Preston Township.

Receive a notice from the Delaware River Basin Commission listing applications received from the sponsors of various projects up for review and approval by the Commission staff in consultation with other public agencies.

Received a notice from the Court of Common Pleas of Wayne County of a Scheduling Order for the annual review of involuntary treatment of an individual.

Public Comment

There was no public comment.

New Business

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adopt the proclamation for Wayne County Foster Care Month. Commissioner Adams thanked the Children and Youth Services staff on how they handled these cases and also thanked foster parents and grandparents.

Commissioner Adams gave an update on Act 15. Commissioner Adams said that the County was happy to extend this offer to all tax payers as long as townships and boroughs followed suit. Commissioner Smith thanked the municipal leaders for agreeing to help tax payers during this pandemic.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to provide a letter of support requested from the Victims Intervention Program for a grant application for VOCA (Victims of Crime Act) funds through the Pennsylvania Commission on Crime and Delinquency. This grant would cover services in Wayne and Pike Counties.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to temporarily furlough Transportation Department employees Josephine Gervasi,

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Dispatcher, and Joshua Hoffman, Administrative Assistant, effective May 17, 2020. This is due to ridership numbers continually to be very low.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to hire Cheyenne Decker, to fill a vacant Clerk Typist 2 position in the BH/ID/EI/A Department, effective May 18, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

A motion was made by Commissioner Cramer, seconded by Commissioner Adams and unanimous to hire Kathleen VanHorn to fill a vacant Food Service Worker 1 position in our Human Services Dietary Department, effective May 18, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners’ meeting resumed.

COVID-19 Update

Commissioner Adams spoke about the Emergency Food Relief Program funds which can still be sent in and will be given to the regular food pantries for distribution. Commissioner Smith thanked the media for all their coverage and sending the message out to the public.

Commissioner Smith spoke regarding the effort to get the County out of the red phase to yellow phase and how it would come in the very near future. He said a press conference was held on May 13th at Tick Tock’s to explain how the County was right to move to yellow stage. The press conference was very successful and a video can be seen on The Chamber of the Northern Poconos and Wayne/Pike News facebook pages.

Commissioner Cramer reminded everyone that the Primary Election is still on for June 2nd. Absentee and mail-in ballots can still be requested.

Other Business

The Commissioners received a copy of the Treasurer’s Report dated May 13, 2020.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the following bills for payment, as presented, which includes Checks No. 113569 through 113617. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
97207 eft	EXPRESS SCRIPTS, INC	KX5A ADM FEE 4/28-5/11	\$ 65,418.04
113569	WAYNE COUNTY DEBT SERVICE FUND	INTEREST SERIES 2015, 2017, 20	\$ 313,857.24
113570	BENECHOICE ENROLLMENT SOLUTIONS &	WC APRIL STATEMENTS	\$ 872.00
113571	BIMBO FOODS, INC	6900806999999 DUE 5/2	\$ 51.94
113572	BIO-HAZ SOLUTIONS INC	131156 PICK UP 4/20	\$ 70.00
113573	CASE TIRE SERVICE INC	WAY400 DUE 6/15	\$ 643.80
113574	CDW LLC	3440668 DUE 5/4	\$ 190.12
113575	FLEDERBACH FOODS INC	5970 WC PRISON ACCT	\$ 144.25
113576	DIRLAM BROS LUMBER CO INC	WAY280 DTD 4/29	\$ 159.42
113577	EDWARDS BUSINESS SYSTEMS	LZ0556 DUE 5/31	\$ 198.82
113578	ENTERPRISE FLEET MANAGEMENT INC	545182 DUE 5/20	\$ 11,567.03
113579	FIRMSTONE OIL CO INC	334-1 MARCH SERVICES	\$ 549.67
113580	FORENSIC ASSOCIATES OF NEPA	WC CORONER ACCOUNT	\$ 2,350.00
113581	FRITZ BROS INC	WAY222 DTD 4/9	\$ 563.49
113582	LISA GLOVER	FACE SHIELDS & MASKS	\$ 700.00
113583	GOVCONNECTION INC	7993181 DTD 4/22	\$ 8,681.38

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113584	GRANDJEAN & BRAVERMAN INC	WC TAX SERVICES ACCT	\$	2,275.00
113585	HABITAT FOR HUMANITY OF WC	2020 APPROPRIATION 5K RUN	\$	1,000.00
113586	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 5/14	\$	99,649.35
113587	HONESDALE AGWAY	700557 DTD 5/6	\$	28.60
113588	J & C AWARDS PLUS	PLATE ENGRAVED	\$	3.75
113589	K & D FACTORY SERVICE INC	WC PRISON ACCT	\$	2,717.30
113590	JOSEPH P KELLAM	WC JUV PROBATION DTD 5/1	\$	447.32
113591	REED ELSEVIER INC	1238114 DUE 2/30	\$	50.00
113592	REED ELSEVIER INC	6695373 DUE 5/30	\$	50.00
113593	L H REED & SONS INC	WC PRISON DOS 3/25	\$	651.39
113594	JOHN J MARTIN II, ESQUIRE	PD APRIL	\$	600.00
113595	NEP	00064862-6 DUE 5/26	\$	153.01
113596	NORTHEASTERN EYE INSTITUT	KRISTINE M 2/19	\$	190.00
113597	NORTHERN TIER RESEARCH INC	WC DA ACCOUNT	\$	735.00
113598	PCoRP	C400-60 GC059527	\$	1,224.00
113599	PENNSYLVANIA PAPER & SUPPLY CO	3711 DTD 5/1	\$	1,022.68
113600	PPL ELECTRIC UTILITIES	9485166004 DUE 5/26	\$	5,283.76
113601	PROFESSIONAL EMERG CARE, PC	PAUL R 1/29	\$	247.89
113602	DEBORAH ROTHENBERG	SHIPPING FEE PARABON SAMPLES	\$	40.00
113603	THE SHERWIN-WILLIAMS CO	4229-6773-7 DTD 4/29	\$	209.25
113604	JERRY C SIMPSON	TAX REBATE 2014-2019	\$	331.95
113605	STANTON OFFICE EQUIPMENT	100117 DTD 4/2	\$	59.00
113606	STEEL FUSION CLINICAL TOXICOLOGY LAB. LLC	WC CORONER ACCT	\$	900.00
113607	SHANE ANDREW SULLIVAN	MATERIAL REMOVAL FROM INTAKE	\$	470.00
113608	THOMSON REUTERS-WEST PUBLISHING CORP	1000046601 DUE 6/3	\$	1,796.91
113609	THE TIMES - TRIBUNE	1218043 DUE 6/1 RENEWAL	\$	259.00
113610	TOPP BUSINESS SOLUTIONS	WC02 DUE 5/15	\$	31.62
113611	GATEHOUSE MEDIA PA HOLDINGS, INC	16877 EMERGENCY FOOD RELIEF	\$	585.50
113612	BETSY TURNER	SUPPLIES FOR COVID 19	\$	67.46
113613	UGI PENN NATURAL GAS	411004862271 DUE 5/26	\$	7,172.81
113614	WAYNE MEMORIAL COMMUNITY	LINDSAY D 4/2	\$	185.00
113615	H.T.MAUS INC	12797 DTD 5/1	\$	103.53
113616	WAYNE COUNTY HUMAN SERVICES	PATH FEBRUARY	\$	3,768.96
113617	WEX INC	0496006524912 DUE 5/22	\$	23.53
	Total		\$	<u>538,350.77</u>

VENDOR REPORT FROM 05/14/2020 TO 05/14/2020

VOUCH	VENDOR NAME	DESCRIPTION	AMOUNT	CHECK NO
987	ARTHUR A. BRYANT	ESG FUNDING APPROVAL - RR 2018 - MAY RENT - J.R.	\$800.00	16535
988	CARE FOR PEOPLE PLUS, INC.	APR & MAY 2020 ID RESPITE & HOME & COMM HAB BASE	\$586.17	16536
989	CDW GOVERNMENT	LAPTOP POWER ADAPTOR	\$48.38	16537
990	CAREGIVERS AMERICA, LLC	APR 2020 ID HOME & COMM HAB BASE SERVICES	\$428.24	16538
991	DIRLAM BROTHERS LUMBER CO	MAR 2020 BUILDING MATERIALS FOR BH WALL	\$54.78	16539
992	DENNIS SMITH	ESG FUNDING APPROVAL - RR2019 - MAY RENT - C.K.	\$842.00	16540
993	FOX LEDGE, INC.	APR 2020 SPRING WATER CHARGES	\$7.50	16541
994	HIGHHOUSE OIL OPERATIONS, INC.	APR 2020 COUNTY VEHICLE FUEL CHARGES	\$68.75	16543
995	JOSEPH T. ROETHEL	ESG FUNDING APPROVAL - RR2018 - MAY RENT - M.M.	\$625.00	16544
996	NELSON THERAPEUTIC SERVICES, LLC	MAR & APR 2020 EI OT BASE SERVICES	\$719.62	16545
997	PPL ELECTRIC UTILITIES	MONTHLY ELECTRIC UTILITIES CHARGES - DIC/PR	\$61.71	16546
998	KAREN E. RICKERT	MAY 2020 EI SNI BASE SERVICES	\$201.81	16547
999	STEP BY STEP, INC.	APR 2020 BH HOUSING SUPPORT SERVICES	\$20,803.40	16548
1000	TIME AWAY RENTALS, LLC.	ESG FUNDING APPROVAL - RR 2019 - MAY RENT - B.O.	\$600.00	16549
1001	THERAPY UNLIMITED, LLC	APR 2020 EI OT BASE SERVICES	\$98.13	16550
1002	WAYNE CO. AREA AGENCY ON AGING	FEB 2020 BH TRANSPORTATION SERVICES	\$130.00	16553
1003	WESTERN PA SCHOOL FOR THE DEAF	APR 2020 EI SNI-H BASE SERVICES	\$115.32	16554
1004	FROMM ELECTRIC SUPPLY CORP. ZOOM VIDEO COMMUNICATIONS, INC.	APR 2020 BUILDING MATERIALS - BH PARTITIONS	\$154.22	16542
1005	INC.	STANDARD PRO MONTHLY	\$14.99	16555
1006	VERIZON WIRELESS	MONTHLY CELL PHONE CHARGES	\$1,969.81	16551
1007	CDW GOVERNMENT	LENOVO POWER CORD - ID SC	\$59.40	16537
1008	WAYNE COUNTY COMMISSIONERS	05/08/20 PAYROLL	\$66,232.50	16552
TOTAL			\$94,621.73	

911

10904	AT & T	0541770304001 DUE 5/18	\$	570.71
10905	HANCOCK TELEPHONE CO	200252 DUE 5/27	\$	0.82
10906	INTERACTION INSIGHT CORPORATION	WC 911 YRLY MAINTENANCE	\$	4,580.00
10907	JERRY WILLIAMSON	WC 911 ACCOUNT MAINT 6/1-5/31/	\$	2,175.00
10908	MCI COMM SERVICE	2DF81923 DUE 5/10	\$	37.41
10909	MSC ASSOCIATES INC	11578 YRLY MAINTENACE CONTRACT	\$	7,036.00
10910	NEP	00055645-4 DUE 5/26	\$	248.00
10911	PENELEC	100076689239 DUE 5/8	\$	167.63
10912	PENTELEDATA	1697707 DUE 5/13	\$	1,201.90
10913	PPL ELECTRIC UTILITIES	7393123028 DUE 5/26	\$	194.18
10914	BETSY TURNER	POSTAGE EXPENSES	\$	90.10
10915	VERIZON	S0234619 DUE 5/20	\$	408.42

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10916	WASTE MANAGEMENT	WC EOC APRIL SERVICES	\$	65.70
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Children & Youth 06

1167	AFFINITY FORENSIC SERVICES LLC	WCCYS APRIL 2020	\$	1,536.60
1168	APPALACHIAN YOUTH SERVICE	WCCYS APRIL 2020	\$	6,363.87
1169	NICHOLAS A BARNA	GAL SVCS JAN/FEB K.T.	\$	187.00
1170	RACHEL BISCARDI	FC APRIL 2020	\$	81.00
1171	CAMPBELL LAW OFFICES	GAL SVCS. APRIL 2020 E.F.	\$	144.50
1172	CLEAR VISION RESIDENTIAL	WCCYS APRIL 2020	\$	5,870.40
1173	COUNTY OF NORTHAMPTON	WCCYS APRIL 2020 G.S. & T.K.	\$	9,275.00
1174	DOUG & GILA CRAIG	FC APRIL 2020	\$	820.00
1175	TIMOTHY & BOBBIE-LEE DAILEY	FC APRIL 2020	\$	1,711.00
1176	AMANDA & ANDREW LINDSEY	FC APRIL 2020	\$	820.00
1177	TINA MACK	FC APRIL 2020	\$	820.00
1178	MATTHEW & ANNETTE MANDEVILLE	FC APRIL 2020	\$	2,534.48
1179	KYLE PIECZYNSKI & ARMANDRIA MULLEN	FC APRIL 2020	\$	1,685.00
1180	ELAINE PINTO	FC APRIL 2020	\$	1,727.00
1181	PENNSYLVANIA STATE POLICE	WCCYS CLEARANCES FOSTER PARENT	\$	176.00
1182	CHRISTINE RECHNER	WCCYS CONSULT SVCS. APRIL 2020	\$	2,346.00
1183	KATIE & FREDERICK RINDOCK	FC APRIL 2020	\$	940.00
1184	DANIEL ROBINSON	STIPEND WCCYS	\$	50.00
1185	JAYSON & REBECCA SHAFFER	FC APRIL 2020	\$	952.35
1186	VERONICA STEWART	FC APRIL 2020	\$	850.00
1187	VERIZON WIRELESS	WCCYS CELL 4/24-5/23/20	\$	1,903.77
1188	WHITE DEER RUN LLC	WCCYS APRIL 2020	\$	9,150.00
Total				\$ 49,943.97

Act 13

519	GATEHOUSE MEDIA PA HOLDINGS, INC	00016877 PLANNING SERVICES	\$	629.30
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Liquid Fuels

913	TIMOTHY J KOHRS	BRIDGE PAVING & GUIDE RAIL	\$	265,250.50
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Debt Service

152	HONES. NATIONAL BANK	INTEREST FOR SERIES 2015, 2017, 2020	\$	313,857.24
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Domestic Incentive

206	W.CO. GENERAL FUND	MAY EXPENSES	\$	2,200.00
207	W.CO. CONTINGENCY FUND	FURLOUGHING COURT APPTED EMPLOYEES	\$	17,961.75

Co. Offender Supervision

1073	WAYNE CO. CONTINGENCY FUND	FURLOUGH EMPLOYEES	\$	33,723.97
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Juvenile Probation

124	WAYNE CO. CONTINGENCY FUND	FURLOUGH EMPLOYEES	\$	21,576.52
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At this time, the Commissioners recessed and then reconvened at 1:00 p.m. to hold a Retirement Board meeting. See Retirement Board minutes.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to recess their meeting and reconvene on Wednesday, May 20, 2020, to hold a Retirement Board meeting. See Retirement Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Cramer and unanimous to adjourn.

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Andrew M. Seder, Chief Clerk