

The regular meeting of the Wayne County Commissioners was held on this date with Commissioner Brian W. Smith presiding. The meeting was called to order by Chairman Smith with Commissioner Joseph W. Adams and Commissioner Jocelyn Cramer present.

The Commissioners were presented with a copy of the minutes from the meeting held January 13, 2020. A motion was made by Commissioner Adams, seconded by Commissioner Cramer to approve the minutes of the said meeting.

Agenda

Scheduled to meet with the Commissioners: Jeff Zerechak for Annual Drug and Alcohol Commission Report; Annual Certification of County Maintenance of Effort in Accordance with the Help America Vote Act; Wayne County Economic Growth Fund Report; U.S. Census Bureau's 2020 Initial Boundary Validation Program; Salary Board meeting; Payment of bills.

Correspondence and Communications

Received a letter from the PA Department of Labor and Industry informing that the Pocono Counties Workforce Development Board's Mentoring/Internship Program, PA Business Education Partnership Grant project has been awarded \$100,000.00.

Received a copy of a press release stating that Northeast Legislators announce over \$890,000 to be awarded for Pike and Wayne County Projects through the Local Share Account and Dairy Investment Program grants.

Received a card from the Laurel-Blossoms Senior Group thanking the Commissioners for the support they give their senior citizen's group.

Received a letter from the PA Governor's Budget Office informing that a 3 month extension of the deadline for the RACP Grant Application, for the Silk Mill Business Expansion Initiative II, has been granted.

Received a letter from the PA Department of Environmental Protection granting Rutledge Unlimited, LLC, an Air Quality General Plan Approval and Operating Permit for their portable non-metallic mineral processing plant in Damascus Township.

Received a letter from the PA Department of Human Services announcing a decrease in Temporary Non-Block Grant Funds for Regional Collaboratives base categorical allocation for Wayne County MH/ID/EI.

Public Comment

There was no public comment.

New Business

Jeff Zerechak, Drug and Alcohol Program Director, gave an annual report on the Wayne County Drug and Alcohol Commission for Fiscal Year 2018-2019. Mr. Zerechak spoke about major accomplishments, such as, expanded service capacity for drug and alcohol partial hospitalization. Wayne County has a contract for MAT services at an office in northern Lackawanna County and has a MAT physician in Honesdale one day per week. Grant funding supports an additional D&A Case Manager, which will decrease waiting time for D&A assessments and provides an increase for on-going case management services to residents. Mr. Zerechak reported that the Case Management Unit of the Wayne County Drug and Alcohol Commission completed a total of 576 screenings/intakes and 486 assessments in FY 18-19. In 2018/19, heroin/opiates as a client's primary substance is down 7% from 2017-18 and alcohol

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as their primary substance is up 10%. Also, the number of CRN Evaluations completed, seems to indicate an increase in DUI offenses committed in Wayne County.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the Annual Certification of County Maintenance of Effort in Accordance with the Help America Vote Act.

Commissioner Adams gave a report on the Wayne County Economic Growth Fund for 2018-2019. The County has allocated \$50,000 for each of the past two years to promote economic development growth in Wayne County. To date, twenty-one (21) Grants have been awarded for that fund. The return has been \$6.2 million in private investments. Commissioner Cramer noted that this was money that was really well leveraged. Commissioner Smith stated that the idea came from a constituent, Kara Kowalczyk, who asked why the County was not doing more to promote business.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous verifying the U.S. Census Bureau's 2020 Initial Boundary Validation Program for Wayne County.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to ratify the judicial action to promote Stephanie Wilcox, from a Clerk 1 to Clerk 2 in Magisterial District Judge Myer's office, effective January 27, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Smith and unanimous to approve the promotion of Jeffrey Legg, to IT Security Specialist, effective January 27, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Adams, seconded by Commissioner Cramer and unanimous to approve the five-year anniversary increase for Michael P. Bakos, as a full-time Van Driver in the Human Services Transportation Department, effective January 27, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the five-year anniversary increase for Joel R. Burnett, as a part-time Van Driver in the Human Services Transportation Department, effective January 27, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. [See Salary Board minutes.](#)

The Commissioners' meeting resumed.

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A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the five-year anniversary increase for Patricia H. Manookian, as a part-time Van Driver in the Human Services Transportation Department, effective January 27, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the transfer of Lydia VanGorder, from Children and Youth Services to the Prothonotary as a Clerk 2, effective February 10, 2020.

At this time, the Commissioners recessed to hold a Salary Board meeting. See Salary Board minutes.

The Commissioners' meeting resumed.

Other Business

The Commissioners received a copy of the Treasurer's Report dated January 22, 2020.

A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to approve the following bills for payment, as presented, which includes Checks No. 112523 through 112592. Also included in the motion to approve were checks from the Human Services Agency and from Behavioral and Developmental Programs/Early Intervention.

Check	Vendor	Description	Amount
112523	THE ADT CORPORATION	402689789 DUE 1/28	\$ 47.46
112524	ADVANCE INPATIENT MEDICINE PC	JASMINE M 3/19	\$ 217.45
112525	PENNSYLVANIA CHAPTER AMERICAN	2020 DUS	\$ 139.00
112526	AT & T	0192771763001 DUE 2/11	\$ 78.06
112527	AXON ENTERPRISE INC	501812 DUE 2/8	\$ 8,064.00
112528	BELLEVILLE SHOE MANUFACTURING CO.	STEELMAN	\$ 275.50
112529	BIO-HAZ SOLUTIONS INC	131156 PICK UP 12/30	\$ 35.00
112530	BULLDOG MAINTENANCE CO INC	DEC SERVICES	\$ 5,635.00
112531	BLACK DOG INDUSTRIES	WC COMMISSIONERS ACCT	\$ 63.85
112532	CCAPPOAP	2020 DUES	\$ 1,100.00
112533	CDW LLC	3440668 DUE1/30	\$ 4,231.22
112534	CENTRAL WAYNE REGIONAL AUTHORITY	001815.00 DUE 1/31	\$ 1,206.20
112535	CHARLES F SIEBERT, JR	WC CORONER ACCT	\$ 4,450.00
112536	STEVEN POLIFRONE	WC DA ACCT	\$ 25.00
112537	LINDSEY COLLINS, ESQUIRE	WC PD ACCT	\$ 1,000.00
112538	DE LAGE LANDEN FIN SERVICES	343775 DUE 2/1	\$ 308.07
112539	DELTA DENTAL OF PA	39R10332600000 CLMS 12/21-12/2	\$ 5,725.70
112540	DESIGN SPECIALTIES	PA WCP DUE 2/7	\$ 400.00
112541	DIAMOND DRUGS, INC	EU DEC SERVICES	\$ 6,844.05
112542	DIRLAM BROS LUMBER CO INC	WAY580 DTD 12/11	\$ 2,495.00
112543	J C EHRLICH CO INC	4389763 DUE 2/2	\$ 97.00
112544	EVOLVE INSURANCE ADVISORS LLC	NON DISCRIMINATION TEST DUE 2/	\$ 1,000.00
112545	FIRMSTONE OIL CO INC	241901 DELIVERED 1/15	\$ 529.54
112546	FROMM ELECTRIC SUPPLY CORP	231549 DTD 1/13	\$ 1,935.47
112547	GEO T BISEL CO, INC	200005 DUE 12/25	\$ 240.72
112548	HIGHMARK BLUE SHIELD	1165121002 CLMS THRU 12/27	\$ 86,621.94
112549	HOME DEPOT CREDIT SERVICES	XXXXX9437 DUE 2/7	\$ 2,990.68
112550	HONESDALE CROSS COUNTRY PARENTS ASSN	DR WM PERKINS MEMORIAL EVENTS	\$ 1,000.00
112551	ALFRED G HOWELL ESQ	2020 MID WINTER MEETING	\$ 585.00
112552	EDWARD HOWELL	MILEAGE NOV-DEC 2019	\$ 129.00
112553	KATHRYN A KARAM, ATTORNEY AT LAW	CUSTODY MASTER JAN 10, 2020	\$ 3,950.00
112554	JOANNE KMETZ	CREDIT ADJUSTMENT	\$ 503.58
112555	EILEEN KOHN	2019 EXPENSES	\$ 126.89
112556	LACKAWANNA MOBILE X RAY INC	DEC SERVICES	\$ 160.00
112557	CHRISTOPHER G LEE	BLAKE S 1/8	\$ 50.23
112558	JOHN JEROME MARTIN II	DEPENDENCY RT 10/30-1/15	\$ 910.00
112559	MCKESSON MEDICAL-SURGICAL GOVERNMENT	58736822 DUE 2/2	\$ 580.59
112560	NORTHERN TIER RESEARCH INC	WC DA ACCOUNT	\$ 1,505.00
112561	PA ASSOCIATION OF NOTARIES	NOTARIAL JOURNAL ERICA VIOLA	\$ 28.84
112562	PA STATE ASSOC PROTHO & CLERK OF CT	EDWARD SANDERCOCK DUES	\$ 625.00

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112563	PENTELEDATA	3004815 DUE 1/29	\$	3,867.16
112564	PIKE COUNTY	DEC HOUSING STEVEN C	\$	2,551.61
112565	PIMCC	C100-20 JAN BILLING	\$	679.00
112566	PPL ELECTRIC UTILITIES	3140176006 DUE 2/5	\$	448.31
112567	PROFESSIONAL EMERG CARE, PC	BONNIE D 9/20	\$	118.70
112568	PSACDVA	JEFFREY LEGG 2020 DUES /CONF R	\$	400.00
112569	QUALITY PRINTING & DESIGN	SIGNATURE STAMPS ENVELOPES	\$	2,668.68
112570	PATRICK ROBINSON	JAN SERVICES	\$	7,500.00
112571	STACY L ROSAR	WC DA ACCT DOS 1/10	\$	53.00
112572	SAGE TECHNOLOGY SOLUTIONS, INC	001186 DTD 1/7	\$	136.61
112573	SALEM TOWNSHIP	LIEU OF TAX 2019	\$	1,000.00
112574	WARREN SCHLOESSER ESQ	SEARCHES	\$	450.00
112575	STAPLES ADVANTAGE	10088114 DUE 1/13	\$	4,620.47
112576	STARR UNIFORM CENTER	CRUZ	\$	1,983.43
112577	SUSQUEHANNA COUNTY TREASURER	CONEIL M DEC HOUSING	\$	1,705.00
112578	SYSCO CENTRAL PA LLC	396572 DEC SERVICES	\$	14,618.86
112579	TELEMEDICINE MANAGEMENT, INC	JAN MEMBERSHIP FEES	\$	2,360.00
112580	THOMSON REUTERS-WEST PUBLISHING CORP	1000625184 DUE 2/3	\$	3,154.86
112581	GATEHOUSE MEDIA PA HOLDINGS, INC	00016877 RESOLUTION ON 12/30/1	\$	315.90
112582	VERIZON	250732917000197 DUE 2/6	\$	882.06
112583	VIGILNET AMERICA LLC	DECEMBER SCAM	\$	3,534.90
112584	WAYNE MEMORIAL HOSPITAL	DANA C 12/6	\$	18.54
112585	WAYNE MEMORIAL COMMUNITY	MAGDALENA H 9/17	\$	230.34
112586	W C JUVENILE PROBATION DEPT PETTY CASH	PLACEMENTS G 80.01 F	\$	106.05
112587	WEATHERIZATION SOLUTIONS LLC	WC COURTHOUSE	\$	3,500.00
112588	WEINSTEIN & ZIMMERMAN, ATTORNEYS AT LAW	2019-0164 12/6	\$	1,257.50
112589	SUZANNE WORMUTH	POSTAGE	\$	82.50
112590	ZOHO CORPORATION	WAYNE COUNTY DUE 2/7	\$	7,987.00
112591	WC CAPITAL INVESTMENT ACCT	TRANSFER OUT	\$	5,000.00
112592	WAYNE COUNTY EMPLOYEE	PARTIAL NOV DEDUCTIONS	\$	10,000.00
Total			\$	<u>227,140.52</u>

Vouch	Vendor	Desc	Check #	Amount
622	ADAM R. WEAVER	MH REVIEW OFFICER 304 HEARING	16222	\$ 100.00
621	CARDMEMBER SERVICE	TRAINING RESERVATIONS, LODGING, SAP SUPPLIES	16226	\$ 685.82
613	CARE FOR PEOPLE PLLUS, INC.	JAN ID RESPITE & HOME & COMM HAB BASE	16223	\$ 1,392.49
614	CAREGIVERS AMERICA, LLC	JAN ID HOME & COMM HAB BASE SERV.	16224	\$ 525.20
617	CHILDREN'S SERV. CENTER OF WYOMING VALL.	NOV BH CRISIS SERVICES	16225	\$ 2,051.20
618	CHILDREN'S SERV. CENTER OF WYOMING VALL.	OCT 2010 BH CRISIS SERVICES	16225	\$ 2,359.65
619	CHILDREN'S SERV. CENTER OF WYOM. VALLEY	AUG 2019 BH CRISIS SERVICES	16225	\$ 321.60
623	CHILDREN'S SERV. CENTER OF WYOM. VALLEY	OCT 2019 BH EMERGENCY SERVICES	16225	\$ 6,136.60
624	CHILDREN'S SERV. CENTER OF WYOM. VALLEY	NOV 2019 BH EMERGENCY SERVICES	16225	\$ 6,991.70
604	DE LAGE LANDEN FINANCIAL SERV. INC.	JAN COPIES MAINT AGREEMENT	16227	\$ 157.00
605	GREGORY L. MOUSSEAU, ESQ.	REPRESENTATION 304 MH HEARING	16228	\$ 125.00
615	HUMAN RESOURCES CENTER, INC.	DEC ID COMM HAB BASE SERVICES	16230	\$ 894.23
608	JAIME MINOR	REIMB. CLEARANCE CHARGES	16232	\$ 23.85
607	JENNIFER L. MALAK	JAN EI PT BASE SERVICES	16231	\$ 130.84
606	JOHN MULQUEEN	FEB STORAGE RENT - FAIR AVE	16229	\$ 283.33
611	KAREN E. RICKERT	JAN EI SNI BASE SERVICES	16235	\$ 893.73
609	PACA MH/DS	PACA MH/DS MEMBERSHIP 2020 DUES	16233	\$ 4,908.00
610	PACA MH/DS	PACA MH/DS - SCO 2020 ASSOCIATE DUES	16233	\$ 500.00
620	PPL ELECTRIC UTILITIES	ELECTRIC UTILITIES CHARGES	16234	\$ 79.85
616	STEP BY STEP, INC.	DEC ID HOME & COMM HAB BASE SERVICES	16236	\$ 1,129.59
603	THE ADVOCACY ALLIANCE	NOV ID INCIDENT MANAGEMENT SC SERVICES	16221	\$ 350.84
612	WAYNE COUNTY COMMISSIONERS	01/17/2020 PAYROLL	16237	\$ <u>57,374.81</u>
				\$ 87,415.33

Vouch	Vendor	Desc	Check #	Amount
1553	A & A AUTO STORE - HONES	WASHER FLUID & AUTO BATTERY	42059	\$ 190.99
1554	ADAMS CABLE SERVICE	CABLE TV BILL, HAMLIN - JAN	42060	\$ 77.53
1546	ALISON KANDROVY	MA CLIENT TRAVEL DEC	42088	\$ 93.60
1605	AMANDA JOHANNES	FFCSP CLIENT SERVICES REIMB. - DEC	42087	\$ 300.00
1547	AMMIE KELLAM	MA CLIENT TRAVEL NOV/DEC	42089	\$ 734.10
1548	ANNMARIE KULBABA	MA CLIENT TRAVEL DEC	42091	\$ 180.96
1555	BLAIR SENIOR SERVICES INC.	EXCLUSION/DEBARMENT - DEC	42061	\$ 14.17
1545	BONNIE GUNDERMAN	MA CLIENT TRAVEL DEC	42084	\$ 84.00
1556	CDW-G	VERBATIM DRIVE, 512 GB	42065	\$ 71.09
1557	CDW-G	LENOVO THINKPADS HP PROBOOKS	42065	\$ 3,830.37
1603	CDW-G	LENOVO THINKCENTERS, DESKTOPS BATTERIED ETC	42065	\$ 5,199.59
1608	CENTRAL WAYNE REG AUTH - 000450	SEWER BILL, RIVERVIEW 102 INDUSTRIAL PT	42067	\$ 364.00
1609	CENTRAL WAYNE REG AUTH - 001382	SEWER BILL, JTPA LIVERY BLDG, 10TH ST	42068	\$ 52.00
1607	CENTRAL WAYNE REG AUTH - 1384	SEWER BILL, D&a, DEC	42066	\$ 52.00
1558	CHAMBER OF THE NTHN POCONOS	AD - NAVIGATE GUIDE 2020 , HAS	42069	\$ 247.50
1540	CHRISTOPHER BLY	MA CLIENT TRAVEL DEC	42063	\$ 93.60
1619	CINDY BLAIR	GFCSP CLIENT SUPPLIES & SERV. REIMB - DEC	42062	\$ 486.54
1559	COMMONWEALTH OF PA - DEPT OF AGR	RENEWAL - RETAIL FOOD FACILITY LICENSE	42070	\$ 82.00
1610	COMMONWEALTH OF PA - DEPT OF AGR	RENEWAL - RETAIL FOOD FACILITY LICENSE-HAWLEY	42070	\$ 82.00
1568	DAVID HARTUNG	REIMB. FOR FOOD-CO. LEADERSHIP MEETING	42085	\$ 27.00
1611	ENTERPRISE FLEET MGMT, INC.	JAN LEASES - HDM, CARE MANAGER ESCAPE	42073	\$ 1,871.53
1560	FIRE TOWER COMMUNICATIONS	MONTHLY AIRTIME FOR D&A	42075	\$ 63.00
1562	FIRMSTONE SERVICE STATION	GAS BILL - DEC 2010	42074	\$ 30.77
1561	FIRMSTONE TIRE & AUTO	GAS BILL - NOV 2019	42077	\$ 30.03

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1563	FIRSTSOURCE SOLUTIONS	RANDOM & POST ACCIDENT D&A SCREENING	42076	\$	141.60
1564	FOXLEDGE INC.	BOTTLES WATER - DEC.	42079	\$	155.00
1565	GATEHOUSE MEDIA - D&A	LEGAL ADS, D&A - JAN	42080	\$	25.10
1566	GATEHOUSE MEDIA -DISPLAYS	PUBLISHING FEES- DISPLAY ADS ACCOUNT-DEC	42081	\$	3,131.00
1567	GATEHOUSE MEDIA NEPA - LEGALS	PUBLISHING FEES- DISPLAY ADS ACCOUNT-DEC	42082	\$	61.20
1552	GLORIA SHELP	OPTIONS CONSUMER SUPPLIES REIMB.	42128	\$	1,232.00
1569	HONESDALE AGWAY	STAINLESS SPREADER & WOUND CARTRIDGES	42086	\$	454.36
1544	IRENE GREEN	MA CLIENT TRAVEL DEC.	42083	\$	21.12
1574	JOHN MULQUEEN	RENTAL FEES FOR STORAGE UNITS - FEB	42097	\$	283.33
1550	JULIENNE MULLETTE	MA CLIENT TRAVEL NOV/DEC	42100	\$	20.64
1549	KAREN MEHRTENS	MA CLIENT TRAVEL DEC	42095	\$	12.72
1570	KMETZ NURSERY	LAWN MOWING & WEED WACKING - 2019	42090	\$	880.00
1571	LITTLE CREEK OUTPATIENT SVCS, LLC	OUTPATIENT SERVICES - DEC	42093	\$	469.00
1541	LYNNE K. BOROVICKA	MA CLIENT TRAVEL DEC	42064	\$	18.96
1612	MARCHET TRANSIT, INC.	CLASSROOM, SKILL ASSESSMENT & BLDG DRIVER	42094	\$	300.00
1551	MARIE SHELP	FFCSP CLIENT SUPPLIES & SERVICES - DEC	42127	\$	486.89
1602	MARY URSICH	STAFF TRAVEL - DEC	42134	\$	87.67
1573	MID-STATE OCCUPATIONAL HEALTH	DOT PHYSICALS & SCREENINGS - PRE-EMPLOYMENT	42096	\$	351.00
1572	MIKE LIUZZO	TAI CHI CLASSES - HAMLIN - DEC	42092	\$	120.00
1575	MUSIC & VIDEO EXPRESS	2 IPHONE CHARGER	42098	\$	13.98
1578	NORTHEAST LASER TONER & COPIER	COPY FEE FOR CANON IR ADV COPIERS	42105	\$	77.48
1576	NORTHEAST TOWING SERVICE, INC.	TOWING SERVICES - BUS #95	42103	\$	275.00
1577	NORTHERN TIER RESEARCH	MONTHLY BHSI - DEC	42104	\$	46.00
1579	NPLS	LEGAL SERVICES - DEC	42106	\$	301.00
1580	OFFICE DEPOT	OFFICE SUPPLIES - AAA	42107	\$	131.97
1581	OLIVER PACKAGING & EQUIPMENT CO.	RIBBON FOR 9906 PRINTER FOR HDM	42108	\$	74.57
1582	P4A	REG FEE - MEMBERSHIP MEETING	42109	\$	110.00
1621	PASAP	REGISTRAT FEE - FEB CONFERENCE	42110	\$	295.00
1618	PATRICIA NELSON	STAFF TRAVEL - DEC	42102	\$	79.50
1601	PEGGY SIEPIELA	VOLUNTEER TRAVEL - DEC	42129	\$	39.50
1584	PA POWER & LIGHT CO. - HONES	ELECTRIC BILL - HONESDALE	42111	\$	1,849.78
1585	PA POWER & LIGHT CO. - HAWLEY	ELECTRIC BILL - HAWLEY	42112	\$	271.15
1583	PENNSYLVANIA STATE POLICE	EMPLOYEE CLEARANCES - DEC 2019	42115	\$	132.00
1614	POCONO WATER CENTER	DRIKING WATER TEST - HAMLIN	42119	\$	75.00
1588	PP&L (TRANS)	ELECTRIC BIL - TRANSPORTATION	42117	\$	36.96
1587	PP&L ELECTRIC (D&A)	ELECTRIC BILL - D&A	42116	\$	104.54
1586	PP&L ELECTRIC (ADULT DAY CARE)	ELECTRIC BILL - HAWLEY	42113	\$	104.89
1594	PPL ELECTRIC - 314 10TH	ELECTRIC BILL - LIVERY BLDG	42124	\$	299.07
1593	PPL ELECTRIC - APT L	ELECTRIC BILL - RIVERVIEW LANDLORD APT L	42123	\$	71.66
1590	PPL ELECTRIC - APT R	ELECTRIC BILL - RIVERVIEW RES RM	42120	\$	288.21
1592	PPL ELECTRIC - TAY APT E	ELECTRIC BILL - REVERVIEW TRANS AGE YOUTH E	42122	\$	166.05
1591	PPL ELECTRIC - TAY APT F	ELECTRIC BILL - RIVERVIEW TRANS AGE YOUTH F	42121	\$	120.87
1604	ROBIN FOREMAN	FFCSP CLIENT SERVICES REIMB. - DEC	42078	\$	200.00
1606	SALLY ROLLISON	GFCSP CLIENT SUPPLIES & SERVICES REIMB.	42125	\$	300.00
1595	SERVING SENIORS INC.	OMBUDSMAN, VOLUNTEER OMBUDS, PEER PRGRM	42126	\$	2,168.74
1615	SPENCER PRINTING, INC.	PRINTING - 500 OPTIONS	42130	\$	111.24
1596	SPENCER PRINTING, INC.	MONTHLY 12 PAGE NEWSLETTER - JAN	42130	\$	457.58
1542	STACY DIPPEL	MA CLIENT TRAVEL NOV/DEC	42071	\$	67.20
1597	STEPHENS PHARMACY	MONTHLY BHSI TO PHARMACY BILLS - DEC	42131	\$	309.76
1589	STEVEN POLIFRONE	NEW VEHICLE CHECKLIST - VEHICLE#11	42118	\$	65.00
1620	SUSAN MURPHY	GFCSP CLIENT SUPPLIES REIMB - DEC	42101	\$	109.23
1543	TANIA DURMIAKI	MA CLIENT TRAVEL DEC	42072	\$	72.00
1622	THE PENN STATER	HOTEL- FEB 23-24 PASAP CONF	42114	\$	120.99
1613	THOMAS V. MURRAY	VEHICLE CLEANING SERVICES	42099	\$	450.00
1598	TIGER TOURS INC.	CHARTER FEE 1 COACH - TIOGA DOWNS CASINO	42132	\$	875.00
1599	TOP NOTCH DISTRIBUTORS, INC	DOOR HARDWARE, KNOBS & LOCKS	42133	\$	1,102.20
1600	TOP NOTCH DISTRIBUTORS, INC	DOOR HARDWARE - LIVERY BLDG, HOUSING	42133	\$	149.70
1616	WAYNE BANK CARDMEMBER SERVICE	CHARGE CARD PAYMENT - DEC	42135	\$	1,137.14
1617	WYNDHAM GARDEN ST. COLLEGE	HOTEL- P4A MEMBERSHIP QTR MEETING	42136	\$	286.38
				\$	35,456.30

911

10815	BILL PYKUS EXCAVATING INC	SNOW REMOVAL 12/4, 1/3, 1/8	\$	900.00
10816	PPL ELECTRIC UTILITIES	3366278009 DUE 2/10	\$	279.97
10817	VERIZON	25128886500167 DUE 1/27	\$	5,083.14

Children & Youth 06

756	KAREN BATES	WCCYS TRAVEL EXPENSE NOVEMBER	\$	14.13
757	COMMUNICATION SERVICES, INC.	WCCYS INTERPRETER SVCS. 10/31/	\$	130.00
758	ENTERPRISE FLEET MANAGEMENT INC	WCCYS VECHICLE LEASES JANUARY	\$	3,334.74
759	MEAGHAN GAVIN	TRAVEL EXPENSE JANUARY 2020 CL	\$	23.85

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760	MEGHAN GRADY	TRAVEL EXPENSE NOVEMBER 2019	\$ 68.00
761	SHANNON GUINARD	TRAVEL EXPENSE DECEMBER 2019	\$ 23.53
762	JOHN MULQUEEN	STOARAGE RENTAL FEBRUARY 2020	\$ 283.34
763	RENEE JOYAL	TRAVEL EXPENSE DECEMBER 2019	\$ 18.00
764	TINA MACK	FC DECEMBER 2019	\$ 847.00
765	NATIONAL MENTOR HEALTHCARE LLC	WCCYS SVCS. DECEMBER 2019	\$ 3,431.00
766	KYLE PIECZYNSKI & ARMANDRIA MULLEN	FC DECEMBER 2019	\$ 2,103.38
767	QUANTUM LABS	WCCYS WATER TESTS FOR FOSTER C	\$ 500.00
768	VERONIKA ROHRBACH	TRAVEL EXPENSE DECEMBER 2019	\$ 41.42
769	WALMART COMMUNITY/SYNCB	WCCYS DECEMBER 2019	\$ 180.71
	Total		\$ 10,999.10

Act 13

515	MARKET 13	TRAIL MEETING	\$ 135.40
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A motion was made by Commissioner Smith, seconded by Commissioner Adams and unanimous to adjourn.

Andrew M. Seder, Chief Clerk