

WAYNE COUNTY COMMISSIONERS' MEETING

Thursday, September 3, 2020

AGENDA

Order of Business

- A. Pledge of Allegiance
- B. Meeting called to order by the Chairman
- C. Minutes – August 27, 2020
- D. Correspondence & Communications
- E. Public Comment Period
- F. Unfinished Business
- G. New Business
 - 1) Employee Recognitions.
 - 2) Motion to adopt the 2021 Wayne County Holiday Calendar.
 - 3) Motion to approve application for \$91,794 in grant funding through Pennsylvania Commission on Crime and Delinquency for the Wayne County District Attorney's Office for Victim Witness Services for the next two fiscal years.
 - 4) Motion to sign a professional services agreement with Joanne Pesota, registered dietician, from July 1, 2020 through June 30, 2021 at a rate of \$30 per hour with a maximum annual rate of 250 hours. In addition, the agreement includes the county reimbursing the contractor \$278 for her annual renewal of her liability insurance coverage.
 - 5) Motion to approve the Wayne County Elections Bureau's request to use the Park Street complex as the designated polling place for Honesdale 2 for the November 3, General Election.
 - 6) Motion to enter into an agreement with Essential Management Solutions, LLC, to provide consulting work to manage the CARES Act funding for Wayne County for the Broadband Project. This agreement includes up to 200 hours of professional services at an hourly rate of \$140 not to exceed \$28,000. This agreement ends December 31, 2020.

- 7) Motion to appoint Kurt Caruth, of Sterling Township, to fill the unexpired term of Donald E. Olsommer to the Wayne County Planning Commission. This term expires Dec. 31, 2021.
- 8) Motion to enter into an interoperability and site sharing agreement with the Commonwealth of Pennsylvania for the mutual use of each other's communications towers.
- 9) Personnel Action/Salary Board
 - a) Ratify the judicial appointment of Samantha Mishko to fill the vacant law clerk position, effective Sept. 8, 2020 pending results of her mandatory drug test. Salary will be \$19.23 per hour for a 35-hour work week, an annual salary of \$35,000.
 - b) Ratify the judicial appointment of Jennifer Lee to the vacant office assistant position at Domestic Relations, effective September 8, 2020 pending the results of her mandatory drug test. Set the hourly rate at \$11.54 for a 37.5-hour work week, for an annual rate of \$22,500.
 - c) Approve the transfer of Kristy Batzel from the Wayne County Correctional Facility to the Prothonotary's office effective August 31, 2020. She will serve as a Clerk 2. Set the hourly rate at \$11.50 for a 37.5-hour work week, an annual salary of \$22,425.

H. Other Business

- 1) Bills
- 2) COVID-19/CARES ACT Updates
- 3) Election Update
- 4) Tax Bill Update

I. Adjournment