

# WAYNE COUNTY COMMISSIONERS' MEETING

Thursday, March 26, 2020

## AGENDA

### Order of Business

- A. Pledge of Allegiance
- B. Meeting called to order by the Chairman
- C. Minutes – March 19, 2020
- D. Correspondence & Communications
- E. Public Comment Period
- F. Unfinished Business
- G. New Business
  - 1) Motion to authorize Chairman Smith and Chief Clerk Andrew Seder to execute Wayne County's 2019 Emergency Solutions Grant request of \$154,463. This funding is for rental assistance and other emergency housing related programs the county offers.
  - 2) Motion to certify the 2019 Emergency Solution Grant invoice in the amount of \$143,539.88 for the period of November 14, 2019 through March 13, 2020.
  - 3) Motion to execute designation of agent resolution for EM 3441 – COVID 19 authorizing Vicky Botjer, Wayne County Chief Financial Officer to submit the grant applications and all required documentations to PEMA and FEMA.
  - 4) Personnel Action/Salary Board
    - a) Appoint Heather Miszler to the Administrative Officer 1 position with the county Housing Department. This would be effective retroactively to March 23, 2020. Her salary for the position would be \$19.27 an hour, \$37,576.50 annually, a step 37C on the approved compensation plan. She will continue to work 37.5 hours per week. Ms. Miszler had been a Fiscal Technician in our Human Services Fiscal Department.
- H. Other Business
  - 1) Bills
- I. Adjournment